

CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – August 4, 2020

Meeting called to order by Jana Rush, Chair of the CRC at 1:35 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 4, 2020.

Roll Call: The following members were present: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 21, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2020-82 Environmental Public Health Services submitting an addendum to the contract with Paragon CMS (CRC 2020-35) under the Lead Hazard Control grant to extend the end of the contract period from August 16, 2020 to November 16, 2020. Amount to be paid to Paragon CMS to remain the same.

CRC 2020-83 Environmental Public Health Services submitting the following contract award authorizations for lead remediation to be rescinded due to home owner requirement not being met:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2020-2	Paragon CMS	366 E 270 St., Euclid	\$15,425.00
2020-13	American Builders	1634 Larchmont U&D, Lakewood	\$26,375.00

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the July 21, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

Household Sewage Program Bid Openings presented by: Domenica McClintock

It was moved by Martha Halko, seconded by Rick Novickis that the following quote (CRC 2020-75) for 7549 Big Creek Parkway Middleburg Heights, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to A&P Septic, LLC in the amount of \$14,830.30 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Martha Halko that the following quote (CRC 2020-76) for 6806 Big Creek Parkway, Middleburg Heights, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to A&P Septic, LLC in the amount of \$14,430.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Martha Halko that the following quote (CRC 2020-77) for 6347 Fitch Road Olmsted Township, Ohio 44138 be accepted as the lowest and best, and a contract be awarded to Dynamerican in the amount of \$12,425.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

New Items For Review

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

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Bid/Quote Openings ≥ \$25,000.00

Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2020-84) for 4417 Alpha Ave, Up and Down, Newburgh Heights, Ohio 44105 be accepted as the lowest and best, and a recommendation that a contract be awarded to Paragon CMS in the amount of \$31,887.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Martha Halko, seconded by Rick Novickis that the following quote (CRC 2020-85) for 22751 Fox Ave, Unit 1, Euclid, Ohio 44123 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$3,335.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2020-86) for 16009 Shirley Avenue, Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$10,725.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

None

Revenue Generating Agreements up to \$25,000.00

None

5550 Venture Drive ♦ Parma, Ohio 44130

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Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:54 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Committee Chair

Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Barnes Residence
Address: 7549 Big Creek Parkway
City, State, Zip: Middleburg Hts, Ohio 44130
PPN# 373-20-001
of Bedrooms 2

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
Dynamerican	\$14,044.00	\$200.00	\$12,137.40	\$1,906.60	\$14,044.00
A&P Septic LLC	\$14,830.30	\$200.00	\$12,805.76	\$2,024.55	\$14,830.30
Tangent Compant, LLC	\$18,900.00	\$200.00	\$16,265.00	\$2,635.00	\$18,900.00

Bids Reviewed by: J. Sobolewski, D. McClintock, N. McConoughey
Selected Contractor Bid: A&P Septic LLC

Brief Justification: Due to contractor capacity and grant timelines. A&P Septic LLC was granted the award for the project.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Ofandiski Residence
Address: 6806 Big Creek Parkway
City, State, Zip: Middleburg Hts, Ohio 44130
PPN# 372-15-019
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 50%	Owner Match 50%	Project Cost
Dynamerican	\$13,919.00	\$200.00	\$7,159.50	\$6,759.50	\$13,919.00
A&P Septic LLC	\$14,430.00	\$200.00	\$7,415.00	\$7,015.00	\$14,430.00
Tangent	\$19,485.00	\$200.00	\$9,942.50	\$9,542.50	\$19,485.00
Suburban Septic Service Inc	\$16,050.00	\$200.00	\$8,225.00	\$7,825.00	\$16,050.00

Bids Reviewed by: J. Sobolewski, D. McClintock, N. McConoughey
Selected Contractor Bid: A&P Septic LLC

Brief Justification: Due to contractor capacity and grant timelines. A&P Septic LLC was granted the award for the project.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Deetz Residence
Address: 6347 Fitch Road
City, State, Zip: Olmsted Twp, Ohio 44138
PPN# 262-02-014
of Bedrooms 2

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 50%	Owner Match 50%	Project Cost
Dynamerican	\$12,425.00	\$200.00	\$6,412.50	\$6,012.50	\$12,425.00
Tangent Company LLC	\$26,335.00	\$200.00	\$13,367.50	\$12,967.50	\$26,335.00
Suburban Septic Service, Inc.	\$16,150.00	\$200.00	\$8,275.00	\$7,875.00	\$16,150.00

Bids Reviewed by: J. Sobolewski, D. McClintock, N. McConoughey
Selected Contractor Bid: Dynamerican

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Thomas Springer
Address: 3626-3628 Ingleside Rd.
City, State, Zip: Shaker Hts., Ohio 44122
CRC No: CRC 2020-79

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders and Applicators	\$22,250	\$19,800	\$2,450	\$1,000
American Pinnacle Construction Inc	\$24,675	\$22,300	\$2,375	\$2,300
Paragon CMS	\$24,127	\$20,817	\$3,310	\$1,000
TNT Construction	\$27,680	\$24,680	\$3,000	\$4,680
ESTIMATE:	\$24,725.00	\$ 21,775.00	\$ 2,950.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Faatin Byrant
Address: 4417 Alpha Up & Dn
City, State, Zip: Newburgh Hts., OH 44105
CRC No: CRC 2020-84

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$37,550	\$33,400	\$4,150	\$17,400
American Pinnacle	\$35,385	\$31,775	\$3,610	\$15,775
Green Home Solutions	\$36,250	\$33,250	\$3,000	\$17,250
Paragon	\$31,887	\$27,887	\$4,000	\$11,887
TNT Construction	\$32,420	\$30,020	\$2,400	\$14,020
ESTIMATE:	\$33,800.00	\$30,100.00	\$3,700.00	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Whitney Wilcoxson
Address: 16009 Shirley Ave.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2020-86

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Pinnacle	\$12,215	\$10,150	\$2,065	\$2,150
Green Home Solutions	\$11,650	\$10,000	\$1,650	\$2,000
Paragon	\$10,725	\$8,150	\$2,575	\$150
TNT Construction	\$14,550	\$10,900	\$3,650	\$2,900
ESTIMATE:	\$12,250.00	\$ 10,000.00	\$ 2,250.00	

Recommended award: Paragon CMS