

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – August 1, 2023

Meeting called to order by Jana Rush, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 1, 2023.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 18, 2023.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2023-109 Administration submitting an affiliate agreement with West Chester University to allow students to have a public health experience from August 1, 2023 through July 31, 2028. No exchange of funds.

It was moved by Martha Halko, seconded by Brandy Eaton, that the consent agenda, including the minutes of the July 18, 2023 CRC meeting be approved.

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

Presented by: Tom Fink

CRC 2023-111
RFQ 2023-04B EPH Truck

It was moved by Judy Wirsching, seconded by Rod Harris, that the following contract (CRC 2023-111) for the Environmental Public Health truck be accepted as the lowest and best, and that a recommendation that the contract be awarded to Sarchione Ford of Alliance in the amount of \$38,640.00 be submitted to Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Lead Program

Presented by: Stephanie McConoughey

CRC 2023-110
RFQ 2023-06 Lead Lab Analytical Services

It was moved by Rick Novickis, seconded by Brandy Eaton, that the following contract (CRC 2023-110) for Lead Lab Analytical Services be accepted as the lowest and best, and that a contract be awarded to Accurate Analytical Testing in the amount of \$22,087.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Presented by: Stephanie McConoughey

It was moved by Martha Halko, seconded by Rod Harris, that the following quote (CRC 2023-112) for 4517 Wood Ave., Parma, Ohio 44134 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$7,475.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Brandy Eaton, that the following quote (CRC 2023-113) for 5137 Cato St., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$13,550.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Presented by: Stephanie McConoughey

It was moved by Martha Halko, seconded by Rick Novickis, that the following quote (CRC 2023-114) for 5218 Thomas St., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$14,025.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rod Harris, that the following quote (CRC 2023-115) for 11106 Lincoln Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$15,925.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis, that the following quote (CRC 2023-116) for 12400 Woodward Blvd., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$7,560.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Presented by: Stephanie McConoughey

It was moved by Brandy Eaton, seconded by Martha Halko, that the following quote (CRC 2023-117) for 12833 Rockside Rd., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$21,047.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Rod Harris, that the agreement (CRC 2023-118) with Tinker's Creek Watershed Partners from August 1, 2023 through September 30, 2024 in amount not to exceed \$17,000.00 be approved.

Presented by: Rod Harris

Purpose: CCBH will act as a host site for 2 full time NOWCorp members in the Americorp Program.

Funding Source: 100% reimbursable through CCBH General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00
None

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:56 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFQ RESULTS

Program: Lead Hazard Reduction grant
Title: Lead Lab Analytical Services
RFQ No: 2023-06
CRC No: CRC 2023-110

The following quotes were opened on: August 1, 2023 @ 8:00 a.m.
Opened by: John Sobolewski, Stephanie McConoughey
Logged in by: Marlene Skovenski

NAME OF CONTRACTOR	QUOTE
Accurate Analytical Testing, LLC	\$22,087.50
Eurofin Built Environment Testing	\$67,848.00
Schneider Laboratories Global, Inc.	\$22,212.50

Recommended award: Accurate Analytical Testing, LLC

Brief Justification: Best and Lowest

