

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – July 5, 2022

Meeting called to order by Rick Novickis, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 5, 2022.

Roll Call: The following members were present: Martha Halko, Rick Novickis, Jana Rush and Wedad Alhamwi

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 21, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Rick Novickis, seconded by Martha Halko, that the consent agenda, including the minutes of the June 21, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Wedad Alhamwi

CONTRACTS AND AWARDS:

Tabled Items:
CRC 2022-88
7461 W.130th St.
Parma, Ohio 44130

It was moved by Rick Novickis, seconded by Wedad Alhamwi, that the following bid (CRC 2022-88) for 7461 W. 130th St., Parma, Ohio 44130 be closed without accepting any bids. The project for this address will be re-bid.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Wedad Alhamwi

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Martha Halko, seconded by Jana Rush, that the following quote (CRC 2022-100) for 8000 Ackley Rd., Parma, Ohio 44129 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$14,764.00 (ref. enclosed) be approved.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Wedad Alhamwi

Lead Program Bids presented by Stephanie McConoughey

It was moved by Wedad Alhamwi, seconded by Rick Novickis, that the following quote (CRC 2022-101) for 13515 Oakview Blvd., Garfield Hts, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$11,345.00 (ref. enclosed) be approved.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Wedad Alhamwi.

Expenditures: Contracts < \$25,000.00

It was moved by Jana Rush, seconded by Martha Halko, that the addendum (CRC 2022-102) to the contract with Family Planning Services of Lorain under the Ryan White grant to increase the amount paid to Family Planning Services from \$7,315.00 to \$21,450.00 to be approved.

Presented by: Monica Baker

Purpose: To provide HIV care to underserved and underinsured individuals living with HIV.

Funding Source: 100% funded through the FY2022 Ryan White grant.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Wedad Alhamwi

It was moved by Martha Halko, seconded by Rick Novickis, that the addendum (CRC 2022-103) with American Builders and Applicators, Inc. under the Lead Hazard Reduction grant to increase the amount from \$16,350.00 to \$16,750.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during the project completion.

Funding Source: 100% reimbursable through the Lead Hazard Reduction grant.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Wedad Alhamwi

It was moved by Wedad Alhamwi, seconded by Martha Halko, that the Proposal (CRC 2022-104) with Van Auken Akins Architects, LLC (VAA) effective July 5, 2022. Amount not to exceed \$24,500.00 be approved.

Presented by: Michelle Jardine

Purpose: To provide professional space planning services to identify, design and implement updated employee seating plans to address agency needs.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Wedad Alhamwi

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Rick Novickis, seconded by Wedad Alhamwi, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:49 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Wedad Alhamwi



Committee Chair



Clerk

