

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – June 21, 2022

Meeting called to order by Rick Novickis, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 21, 2022.

Roll Call: The following members were present: Rod Harris, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 7, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-93 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORS Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds:

Village of Highland Hills

Village of North Randall

Village of Oakwood

CRC 2022-94 Prevention and Wellness Services submitting Data Use Agreement with Case Western Reserve University under the Racial and Ethnic Approaches to Community Health (REACH) grant to allow data sharing for the Ohio Healthy Program evaluation. No exchange of funds.

It was moved by Judy Wirsching, seconded by Martha Halko, that the consent agenda, including the minutes of the June 7, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2022-88
7461 W.130th St.
Parma, Ohio 44130

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey.

It was moved by Martha Halko, seconded by Judy Wirsching, that the following quote (CRC 2022-95) for 14117-14119 Savannah Ave. Up & Down, East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a recommendation that a contract be awarded to TNT Construction in the amount of \$25,340.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Lead Program Bids presented by Stephanie McConoughey.

It was moved by Rick Novickis, seconded by Judy Wirsching, that the following quote (CRC 2022-96) for 1428-1430 Alameda Ave., Lakewood, Ohio 44107 be accepted as the lowest and best, and that a recommendation that a contract be awarded to Green Home Solutions in the amount of \$34,900.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Martha Halko, seconded by Rick Novickis, that the addendum (CRC 2022-97) to the contract with Rid-All Foundation under the Creating Healthy Communities (CHC) grant from June 21, 2022 through December 31, 2022. Amount paid to Rid-All Foundation is not to exceed \$20,000.00 be approved.

Presented by: Roger Sikes

Purpose: To update supermarket assessment map; to implement strategies to improve the quality of and access to supermarkets; and to expand access to healthy and affordable food.

Funding Source: 100% funded through the FY2022 CHC grant.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Rod Harris, seconded by Martha Halko, that the addendum (CRC 2022-98) with Intentional Content, Inc. under the COVID-19 Vaccine Equity Supplement (VE21) to increase the amount from \$24,500.00 to \$29,500.00 be approved.

Presented by: Michele Benko

Purpose: To address the target communities COVID concerns and share COVID stories through social media

Funding Source: 100% reimbursable through the COVID-19 Vaccine Equity Supplement (VE21) grant.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Martha Halko, seconded by Rod Harris, that the following training agreements (CRC 2022-99) with ERC for delivery of the Supervisory Training Series to CCBH staff be approved:

Training Agreement	Training Dates	Staff Group	Amount
Executive Briefings Modules 1-6	9/6/22, 9/19/22,10/4/22	SLT	\$3,600.00
Supervisors Series Modules 1-6	9/7/22, 9/21/22,10/5/22	Supervisors	\$11,100.00 + materials, assessments & trainer's mileage
Executive Briefings Modules 7-12	10/18/22, 11/1/22,11/15/22	SLT	\$3,600.00
Supervisors Series Modules 7-12	10/19/22, 11/2/22, 11/17/22	Supervisors	\$11,100.00 + materials, & trainer's mileage

Presented by: Becki Burke

Purpose: To provide the CCBH Supervisor group with the in-person ERC Supervisory Training Series and the CCBH SLT with the virtual Executive Briefings related to the Training Series.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Contract Rescissions

It was moved by Judy Wirsching, seconded by Martha Halko, to rescind the contract (CRC 2022-67) with Green Home Solutions for lead remediation at 5339 Beachwood Ave., Maple Heights, Ohio 44137 in an amount not to exceed \$10,550.00.

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:00 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching



Committee Chair



Clerk