

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – July 19, 2022

Meeting called to order by Rick Novickis, Chair of the CRC at 1:37 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 19, 2022.

Roll Call: The following members were present: Angela Newman-White, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 5, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Rick Novickis, seconded by Jana Rush, that the consent agenda, including the minutes of the July 5, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Angela Newman-White, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

CRC 2022-108 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) for Implement Enhanced HIV EHE-Prevention (Testing) RFP#2022-01 (ref. enclosed):

Cleveland Treatment Center, Inc. 07/19/22 @ 1:00 am \$59,978.00

HIV EHE-Prevention Program Bid Openings presented by: Judy Wirsching

The bids listed above were provided to the program staff for completion of the evaluation process.

CRC 2022-109
RFP#2022-01 Implement Enhanced HIV EHE-Prevention – Facilitation of Advisory Group

No bids were received for item CRC 2022-109. This item was tabled.

Bid/Quote Openings < \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis, that the following quote (CRC 2022-105) for 7461 W. 130 St., Parma, Ohio 44130 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to KMU Trucking in the amount of \$11,120.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Angela Newman-White, Rick Novickis, Jana Rush and Judy Wirsching

Sewage Program Bids presented by Megan Symanski

Expenditures: Contracts < \$25,000.00

It was moved by Rick Novickis, seconded by Jana Rush, that the addendum (CRC 2022-106) to the contract with Michael A. Dolan, Hearing Officer, to increase the amount paid to Michael A. Dolan from \$10,000.00 to \$20,000.00 to be approved.

Presented by: John Mills

Purpose: To serve as Hearing Officer on behalf of CCBH.

Funding Source: 100% funded by CCBH General Revenue.

The Secretary called the roll:

Ayes: Angela Newman-White, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Angela Newman, that the agreement (CRC 2022-107) with Momentive Inc. for the SurveyMonkey software effective August 1, 2022. Amount not to exceed \$10,985.00 be approved.

Presented by: Jana Rush

Purpose: Annual subscription for SurveyMonkey software.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Angela Newman-White, Rick Novickis, Jana Rush and Judy Wirsching

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:51p.m.

The Secretary called the roll:

Ayes: Angela Newman-White, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

