

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – August 1, 2017

Meeting called to order by Terry Allan, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 1, 2017.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 18, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-147 Environmental Public Health Services submitting a Lead Delegated Authority Agreement with the Ohio Department of Health (ODH) to act as the authorized agent in the jurisdiction established by ODH to conduct public health lead investigations, public health lead risk assessments and case follow-up upon referral by ODH from July 1, 2017 through June 30, 2018. No exchange of funds.

It was moved by Claire Boettler, seconded by Chris Kippes, that the consent agenda, including the minutes of the July 18, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2017-148) for 20007 Wickfield Ave., Warrensville Heights, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$8,475.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2017-149) for 1681 Carlyon Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$10,600.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2017-150) for 4185 Wilmington Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$8,710.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

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It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2017-151) for 1473 Cohasset Ave., Lakewood, Ohio 44107 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$22,820.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Chris Kippes that the following quote (CRC 2017-152) for 4794 Edgepark Dr., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$5,575.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2017-153) with State Auto Insurance Companies for commercial property insurance, computer/software insurance, public employee dishonesty insurance and terrorism coverage from August 28, 2017 through August 28, 2018 in the amount of \$6,386.00 be approved.

Presented by: Tom O'Donnell

Purpose: Renewal of insurance coverage for CCBH; this renewal is an increase of \$206.00 from last year.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:50 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Fred Collins
Address: 20007 Wickfield Ave.
City, State, Zip: Warrensville Hts., OH 44122
CRC No: CRC 2017-148

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$11,500.00
BDL General Contracting	\$8,475.00
CB Mullins - <i>Disqualified</i>	\$12,625.00
MCM	\$10,470.00
Paragon CMS	\$10,145.00

ESTIMATE: \$9,255.00

Recommended award: BDL General Contracting

Notes: Two pages from the specifications were omitted when originally sent. The corrected specifications were re-sent to all contractors requesting an updated quote if already submitted. Mullins never re-submitted a corrected quote with the additional cost for the omitted line items.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Janet Eason
Address: 1681 Carlyon Rd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-149

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$17,710.00
American Builders & Applicators	\$13,000.00
BDL General Contracting	\$12,865.00
CB Mullins	\$10,600.00
Paragon CMS	\$11,375.00

ESTIMATE: \$13,228.32

Recommended award: Mullins Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Randolph Gay
Address: 4185 Wilmington Rd.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2017-150

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$13,510.00
American Builders & Applicators	\$10,500.00
BDL General Contracting	\$8,710.00
CB Mullins	\$11,820.00
MCM	\$12,100.00
Paragon	\$10,599.00

ESTIMATE: \$11,067.00

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Nahida M. Farunia
Address: 1473 Cohasset Ave.
City, State, Zip: Lakewood, OH 44107
CRC No: CRC 2017-151

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
American Builders & Applicators	\$29,150.00
CB Mullins	\$29,445.00
MCM	\$34,175.00
Paragon	\$22,820.00

ESTIMATE: \$23,161.80

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Theresa Pontius
Address: 4794 Edgepark Dr.
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2017-152

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$7,400.00
American Builders & Applicators - <i>Disqualified</i>	\$11,700.00
BDL General Contracting	\$5,575.00
CB Mullins - <i>Disqualified</i>	\$6,220.00
MCM	\$7,675.00
Paragon CMS	\$8,760.00

ESTIMATE: \$4,690.00

Recommended award: BDL General Contracting

Notes: Two pages from the specifications were omitted when originally sent. The corrected specifications were re-sent to all contractors requesting an updated quote if already submitted. Mullins Construction and American Builders & Applicators never re-submitted a corrected quote with the additional cost for the omitted line items.