

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – July 18, 2023

Meeting called to order by Jana Rush, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 18, 2023.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 5, 2023.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
None

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the July 5, 2023 CRC meeting be approved.

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

Presented by: Stephanie McConoughey

It was moved by Brandy Eaton, seconded by Martha Halko, that the following quote (CRC 2023-101) for 21011 Gardenview Dr., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$26,100.00 be submitted to Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Lead Program

Presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Brandy Eaton, that the following quote (CRC 2023-102) for 4669 Beechgrove Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Allenby Construction in the amount of \$11,800.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Household Sewage Program

Presented by: Nate McConoughey

It was moved by Joe McRae, seconded by Judy Wirsching, that the following property (CRC 2023-103) at 10320 Barr Rd., Brecksville, Ohio 44141 be withdrawn and re-bid, due to not receiving any responses to the posted RFQ.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Presented by: Nate McConoughey

It was moved by Rick Novickis, seconded by Martha Halko, that the following quote (CRC 2023-104) for 12977 West 130th St., North Royalton, Ohio 44133 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Dynamerican in the amount of \$ 17,450.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Presented by: Nate McConoughey

It was moved by Brandy Eaton, seconded by Joe McRae, that the following quote (CRC 2023-105) for 13027 West 130th St., North Royalton, Ohio 44133 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Dynamerican in the amount of \$16,995.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Presented by: Nate McConoughey

It was moved by Rick Novickis, seconded by Martha Halko, that the following quote (CRC 2023-106) for 665 Wolf Dr., Broadview Heights, Ohio 44147 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Dyamerican in the amount of \$15,995.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Brandy Eaton, seconded by Judy Wirsching, the addendum to the contract (CRC 2023-107) with Signature Health, Inc. (Resolution 2023-24 & 2023-46) to increase the amount paid to Signature Health, Inc. from \$508,670 to \$512,600.00.

Presented: Erin Lark-Turcoliveri

Purpose: To provide viral hepatitis, HIV and other sexually transmitted infections care and support services to underserved and underinsured clients living in six-county Cleveland Transitional Grant Area.

Funding Course: 100% reimbursable through the EHE Care grant.

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Joe McRae, seconded by Judy Wirsching, that the contract (CRC 2023-108) with Cuyahoga County Agricultural Society for space rental from August 8, 2022 through August 15, 2022 amount not to exceed \$600.00 be approved.

Presented by: Judy Wirsching

Purpose: To promote agency awareness during the Cuyahoga County Fair

Funding Source: 100% reimbursable through CCBH General Revenue.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Martha Halko, seconded by Joe McRae, that the following Motion be adopted:

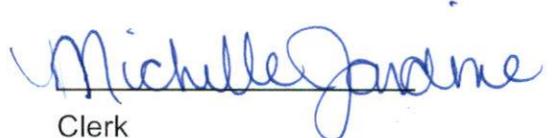
BE IT RESOLVED that the meeting be adjourned at 1:56 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Travagliante Residence
Address: 13027 West 130th
City,State, Zip: North Royalton, Ohio 44133
PPN# 483-08-004
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	WPCLF Program Cost 100%	Owner Match 0%	Project Cost
KMU Trucking & Excavating	\$26,632.02	\$26,632.02	\$0.00	\$26,632.02
Dynamerican	\$16,995.00	\$16,995.00	\$0.00	\$16,995.00

Bids Reviewed by: N. McConoughey, J. Sobolewski, M. Symanski

Selected Contractor Bid: Dynamerican

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Yachanin Residence
Address: 665 Wolf Road
City,State, Zip: Broadview Hts., Ohio 44147
PPN# 582-14-029
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	WPCLF Program Cost 50%	Owner Match 50%	Project Cost
KMU Trucking & Excavating	\$34,020.74	\$17,010.37	\$17,010.37	\$34,020.74
Dynamerican	\$15,995.00	\$7,997.50	\$7,997.50	\$15,995.00

Bids Reviewed by: Nate McConoughey, John Sobolewski, Megan Symanski
Selected Contractor Bid: Dynamerican