

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – June 18, 2019

Meeting called to order by Rick Novickis, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 18, 2019.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 21, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-107 Prevention and Wellness Services submitting an agreement with the Ohio Department of Health (ODH) to allow the CCBH Family Planning Clinic to provide testing and medications to treat Sexually Transmitted Infections (STIs) at no cost for uninsured clients from July 1, 2019 through June 30, 2023. No exchange of funds.

CRC 2019-108 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following agencies to provide services as part of the Ohio Department of Health (ODH) Injury Prevention grant. No exchange of funds.

Agency

Cuyahoga County Medical Examiner's Office
MetroHealth Project DAWN

Term

7/1/19 – 8/31/20
7/1/19 – 9/30/19

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

The Greater Cleveland Hospital Association	7/1/19 – 9/30/19
The Court of Common Pleas	7/1/19 – 9/30/19
The Department of Child and Family Services (DCFS)	7/1/19 – 9/30/19

CRC 2019-109 Environmental Public Health Services submitting a Participation Agreement for the Overdose Detection Mapping Application Program (ODMAP) between Washington/Baltimore High Intensity Drug Trafficking Area and the Cuyahoga County Board of Health to provide CCBH staff the technology that will allow us to access overdose data in real time. No exchange of funds.

It was moved by Claire Boettler, seconded by Chris Kippes, that the consent agenda, including the minutes of the June 4, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

It was moved by Judy Wirsching, seconded by Rick Novickis that the following items be removed from the CRC agenda due to no longer needing WPCLF program funding for completion of the projects:

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Chris Kippes that the following quote (CRC 2019-106) for 17405 S. Woodland Road, Shaker Heights, Ohio 44120 be accepted as the lowest and best, and a recommendation that a contract be awarded to C.B. Mullins Construction Co. in the amount of \$46,105.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

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Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Lead program Bid Openings presented by: Stephanie McConoughey

It was moved by Terry Allan, seconded by Judy Wirsching that the following quote (CRC 2019-110) for 1866-1868 Roxford Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a recommendation that a contract be awarded to C.B. Mullins Construction Co. in the amount of \$27,055.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2019-111) for 11548 Lawndale, Parma Heights, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in the amount of \$2,850.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Terry Allan, seconded by Claire Boettler that the addendum (CRC 2019-112) to the contract with Green Home Solutions (CRC 2019-59) under the Lead Hazard Control grant to increase the amount to be paid to Green Home Solutions from \$4,950.00 to \$5,100.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

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It was moved by Claire Boettler, seconded by Chris Kippes that the addendum (CRC 2019-113) to the contract with Green Home Solutions (CRC 2019-70) under the Lead Hazard Control grant to increase the amount to be paid to Green Home Solutions from \$11,900.00 to \$12,150.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Terry Allan, seconded by Chris Kippes that the contract (CRC 2019-114) with the Ohio Department of Health (ODH) Smoke-Free Workplace Program from July 1, 2019 through June 30, 2021 be approved. Amount to be received shall be at a rate of \$125.00 per completed investigation and the anticipated total amount to be received each year is not to exceed \$20,000.00.

Presented by: Matt Johnson

Purpose: In accordance with ORC 3794 and OAC 3701-52, the Director of Health has designated CCBH as the agency for investigation of smoke-free workplace complaints for its geographical jurisdiction under Ohio law.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Chris Kippes, seconded by Judy Wirsching, that the

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following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:56 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Sarah Hartley
Address: 17405 S. Woodland Rd.
City, State, Zip: Shaker Hts., OH 44120
CRC No: CRC 2019-106

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
CB Mullins	\$46,105	\$45,305	\$800	\$35,305
GHS (requested bid removal)	\$21,800	\$21,400	\$400	\$11,400
Paragon	\$46,405	\$45,725	\$680	\$35,725
ESTIMATE:	\$29,125.00	\$ 28,125.00	\$ 1,000.00	

Recommended award: Mullins Construction

Opening Date 6/4/2019
 Opening Date 6/18/2019

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Roxford Road Properties, LLC
Address: 1866-1868 Roxford Rd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2019-110

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
CB Mullins Construction	\$27,055	\$21,805	\$5,250	\$3,805
Green Home Solutions	\$30,500	\$22,600	\$7,900	\$4,600
Paragon	\$27,475	\$20,710	\$6,765	\$2,710
ESTIMATE:	\$24,180.00	\$ 19,380.00	\$ 4,800.00	

Recommended award: Mullins Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Wayne Bryant & Eva Dorso
Address: 11548 Lawndale Dr.
City, State, Zip: Parma Hts., OH 44130
CRC No: CRC 2019-111

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Aviles Construction	\$2,900		\$2,900	
CB Mullins	\$5,500		\$5,500	
Comfort Control Inc.	\$3,998		\$3,998	
Green Home Solutions	\$2,850		\$2,850	

ESTIMATE:

Recommended award: Green Home Solutions