

CUYAHOGA COUNTY  
BOARD OF HEALTH  
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION  
*CONTRACT REVIEW COMMITTEE*

*MINUTES – June 7, 2022*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 7, 2022.

Roll Call: The following members were present: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 17, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-79 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds:

City of Pepper Pike  
Village of Cuyahoga Heights

Village of Bratenahl

CRC 2022-80 Environmental Public Health Services submitting an addendum to the contract (CRC 2021-105) with American Builders and Applicators under the Lead Hazard Reduction grant to extend the end of the contract period from April 18, 2022 to July 31, 2022. Amount to be paid to American Builders and Applicators is to remain the same.

CRC 2022-81 Administration Services submitting Memorandum of Understanding (MOU) with Heidi Gullett, M.D. to provide acting Medical Director services to CCBH from June 6, 2022 through June 12, 2022. No Exchange of Funds.

CRC 2022-82 Administration Services submitting an Addendum to the contract (Resolution 2020-02D, 2021-124) with Cuyahoga County for COVID-19 testing, Flu testing and vaccination services within Cuyahoga County to extend the end of the

contract term from March 31, 2022 through December 31, 2022. Amount to be received from Cuyahoga County to remain the same.

CRC 2022-83 Administration Services submitting an addendum to the contract (Resolution 2020-02D, 2021-75, 20214-125) with The MetroHealth System to provide COVID-19 testing, Flu testing and vaccination services within Cuyahoga County to extend the end of the contract term from March 31, 2022 through December 31, 2022. The amount to be paid to The MetroHealth System is to remain the same.

It was moved by Martha Halko, seconded by Judy Wirsching, that the consent agenda, including the minutes of the May 17, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

### **CONTRACTS AND AWARDS:**

#### Tabled Items

The quote opening for the following item was tabled due to lack of receipt of bids.

CRC 2022-88  
7461 W. 130<sup>th</sup> St.  
Parma, Ohio 44130

#### New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Rick Novickis, seconded by Roderick Harris, that the following quote (CRC 2022-84) for 12311 Orne Rd., Garfield Hts., Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to American Builders and Applicators in the amount of \$7,750.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Lead Program Bids presented by Stephanie McConoughey.

It was moved by Judy Wirsching, seconded by Rod Harris, that the following quote (CRC 2022-85) for 1438 Winchester Ave., Up & Down, Lakewood, Ohio 44107 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$13,600.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Household Sewage Program presented by Nate McConoughey

It was moved by Martha Halko, seconded by Rick Novickis that the following quote (CRC 2022-86) for 8067 Skyline Dr, Broadview Hts, Ohio 44147 be accepted as the lowest and best, and that a contract be awarded to KMU Trucking & Excavating in the amount of \$17,800.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Jana Rush that the following quote (CRC 2022-87) for 7605 Hoertz Rd., Parma, Ohio 44130 be accepted as the lowest and best, and that a contract be awarded to KMU Trucking & Excavating in the amount of \$12,920.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Martha Halko, seconded by Rod Harris that the addendum (CRC 2022-89) to the contract with Richardson Compensation Consulting, LLC (Resolutions CRC 2021-48, CRC 2021-132) to increase the amount to be paid to and not to exceed \$49,070.00 to \$71,570.00 be approved.

Presented by: Becki Burke

Purpose: To include Compression and Internal Equity Analyses projects in the 2022 compensation services scope of work.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rod Harris, that the contract (CRC 2022-90) with Ohio Bureau of Criminal Identification and Investigation from June 1, 2022 through May 31, 2025. Fees to be paid to BCI are set by the Superintendent of BCI be approved.

Presented by: Becki Burke

Purpose: To enable CCBH to conduct criminal background checks for employees and independent contractors.

Funding Source: 100% funded by CCBH General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Rick Novickis that the contract (CRC 2022-91) with Cuyahoga County Department of Senior and Adult Services (DSAS) from March 1, 2022 through February 28, 2023. Amount not to exceed \$17,512.00 be approved.

Presented by: Zach Levar

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2022 HRSA Ryan White grant.  
The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Rod Harris, that the addendum (CRC 2022-92) to the contract with Alyssa Sherer, RN, MSN, CNP, DMP to revise the scope of work and to increase the amount paid from 68,000.00 to not exceed \$82,400.00 be approved.

Presented by: Martha Halko

Purpose: To serve as interim Director of Nursing to oversee the practice of nursing and direct nursing and clinical-related items.

Funding Source: 100% reimbursable through the FY2022 General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

Other Business –

John Mills provided a summary regarding the need to enter into an MOU for Medical Director coverage during Dr. Ganesh's vacation. The Committee discussed the need to enter into contract for assistant medical director services going forward to provide proper coverage for Dr. Ganesh in his absence in the future. Dr. Harris informed the Committee that he would discuss this with Dr. Ganesh upon his return.

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Martha Halko, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:05 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

  
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Committee Chair

  
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Clerk







