

# CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

## *CONTRACT REVIEW COMMITTEE*

*MINUTES – June 15, 2021*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 15, 2021.

Roll Call: The following members were present: Terry Allan, Martha Halko, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 18, 2021.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2021-49 Environmental Public Health Services submitting an addendum to the contract with Paragon CMS (CRC 2021-12) under the Lead Hazard Control grant to extend the end of the contract period from June 11, 2021 to July 11, 2021. Amount to be paid to Paragon CMS is to remain the same.

CRC 2021-50 Environmental Public Health Services submitting an addendum to the contract with Green Home Solutions (CRC 2021-28) under the Lead Hazard Control grant to extend the end of the contract period from June 20, 2021 to July 20, 2021. Amount to be paid to Green Home Solutions is to remain the same.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Martha Halko, seconded by Judy Wirsching, that the consent agenda, including the minutes of the May 18, 2021 CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis and Wedad Alhamwi

### **CONTRACTS AND AWARDS:**

Tabled Items

None

New Items For Review

Bid/Quote Openings  $\geq$  \$25,000.00

None

Bid/Quote Openings  $<$  \$25,000.00

Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Terry Allan that the following quote (CRC 2021-51) for 5104 Miller Avenue, Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$15,650.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis and Judy Wirsching

It was moved by Martha Halko, seconded by Rick Novickis that the following quote (CRC 2021-52) for 4917 E 85th St Up and Down, Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$22,750.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

Jana Rusk arrived to the meeting at 1:40 p.m.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Terry Allan, seconded by Rick Novickis that the addendum (CRC 2021-53) to the contract with Paragon CMS under the Lead Hazard Control grant to increase the amount paid to Paragon CMS from \$13,360.00 to \$13,859.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during the project completion.

Funding Source: 100% reimbursable through the Lead Hazard Control grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Martha Halko that the contract (CRC 2021-54) with the Cuyahoga County Agricultural Society for space rental from August 10, 2021 through August 15, 2021 in an amount not to exceed \$375.00 be approved.

Presented by: Terry Allan

Purpose: To promote agency awareness during the Cuyahoga County Fair.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Jana Rush, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:42 p.m.

The Secretary called the roll:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching



\_\_\_\_\_  
Committee Chair



\_\_\_\_\_  
Clerk

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Daniel Payten  
**Address:** 5104 Miller Ave.  
**City, State, Zip:** Maple Hts., OH 44137  
**CRC No:** CRC 2021-51

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Bldrs & Applicators	\$15,650	\$7,900	\$7,750	\$0
Green Home Solution	\$19,250	\$11,250	\$8,000	\$3,250
Paragon	\$17,833	\$8,236	\$9,597	\$236
TNT	\$14,795	\$8,235	\$6,560	\$235
<b>ESTIMATE:</b>	\$18,390.00	\$ 9,890.00	\$ 8,500.00	

**Recommended award:** American Builders & Applicators

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Irena Schmidt  
**Address:** 4917 E.85th, Up & Dn  
**City,State, Zip:** Garfield Hts., OH 44125  
**CRC No:** CRC 2021-52

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders & Applicators	\$22,750	\$19,850	\$2,900	\$1,850
Green Home Solution	\$28,000	\$25,250	\$2,750	\$7,250
Paragon	\$27,374	\$24,759	\$2,615	\$6,759
TNT	\$25,080	\$22,875	\$2,205	\$4,875
<b>ESTIMATE:</b>	\$24,865.00	\$ 22,115.00	\$ 2,750.00	

**Recommended award:** American Builders & Applicator