

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – September 15, 2020

Meeting called to order by Martha Halko, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on September 15, 2020.

Roll Call: The following members were present: Terry Allan, Martha Halko, Jana Rush and Rick Novickis

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – September 1, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2020-102 Environmental Public Health Services submitting an addendum to the contract (Resolution 2019-107) with The Woodrow Project under the Overdose Data to Action (OD2A) grant to extend the end of the contract period from August 31, 2020 to August 31 2021. Amount to be paid to remain the same.

CRC 2020-103 Environmental Public Health Services submitting an Event Agreement with Beachwood Place Mall, LLC for COVID-19 outreach and education activities from September 1, 2020 through October 31, 2020. No exchange of funds.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Rick Novickis, seconded by Terry Allan, that the consent agenda, including the minutes of the September 1, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush and Rick Novickis

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2020-108) for 14808 Elm Avenue, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a recommendation that a contract be awarded to Paragon CMS in the amount of \$27,399.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush and Rick Novickis

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Jana Rush that the following quote (CRC 2020-104) for 1628-1630 Carlyon Rd. Up and Down, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$23,440.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush and Rick Novickis

It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2020-105) for 20516 Ridgewood Rd., Warrensville Heights, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$13,360.00 (ref. enclosed).

The Secretary called the roll:

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

Ayes: Terry Allan, Martha Halko, Jana Rush and Rick Novickis

It was moved by Jana Rush, seconded by Rick Novickis that the following quote (CRC 2020-106) for 366 E 270th St., Euclid, Ohio 44132 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$14,915.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush and Rick Novickis

It was moved by Jana Rush, seconded by Martha Halko that the following quote (CRC 2020-107) for 3991 E 52nd St., Newburgh Heights, Ohio 44105 be accepted as the lowest and best, and a contract be awarded to American Pinnacle in the amount of \$13,210.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush and Rick Novickis

It was moved by Jana Rush, seconded by Rick Novickis that the following quote (CRC 2020-109) for 10310 Russell Avenue, Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to American Pinnacle in the amount of \$10,050.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush and Rick Novickis

Expenditures: Contracts up to \$25,000.00

It was moved by Jana Rush, seconded by Terry Allan that the contract (CRC 2020-110) with Asbury Consulting, LLC effective September 15, 2020 in an amount not to exceed \$2,300.00 be approved.

Presented by: Najeebah Shine

Purpose: To provide executive coaching services to CCBH.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush and Rick Novickis

Revenue Generating Agreements up to \$25,000.00

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Terry Allan, seconded by Rick Novickis, that the following Motion be adopted:


BE IT RESOLVED that the meeting be adjourned at 1:47 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush and Rick Novickis



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Georgette Gorham
Address: 14808 Elm Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 20120-108

The following quotes were received and opened:

| NAME OF CONTRACTOR | QUOTE | LEAD | HH | MATCH |
|-----------------------------------|--------------|--------------|-------------|--------------|
| American Builders and Applicators | \$30,500 | \$25,025 | \$5,475 | \$15,025 |
| American Pinnacle | \$30,950 | \$24,900 | \$6,050 | \$14,900 |
| GHS | \$43,950 | \$35,650 | \$8,300 | \$25,650 |
| Paragon | \$27,399 | \$22,071 | \$5,328 | \$12,071 |
| TNT | \$35,165 | \$26,940 | \$8,225 | \$16,940 |
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| ESTIMATE: | \$29,250.00 | \$ 22,015.00 | \$ 7,235.00 | |

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Damon Durrah
Address: 1628-1630 Carlyon Ave.
City, State, Zip: East Cleveland, OH
CRC No: CRC 2020-104

