

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – August 16, 2022

Meeting called to order by Jana Rush, Chair of the CRC at 1:37 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 16, 2022.

Roll Call: The following members were present: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – August 2, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

It was moved by Rick Novickis, seconded by Jana Rush, that the consent agenda, including the minutes of the August 2, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2022- 108
RFP # 2022-01 Implement Enhanced HIV EHE-Prevention (Testing)

No action today.

CRC 2022-109
RFP 2022-02 Implement Enhanced HIV EHE-Prevention- Facilitation of Advisory Group

No action today.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the addendum (CRC 2022-111) with Alyssa Sherer, RN, MSN, CNP, DNP (Resolutions 2022-5 and 2022-54, CRC 2022-92) to revise the Exhibit A scope of work. Amount to be paid to Alyssa Sherer remains the same.

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

Lead Program Bids presented by: Stephanie McConoughey

It was moved by Zach Levar, seconded by Judy Wirsching, that the following quote (CRC 2022-115) for 2175-2177 Chesterland Rd., Lakewood, Ohio 44107 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$34,070.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Rick Novickis, seconded by Zach Levar, that the following quote (CRC 2022-116) for 13115 Thornhurst Ave., Garfield Heights, Ohio 44105 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$27,980.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis, that the following quote (CRC 2022-117) for 13406 Christine Ave., Garfield Heights, Ohio 44105 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$21,730.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Lead Program Bids presented by Stephanie McConoughey

It was moved by Rick Novickis, seconded by Zach Levar, that the following quote (CRC 2022-118) for 1536 Winchester Rd., Lyndhurst, Ohio 44124 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$4,300.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Lead Program Bids presented by Stephanie McConoughey

It was moved by Zach Levar, seconded by Jana Rush, that the following quote (CRC 2022-119) for 17000 Libby Rd., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$7,450.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Lead Program Bids presented by Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Zach Levar, that the following quote (CRC 2022-120) for 7411 Liberty Ave., Parma, Ohio 44129 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$15,200.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Household Sewage Program Bids presented by Nate McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis, that the following quote (CRC 2022-121) for 4808 W. Ridgewood Dr., Parma, Ohio 44134 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to KMU Trucking in the amount of \$8,460.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Household Sewage Program Bids presented by Nate McConoughey

It was moved by Rick Novickis, seconded by Zach Levar, that the following quote (CRC 2022-122) for 5007 W. Ridgewood Rd., Parma, Ohio 44134 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Dynamerican in the amount of \$12,090.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Household Sewage Program Bids presented by Nate McConoughey

It was moved by Zach Levar, seconded by Jana Rush, that the following quote (CRC 2022-123) for 7425 W. 130th St., Parma, Ohio 44130 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to KMU Trucking in the amount of \$11,995.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Rick Novickis, seconded by Zach Levar, that the contract (CRC 2022-124) with RadioOne under the Cribs For Kids (C4K) grant from September 1, 2022 through September 30, 2022. Amount to be paid not to exceed \$20,000.00 to be approved.

Presented by: Erin Dodds

Purpose: To increase awareness of safe sleep practices and resources to migrate risks of sleep related deaths.

Funding Source: 100% reimbursable through the FY2022 C4K grant.

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:00 p.m.

The Secretary called the roll:

Ayes: Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

