

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – July 2, 2019

Meeting called to order by Chris Kippes, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 2, 2019.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 18, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-115 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the Village of Cuyahoga Heights to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.

CRC 2019-116 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the Cuyahoga County Court of Common Pleas to distribute Take Charge Ohio pamphlets and air PSA's on their short circuit televisions in the waiting rooms from July 1, 2019 through August 31, 2020. No exchange of funds.

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CRC 2019-117 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with Copper Stone Catering & Event Center to use event space to host the Food Education Annual Conference to be held on August 8, 2019. No exchange of funds.

CRC 2019-118 Environmental Public Health Services submitting the following contract award authorization for the Water Pollution Control Loan Fund (WPCLF) Program to be rescinded due to contractor withdrawing their bid:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2018-115	Mayes & Sons Plumbing	12712 Janette, Strongsville	\$4,300.00

CRC 2019-119 Administration Services submitting an Agreement with the Village of Moreland Hills for the implementation of Chapter 707 of the codified ordinances of the Village of Moreland Hills pertaining to the sales of tobacco products to persons under the age of 21. No exchange of funds.

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the June 18, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Openings presented by: Morgan Hammonds

It was moved by Wedad Alhamwi, seconded by Terry Allan that the following quote (CRC 2019-120) for 1523-1525 Sherbrook, South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to MCM Home Solutions in the amount of \$21,025.00 be approved (ref. enclosed).

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Claire Boettler, seconded by Wedad Alhamwi that the following quote (CRC 2019-121) for 1844 Farmington Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Co., Inc. in the amount of \$24,300.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Rick Novickis, seconded by Chris Kippes that the following quote (CRC 2019-122) for 23104 Felch St., Warrensville Heights, Ohio 44128 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$13,400.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Wedad Alhamwi, seconded by Rick Novickis that the following quote (CRC 2019-123) for 1640 Maywood Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$10,555.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Chris Kippes, seconded by Claire Boettler that the following quote (CRC 2019-124) for 1840-1842 Marloes, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$16,777.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Claire Boettler, seconded by Wedad Alhamwi that the following quote (CRC 2019-125) for 19122 Kings Highway, Warrensville Heights, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$16,350.00 (ref. enclosed).

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Rick Novickis, seconded by Chris Kippes that the following quote (CRC 2019-126) for 2227 Northview Rd., Rocky River, Ohio 44116 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Co., Inc. in the amount of \$4,500.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Expenditures: Contracts up to \$25,000.00

It was moved by Terry Allan, seconded by Rick Novickis that the addendum (CRC 2019-127) to the contract with American Builders and Applicators (CRC 2019-52) under the Lead Hazard Control grant to increase the amount to be paid to American Builders & Applicators from \$20,805.00 to \$21,620.00 be approved.

Presented by: Morgan Hammonds

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Claire Boettler, seconded by Wedad Alhamwi that the contract (CRC 2019-128) with Heidi Harris, MSN, CNP from September 1, 2019 through December 31, 2019. Amount to be paid to Heidi Harris, MSN, CNP is not to exceed \$6,000.00 be approved.

Presented by: Andrew Heffron

Purpose: To serve as PRN Nurse Practitioner for the CCBH Family Planning Clinic as needed.

Funding Source: 100% reimbursable through the FY2018 RHW grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

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It was moved by Terry Allan, seconded by Chris Kippes that the addendum (CRC 2019-129) to the contract (CRC 2019-46 & CRC 2019-90) with Alyssa Sherer to change the end of the contract period from March 31, 2021 to December 31, 2019 and increase the amount paid to Alyssa Sherer from \$10,000.00 to \$24,000.00 be approved.

Presented by: Andrew Heffron

Purpose: To serve as Nurse Practitioner in the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2018 Reproductive Health and Wellness grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Claire Boettler, seconded by Wedad Alhamwi that the contract (CRC 2019-130) with Radio One under the Early Ages Health Stages grant from July 8, 2019 through July 29, 2019 in the amount of \$5,000.00 be approved.

Presented by: Theresa Henderson

Purpose: To provide advertising for a community event for the EAHS program.

Funding Source: 100% reimbursable through the FY2018 EAHS grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Rick Novickis, seconded by Terry Allan that the lease agreement (CRC 2019-131) with MailFinance, Inc./Neopost USA, Inc. for the IN-700 mailing system for a 60 month period beginning on the date of installation in the amount of \$21,625.80 be approved.

Presented by: Rebecca Burke

Purpose: To provide the equipment, maintenance and service for the agency postage system.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

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Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Revenue Generating Agreements up to \$25,000.00

It was moved by Terry Allan, seconded by Wedad Alhamwi that the Phase II Stormwater Services Agreement (CRC 2019-132) with the City of Rocky River to provide Phase II Stormwater services from January 2, 2019 through December 31, 2021 in the amount of \$7,836.00 be approved.

Presented by: Rick Novickis

Purpose: Implementation of Minimum Control Measure (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Contract Rescissions

None

Other Business.

CRC 2019-54 - 9701 Sladden, Garfield Heights, Ohio 44125

Morgan Hammonds presented to the Committee that the Contractor that was awarded the bid for CRC 2019-54 for lead remediation at 9701 Sladden, Garfield Hts., OH 44125 at the April 2, 2019 CRC meeting has since rescinded their bid for the project. The homeowner match requirement for the project was received beyond the 60 day period that a bid is considered valid. C.B. Mullins Construction Co. Inc. notified CCBH that they would not honor the bid and accept a contract for the project since it was beyond the 60 day period. CCBH contacted the Contractor that submitted the next lowest bid for the project, Allenbey Construction, to determine if they would honor their quote and accept a contract for the project. Allenbey Construction responded that they would honor the bid and accept the contract.