The following quotes were received and opened:

| NAME OF CONTRACTOR | QUOTE | LEAD | HH | MATCH |
|-----------------------------------|--------------|--------------|-------------|--------------|
| American Builders and Applicators | \$24,025 | \$23,575 | \$450 | \$5,575 |
| American Pinnacle | \$27,800 | \$27,200 | \$600 | \$9,200 |
| GHS | \$30,000 | \$29,600 | \$400 | \$11,600 |
| Paragon | \$23,440 | \$22,920 | \$720 | \$4,920 |
| TNT Construction | \$26,635 | \$25,835 | \$800 | \$7,835 |
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| ESTIMATE: | \$27,250.00 | \$ 26,250.00 | \$ 1,000.00 | |

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Kiana & Rickey Billingsley
Address: 20516 Ridgewood
City, State, Zip: Warrensville Hts., OH 44122
CRC No: CRC 2020-105

The following quotes were received and opened:

| NAME OF CONTRACTOR | QUOTE | LEAD | HH | MATCH |
|-----------------------------------|--------------|-------------|------------|--------------|
| American Builders and Applicators | \$15,200 | \$12,125 | \$3,075 | \$4,125 |
| American Pinnacle | \$14,800 | \$11,775 | \$3,025 | \$3,775 |
| GHS | \$15,600 | \$12,675 | \$2,925 | \$4,675 |
| Paragon | \$13,360 | \$10,410 | \$2,950 | \$2,410 |
| TNT | \$15,000 | \$12,300 | \$2,700 | \$4,300 |
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| ESTIMATE: | \$14,150.00 | \$11,225.00 | \$2,925.00 | |

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Zaina Abdelkareem
Address: 399 E.270th St.
City,State, Zip: Euclid, OH 44132
CRC No: CRC 2020-106

The following quotes were received and opened:

| NAME OF CONTRACTOR | QUOTE | LEAD | HH | MATCH |
|-----------------------------------|--------------|--------------|-------------|--------------|
| American Builders and Applicators | \$21,650 | \$17,900 | \$3,750 | \$9,900 |
| American Pinnacle | \$16,990 | \$14,400 | \$2,590 | \$6,400 |
| GHS | \$24,525 | \$22,700 | \$1,825 | \$14,700 |
| Paragon | \$14,915 | \$12,965 | \$1,950 | \$4,965 |
| TNT | \$15,650 | \$13,100 | \$2,550 | \$5,100 |
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| ESTIMATE: | \$14,247.50 | \$ 12,225.00 | \$ 2,022.50 | |

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Nancy Jenevieg
Address: 3991 E.52nd St.
City,State, Zip: Newburgh Hts., OH 44105
CRC No: CRC 2020-107

The following quotes were received and opened:

| NAME OF CONTRACTOR | QUOTE | LEAD | HH | MATCH |
|--------------------|-------------|--------------|-------------|---------|
| American Pinnacle | \$13,210 | \$11,210 | \$2,000 | \$1,210 |
| GHS | \$17,600 | \$15,400 | \$2,200 | \$5,400 |
| Paragon | \$14,622 | \$12,437 | \$2,185 | \$2,437 |
| TNT | \$17,010 | \$14,860 | \$2,150 | \$4,860 |
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| ESTIMATE: | \$12,940.00 | \$ 10,665.00 | \$ 2,275.00 | |

Recommended award: American Pinnacle

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Sydney Taylor
Address: 10310 Russell Ave.
City,State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2020-109

The following quotes were received and opened:

| NAME OF CONTRACTOR | QUOTE | LEAD | HH | MATCH |
|---------------------------|--------------|-------------|-------------|--------------|
| American Builders | \$15,775 | \$12,100 | \$3,675 | \$2,100 |
| American Pinnacle | \$10,050 | \$7,550 | \$2,500 | \$0 |
| GHS | \$15,600 | \$13,300 | \$2,300 | \$3,300 |
| TNT | \$12,970 | \$10,620 | \$2,350 | \$620 |
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| ESTIMATE: | \$10,611.25 | \$ 7,800.00 | \$ 2,811.25 | |

Recommended award: American Pinnacle