

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – June 5, 2018

Meeting called to order by Rick Novickis, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 5, 2018.

Roll Call: The following members were present: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 15, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-81 Environmental Public Health submitting an amendment to the contract (CRC 2017-186) with Paragon CMS under the Lead Hazard Control grant to extend the end of the contract period from May 8, 2018 to June 30, 2018. Amount to be paid to Paragon CMS is to remain the same.

CRC 2018-82 Environmental Public Health submitting an amendment to the contract (CRC 2018-18) with Paragon CMS under the Lead Hazard Control grant to extend the end of the contract period from May 16, 2018 to May 30, 2018. Amount to be paid to Paragon CMS is to remain the same.

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CRC 2018-83 Prevention and Wellness Services submitting contracts with the Ohio Department of Health (ODH) for the following CCBH Family Planning clinic sites under their STD Prevention Program to provide STD testing and treatment from July 1, 2018 through June 30, 2019. No exchange of funds.

Cuyahoga County Board of Health Clinic
Warrensville Heights Satellite Clinic

CRC 2018-84 Administrative Services submitting a license agreement with Navicare for medical billing clearinghouse services for the processing of claims electronically effective May 30, 2018. No exchange of funds.

It was moved by Claire Boettler, seconded by Chris Kippes, that the consent agenda, including the minutes of the May 15, 2018 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Household Sewage Bid Opening presented by: Domenica McClintock

It was moved by Claire Boettler, seconded by Chris Kippes that the following CRC items be tabled and to reissue RFQs for the following properties:

- a. CRC 2018-85
7699 Stearns Rd.
Olmsted Township, Ohio 44138
- b. CRC 2018-86
7632 Pleasantview

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Parma, Ohio 44134

- c. CRC 2018-87
7735 Stearns Rd.
Olmsted Township, Ohio 44138

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Chris Kippes, seconded by Rick Novickis that the amendment (CRC 2018-88) to the contract with City of Cleveland Heights (CRC 2015-215) under the Lead Hazard Control grant to decrease the amount to be paid to the City of Cleveland Heights from \$562,417.00 to \$552,417.00 be approved.

Presented by: John Sobolewski

Purpose: To reallocate Healthy Homes funds.

Funding Source: 100% reimbursable through the Lead Hazard Control Program

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Judy Wirsching that the amendment (CRC 2018-89) to the contract with BDL General Contracting (CRC 2017-242) under the Lead Hazard Control grant to increase the amount to be paid to BDL General Contracting from \$6,250.00 to \$6,610.00 be approved.

Presented by: John Sobolewski

Purpose: To complete additional work not identified in the original scope for the project.

Funding Source: 100% reimbursable through the Lead Hazard Control Program

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

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It was moved by Chris Kippes, seconded by Judy Wirsching that the amendment (CRC 2018-90) to the contract with Dynamerican (CRC 2017-245) under the Water Pollution Control Loan Fund grant to extend the end of the contract period from April 10, 2018 to November 21, 2018 and to increase the amount to be paid to Dynamerican from \$10,925.00 to \$13,975.00 be approved.

Presented by: Domenica McClintock

Purpose: To complete additional work not identified in the original scope for the project.

Funding Source: 100% reimbursable through the Water Pollution Control Loan Fund
The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the addendum (CRC 2018-91) to the contract with Alyssa Wagner-Sherer (CRC 2018-47) under the 2018/2019 Women in Recovery (WIRe) to increase the amount paid to Alyssa Wagner-Sherer from \$4,000.00 to \$5,000.00 be approved.

Presented by: Andrew Heffron

Purpose: To serve as the Certified Nurse Practitioner for the Cuyahoga County Board of Health Family Planning Clinic.

Funding Source: 100% reimbursable through General Revenue (additional \$1,000.00)

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Claire Boettler that the agreement (CRC 2018-92) with Trinity Biotech to establish Trinity Biotech as a sole source vendor for rapid syphilis testing and to change the net payment terms from 30 days to 60 days effective June 5, 2018 be approved. Amount to be paid to Trinity Biotech is at the established rates.

Presented by: Andrew Heffron

Purpose: To establish Trinity Biotech as a vendor for the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through FY2018 RHW grant

The Secretary called the roll:

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Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Judy Wirsching that the agreement (CRC 2018-93) with Smith Medical Partners to establish Smith Medical Partners as a vendor for the purchase of medications at 340B pricing effective June 5, 2018 be approved. Amount to be paid to Smith Medical Partners is at the established 340B rates.

Presented by: Andrew Heffron

Purpose: To establish Smith Medical Partners as a vendor for the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through FY2018 RHW grant

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the Memorandum of Understanding (MOU) (CRC 2018-94) with the Village of Chagrin Falls to provide Phase II Stormwater services from May 14, 2018 through December 31, 2018 be approved. Amount to be received is not to exceed \$2,573.55.

Presented by: Domenica McClintock

Purpose: Implementation of the Minimum Control Measures (MCM) #3 Illicit Discharge Detection and Elimination (IDDE) programming.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

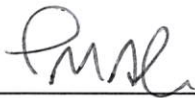
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BE IT RESOLVED that the meeting be adjourned at 2:03 p.m.
The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk