

CUYAHOGA COUNTY  
BOARD OF HEALTH  
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE*

*MINUTES – June 6, 2023*

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 6, 2023.

Roll Call: The following members were present: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 16, 2023.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2023-77 Epidemiology, Surveillance and Informatics Services submitting a Memorandum of Understanding (MOU) with NASA effective upon signature until terminated to receive response support from NASA for public health emergencies under the Public Health Emergency Preparedness (PHEP) program. No Exchange of Funds.

CRC 2023-78 Epidemiology, Surveillance and Informatics Services submitting a Memorandum of Understanding (MOU) with NASA effective upon signature until terminated to permit use of the NASA Glenn Research Center, Building 152 by CCBH for public health emergencies under the Public Health Emergency Preparedness (PHEP) program. No Exchange of Funds

It was moved by Rick Novickis, seconded by Takisha Fuller, that the consent agenda, including the minutes of the May 16, 2023 CRC meeting be approved.

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

**CONTRACTS AND AWARDS:**

Tabled Items:

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

Presented by: Stephanie McConoughey

It was moved by Zach Levar, seconded by Brandy Eaton, that the following quote (CRC 2023-79) for 12905 Williard Ave, Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$30,000.00 be submitted to Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

It was moved by Rick Novickis, seconded by Brandy Eaton, that the following quote (CRC 2023-83) for 6073 Edgerton Rd., North Royalton, Ohio 44133 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to KMU Trucking & Excavating in the amount of \$25,147.99 be submitted to Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

Bid/Quote Openings < \$25,000.00

Lead Program

It was moved by Takisha Fuller, seconded by Rick Novickis, that the following quote (CRC 2023-80) for 13825 North Dr., Garfield Heights, Ohio 44105 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$12,250.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

It was moved by Zach Levar, seconded by Takisha Fuller, that the following quote (CRC 2023-81) for 1604 Holmden Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$22,850.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

Household Sewage Program

It was moved by Zach Levar, seconded by Rick Novickis, that the following property (CRC 2023-82) at 1400 Old Rockside Rd., Parma, Ohio 44134 be withdrawn and re-bid, due to not receiving any responses to the posted RFQ.

The Secretary called the roll:

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

It was moved by Takisha Fuller, seconded by Zach Levar, that the following quote (CRC 2023-84) for 7125 Mackenzie Rd., Olmsted Township, Ohio 44138 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Bull Construction in the amount of \$19,373.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

It was moved by Rick Novickis, seconded by Brandy Eaton, that the following quote (CRC 2023-85) for 7160 Ridge Rd., Parma, Ohio 44129 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to KMU Trucking & Excavating in the amount of \$7,898.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

It was moved by Takisha Fuller, seconded by Rick Novickis, that the following property (CRC 2023-86) at 10320 Barr Rd., Brecksville, Ohio 44141 be withdrawn and re-bid, due to not receiving any responses to the posted RFQ.

The Secretary called the roll:

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

Expenditures: Contracts < \$25,000.00

It was moved by Takisha Fuller, seconded by Zach Levar, that the contract (CRC 2023-87) with Red Wing Brands of America, Inc. from June 2, 2023 through June 2, 2025. Amount to be paid to Red Wing Brands of American, Inc. is not to exceed \$5,475.00 be approved.

Presented by: Barry Grisez

Purpose: To purchase safety footwear for field staff.

Funding Source: 100% funded through CCBH General Revenue.

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

It was moved by Brandy Eaton, seconded by Rick Novickis, that the addendum (CRC 2023-88) to the contract with The Woodrow Project (CRC 2022-111 and CRC 2022-192) under the Overdose Data to Action grant to increase the amount to be paid to The Woodrow Project from \$132,374.00 to \$139,374.00 be approved.

Purpose: To add additional program support to the OD2A program.

Funding Source: 100% reimbursable through the 2022 Overdose Data to Action grant.

Presented by: Becky Karns

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

It was moved by Zach Levar, seconded by Takisha Fuller, that the addendum (CRC 2022-89) to the contract with KMU Trucking and Excavating LLC (2022-86) under the Water Pollution Control Loan Fund grant to increase the amount to be paid to KMU Trucking and Excavating, LLC from \$17,800.00 to \$18,800.00 be approved.

