

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – July 21, 2020

Meeting called to order by Jana Rush, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 21, 2020.

Roll Call: The following members were present: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 7, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Judy Wirsching, seconded by Martha Halko, that the consent agenda, including the minutes of the July 7, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Tabled Items

CRC 2020-73 RFP #2020-03 Ending The HIV Epidemic- A Plan for America- RW HIV/AIDS Program Parts A & B- Direct Services

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quotes (CRC 2020-73) in response to RFP #2020-03 Ending The HIV Epidemic- A Plan for America- RW HIV/AIDS Program Parts A & B- Direct Services be accepted as the lowest and best, and a recommendation to award a contract to the following agencies be submitted to the CRC and/or Board for approval (ref. enclosed):

The MetroHealth System
University Hospitals of Cleveland
Signature Health, Inc.
Aids Healthcare Foundation
Cleveland Clinic

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

CRC 2020-75
7549 Big Creek Parkway
Middleburg Heights, Ohio 44130

No Action today.

CRC 2020-76
6806 Big Creek Parkway
Middleburg Heights, Ohio 44130

No action today.

CRC 2020-77
6347 Fitch Road
Olmsted Township, Ohio 44138

No action today.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

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Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Martha Halko, seconded by Rick Novickis that the following quote (CRC 2020-79) for 3626 – 3628 Ingleside Rd Up & Down Shaker Heights, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$22,250.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2020-80) with Cleveland Clinic Health System – East Region dba South Pointe Hospital under the Reproductive Health and Wellness (RHW) grant to lease space for a satellite CCBH Family Planning Clinic from August 1, 2020 through December 31, 2021 in an amount not to exceed \$8,670.00 be approved.

Presented by: Martha Halko

Purpose: Contract renewal for the Family Planning clinic site to continue to provide education and comprehensive family planning services in Warrensville Heights, including a full range of contraceptive counseling and options, HIV and STI testing and treatment, and referral to appropriate area social services as needed.

Funding Source: 100% reimbursable through the FY2020 RHW grant.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Martha Halko, seconded by Rick Novickis that the contract (CRC 2020-81) with iHeart Radio under the Overdose Data to Action (OD2A) grant from August 2, 2020 to August 24, 2020 in an amount not to exceed \$20,000.00 be approved.

Presented by: Rick Novickis

Purpose: To provide marketing and promotional campaigns for the OD2A program.

Funding Source: 100% reimbursable through the OD2A grant

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

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Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:45 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

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RFP RESULTS

Program: Ending the Epidemic
Title: Ending the HIV Epidemic: A Plan for America - Ryan White HIV/AIDS Program Parts A & B
RFP No: 2020-03
CRC No: 2020-73

The following quotes were opened on:

Opened by: Melissa Rodrigo
Logged in by: Judy Wirsching

NAME OF CONTRACTOR	RECEIVED	QUOTE	AWARD
MetroHealth	07/07/20 @ 8:49 am	\$ 263,453.48	\$ 238,452.00
University Hospitals	07/07/20 @ 10:12 am	\$ 92,611.00	\$ 92,611.00
Signature Health, Inc.	07/07/20 @ 9:25 am	\$ 63,900.00	\$ 63,900.00
Aids Healthcare Foundation	07/06/20 @ 2:29 am	\$ 45,918.00	\$ 22,100.00
Cleveland Clinic	07/06/20 @ 8:53 am	\$ 83,367.00	\$ 64,237.00

Recommended award: Listed above.

Brief Justification:

