

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – August 2, 2022

Meeting called to order by Rick Novickis, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 2, 2022.

Roll Call: The following members were present: Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 19, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-110 Environmental Public Health Services submitting the following contract award authorization for lead remediation to be rescinded due to home owner requirement not being met:

<u>CRC #</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2022-63	Paragon CMS	3790 Sherwood Rd.	\$10,424.00

CRC 2022-112 Administration Services submitting a Memorandum of Understanding (MOU) with Kim Jovanov to instruct yoga classes for CCBH employees from August 1, 2022 through July 31, 2024. Payment of \$50.00 per session paid by participating employees. No funds will be provided by the Board.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the July 19, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2022- 108

RFP # 2022-01 Implement Enhanced HIV EHE-Prevention (Testing)

CRC 2022-109

RFP 2022-02 Implement Enhanced HIV EHE-Prevention- Facilitation of Advisory Group

CRC 2022-111

Addendum to the contract with Alyssa Sherer was tabled due to lack of receipt of the signed addendum prior to the meeting.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey.

It was moved by Rick Novickis, seconded by Martha Halko, that the following quote (CRC 2022-113) for 13612 Claiborne Rd., East Cleveland, Ohio 44112 be accepted as the lowest

and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders in the amount of \$20,800.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Martha Halko, seconded by Judy Wirsching, that the contract (CRC 2022-114) with Radio One under the Racial and Ethnic Approaches to Community Health (REACH) grant from August 2, 2022 through September 29, 2022. Amount to be paid not to exceed \$20,000.00 to be approved.

Presented by: Michele Benko

Purpose: Communications and marketing to support the REACH grant activities.

Funding Source: 100% reimbursable through the FY2022 REACH grant.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:43 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching


Committee Chair


Clerk

Roderick Harris, DrPH Health Commissioner

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