

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – September 18, 2018

Meeting called to order by Chris Kippes, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on September 18, 2018.

Roll Call: The following members were present: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – September 4, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Rick Novickis, seconded by Wedad Alhamwi, that the consent agenda, including the minutes of the September 4, 2018 CRC meetings be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

CONTRACTS AND AWARDS:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Tabled Items

CRC 2018-99
16002 W. 130th St.
Strongsville, Ohio 44136

No action at this time.

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No action at this time.

CRC 2018-137
16006 W. 130th St.
Strongsville, Ohio 44136

No action at this time.

CRC 2018-142 Epidemiology, Surveillance and Informatics Services submitting an agreement with the Association of Ohio Health Commissioners (AOHC) to secure an emergency preparedness consultant from July 1, 2018 to June 30, 2019. Amount to be paid to AOHC is not to exceed \$5,500.00.

Purpose: To allow AOHC to secure an emergency preparedness consultant on behalf of CCBH to serve as a liaison for emergency preparedness planning functions as outlined by the BTeam.

Funding Source: 100% reimbursable through the FY2019 PHEP grant

No action at this time.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

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Bid/Quote Openings < \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Claire Boettler, seconded by Wedad Alhamwi that the addendum to the contract (Resolution 2018-32) with Azalea Health to increase the amount paid to Azalea Health from \$58,100.00 to \$65,630.00 be approved.

Presented by: Andrew Heffron

Purpose: To provide electronic medical records services.

Funding Source: 100% funded through CCBH General Revenue

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Rick Novickis, seconded by Chris Kippes that the contract (CRC 2018-146) with State Auto Insurance Companies for commercial property insurance, computer/software insurance, public employee dishonesty insurance and terrorism coverage from August 28, 2018 through August 28, 2019 in the amount of \$8,931.00 be approved.

Presented by: Becki Burke

Purpose: Renewal of insurance coverage for CCBH.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

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Public Comment – N/A.

Thereupon, it was moved by Claire Boettler, seconded by Wedad Alhamwi, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:37 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi



Committee Chair



Clerk