It was moved by Claire Boettler, seconded by Chris Kippes to withdraw the quote acceptance and contract authorization for 9701 Sladden, Garfield Hts., OH 44125 for C.B. Mullins Construction Co., Inc. (CRC 2019-54) in the amount of \$9,575.00 awarded at the April 2, 2019 CRC meeting.

It was then moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2019-54) for 9701 Sladden, Garfield Heights, Ohio 44125 be accepted as

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the lowest and best, and a contract be awarded to Allenbey Construction in the amount of \$10,915.00 (ref. enclosed).

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:02 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Harold Harper
Address: 1523-1525 Sherbrook Rd.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2019-120

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$23,425	\$19,925	\$3,500	\$11,925
CB Mullins	\$25,190	\$22,815	\$2,375	\$14,815
Green Home Solutions	\$29,025	\$25,025	\$4,000	\$17,025
Paragon	\$26,625	\$23,415	\$3,210	\$15,415
MCM	\$21,025	\$18,700	\$2,325	\$10,700
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ESTIMATE:	\$26,308.00	\$ 22,678.00	\$ 3,630.00	

Recommended award: MCM Home Services

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QUOTE RESULTS

Project Address

Name: Juanita Ladson
Address: 1844 Farmington Rd.
City, State, Zip: East Cleveland, Ohio 44112
CRC No: CRC 2019-121

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$29,475	\$24,450	\$5,025	\$14,450
CB Mullins	\$24,300	\$19,975	\$4,325	\$9,975
Paragon	\$24,891	\$20,116	\$4,775	\$10,116
ESTIMATE:	\$22,275.00	\$ 18,205.00	\$ 4,070.00	

Recommended award: Mullins Construction

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QUOTE RESULTS

Project Address

Name: Chris Grimaldi
Address: 23104 Felch St.
City,State, Zip: Warrensville Heights, Ohio 44128
CRC No: CRC 2019-122

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$13,400	\$12,250	\$1,150	\$4,250
Green Home Solutions	\$14,750	\$13,750	\$1,000	\$5,750
CB Mullins	\$15,025	\$13,675	\$1,350	\$5,675
Paragon	\$13,998	\$12,563	\$1,435	\$4,563
MCM	\$14,075	\$12,675	\$1,400	\$4,675
ESTIMATE:	\$14,695.00	\$ 12,945.00	\$ 1,750.00	

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Timothy & Alice Donovan

Address: 1640 Maywood Rd.

City,State, Zip: South Euclid, Ohio 44121

CRC No: CRC 2019-123

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$15,300	\$11,450	\$3,850	\$1,540
Green Home Solutions	\$12,800	\$8,700	\$4,100	\$0
CB Mullins	\$16,575	\$11,750	\$4,825	\$1,750
Paragon	\$10,555	\$7,520	\$3,035	\$0
MCM	\$19,625	\$14,475	\$5,150	\$4,475

ESTIMATE:	\$11,367.50	\$	8,692.50	\$	2,675.00
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Recommended award: Paragon CMS

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QUOTE RESULTS

Project Address

Name: Gregory Campbell
Address: 1840-1842 Marloes Ave.
City, State, Zip: East Cleveland, Ohio 44112
CRC No: CRC 2019-124

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$25,200	\$22,000	\$3,200	\$2,000
CB Mullins	\$20,265	\$14,365	\$5,900	\$500
Paragon	\$16,777	\$13,657	\$3,120	\$500
Green Home Solutions	\$17,500	\$13,800	\$3,700	\$500
MCM	\$20,475	\$14,275	\$6,200	\$500
ESTIMATE:	\$17,662.50	\$ 14,450.00	\$ 3,212.50	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Ericka Pinkston
Address: 19122 Kings Highway
City, State, Zip: Warrensville Heights, Ohio 44122
CRC No: CRC 2019-125

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$16,350	\$16,050	\$300	\$8,050
CB Mullins	\$18,855	\$18,255	\$600	\$10,255
Green Home Solutions	\$18,500	\$18,200	\$300	\$8,200
Paragon	\$16,932	\$16,542	\$390	\$8,542
MCM	\$17,720	\$17,345	\$375	\$9,345
ESTIMATE:	\$16,525.00	\$ 15,775.00	\$	750.00

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Charlene Kennedy
Address: 9701 Sladden Ave., Dn
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2019-54

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$10,915	\$8,110	\$2,805	\$500
American Builders	\$14,650	\$8,900	\$5,750	\$500
CB Mullins	\$9,575	\$6,250	\$3,325	\$500
Green Home Solutions	\$11,475	\$7,475	\$4,000	\$500
MCM	\$17,050	\$12,300	\$4,745	\$500
Paragon	\$12,740	\$8,840	\$3,900	\$500
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ESTIMATE:	\$11,760.00	\$ 8,640.00	\$ 3,120.00	

Recommended award: Mullins Construction

July 2, 2019: C.B. Mullins construction withdrew their bid for this project due to the contract period being delayed beyond 60 days from the time of quote acceptance. This delay was due to the receipt of homeowner match requirement being delayed. CCBH contacted the next lowest bidder, Allenbey Construction to inquire if they would honor the bid for the project. Allenbey agreed to honor the quote previously submitted. It is the recommendation to award the contract to Allenbey Construction.