Presented by: Nate McConoughey

Purpose: Additional work discovered while abandoning the existing system.

Funding Source: 100% reimbursable through the Water Pollution Control Loan Fund grant.

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

It was moved by Rick Novickis, seconded by Takisha Fuller, that the addendum (CRC 2022-90) to the contract with Lorain County Health & Dentistry (CRC 2023-48) under the 2023-2024 Health Resources and Services Administration (HRSA) Ryan White Part A grant to increase the amount to be paid to Lorain County Health & Dentistry from \$2,500.00 to \$21,000.00 and revise the end date from February 28, 2024 to February 29, 2024 be approved.

Presented by: La'Keisha James

Purpose: To provide HIV care and support services to underserved and underinsured clients living in six-county Cleveland Transitional Grant area.

Funding Source: 100% reimbursable through the 2023/2024 Ryan White Part A grant.

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

It was moved by Brandy Eaton, seconded by Takisha Fuller, that the addendum (CRC 2022-91) to the contract with Neighborhood Leadership Institute, Inc. (2022-124) to revise the end date of the contract from May 31, 2023 to July 31, 2023. Amount to be paid to Neighborhood Leadership Institute, Inc. will remain the same be approved.

Presented by: Michele Benko

Purpose: Neighborhood Leadership Institute will continue to coordinate community engagement efforts for Ohio Health Improvement Zone.

Funding Source: 100% reimbursable through the Ohio Health Improvement Zone grant.

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

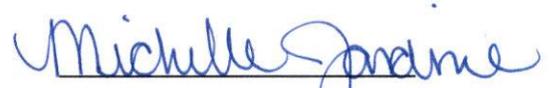
Thereupon, it was moved by Rick Novickis, seconded by Takisha Fuller, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:01 p.m.

The Secretary called the roll:

Ayes: Brandy Eaton, Zach Levar, Rick Novickis, and Takisha Fuller

  
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Committee Chair

  
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Clerk



# CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

**Name:** Brandt Residence  
**Address:** 6073 Edgerton Rd.  
**City,State, Zip:** North Royalton, Ohio 44133  
**PPN#** 486-03-012  
**# of Bedrooms** 2

The following quotes were received and opened:

Name of Contractor:	Install Quote	WPCLF Program Cost 50%	Owner Match 50%	Project Cost
KMU Trucking & Excavating	\$25,147.99	\$12,574.00	\$12,574.00	\$25,147.99
Sun River Exteriors	\$29,100.00	\$14,550.00	\$14,550.00	\$29,100.00

**Bids Reviewed by:** Nate McConoughey, John Sobolewski, Megan Symanski  
 Selected Contractor Bid: KMU Trucking





**Name:** Hall Residence  
**Address:** 7125 Mackenzie  
**City, State, Zip:** Olmsted Township, Ohio 44138  
**PPN#** 264-04-015  
**# of Bedrooms** 2

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	WPCLF Program Cost 50%	Owner Match 50%	Project Cost
Bull Construction	\$19,373.00	\$9,686.50	\$9,686.50	\$19,373.00
KMU Trucking & Excavating	\$23,285.00	\$11,642.50	\$11,642.50	\$23,285.00

**Bids Reviewed by:** N. McConoughey, J. Sobolewski, M. Symanski  
**Selected Contractor Bid:** Bull Construction  
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# CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

**Name:** Kaunches Residence  
**Address:** 7160 Ridge Road  
**City,State, Zip:** Parma, Ohio 44129  
**PPN#** 455-11-004  
**# of Bedrooms** 4

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	WPCLF Program Cost 50%	Owner Match 50%	Project Cost
Dynamerican	\$12,755.00	\$6,377.50	\$6,377.50	\$12,755.00
Bull Construction	\$12,825.00	\$6,412.50	\$6,412.50	\$12,825.00
KMU Trucking & Excavating	\$7,898.00	\$3,949.00	\$3,949.00	\$7,898.00

**Bids Reviewed by:** N. McConoughey, J. Sobolewski, M. Symanski

**Selected Contractor Bid:** KMU Trucking & Excavating

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