

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – May 7, 2024*

Meeting called to order by Jana Rush, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 7, 2024.

Roll Call: The following members were present: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 16, 2024.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-057 Environmental Public Health Services submitting a Local Administrator Agreement with the Ohio Department of Health, Healthy Housing and Lead Poisoning Surveillance System (HHPSS) to provide access to the HHPSS for the purpose of case management and monitoring of lead-related activities. This agreement will be reviewed for renewal every three (3) years, beginning in 2026. No exchange of funds.

CRC 2024-058 Environmental Public Health Services submitting an addendum to the contract with Bull Construction Services LLC (CRC 2023-84) under the Water Pollution Control Loan Fund agreement to extend the term of the agreement from April 15, 2024 to June 30, 2024. Amount to be paid to Bull Construction Services LLC is to remain the same.

CRC 2024-059 Population Health submitting a Memorandum of Understanding (MOU) with Cuyahoga County under the 2023/2024 Racial and Ethnic Approaches to Community Health grant from April 1, 2024 through September 29, 2028 to increase access to healthier food through the establishment and promotion of healthy nutrition standards and food service guidelines at the county facilities (cafeterias and vending). No exchange of funds.

CRC 2024-060 Population Health submitting Memorandum of Understandings (MOU) with the following agencies under the 2023/2024 Implementing Enhance HIV P&S for Health Departments grant from August 1, 2023 through July 31, 2024 to distribute HIV self-testing

kits through community outreach in exchange of required Ohio Department of Health client-level data. No exchange of funds.

AIDS Taskforce of Greater Cleveland
We Think 4 A Change

CRC 2024-061 Population Health submitting a Memorandum of Understanding (MOU) with A Vision of Change (CRC 2024-010) under the 2023/2024 Implementing Enhance HIV P&S for Health Departments grant to revise the contract end date from May 31, 2024 to July 31, 2024. No exchange of funds.

CRC 2024-062 Administration Services submitting an amendment to the contract with Maxim Healthcare Staffing Services, Inc. (Resolution 2023-66) to revise the company name to Amergis, Inc. FKA Maxim Healthcare Staffing, Inc. and principal place of business to 7223 Lee DeForest Drive, Columbia, Maryland, 21046. No exchange of funds.

It was moved by Joe McRae, seconded by Martha Halko, that the consent agenda, including the minutes of the April 16, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

Bid/Quote Openings < \$25,000.00

It was moved by John Sobolewski, seconded by Amy Geiss, that the following contract (CRC 2024-063) for 13315 Garden, East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$14,175.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by Amy Geiss, seconded by Martha Halko, that the following contract (CRC 2024-064) for 451 E. 266th St., Euclid, Ohio 44132 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$12,850.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by Wedad Alhamwi, seconded by John Sobolewski, that the following contract (CRC 2024-065) for 22651 Harms Rd., Euclid, Ohio 44143 be accepted as the lowest and best, and that a contract be awarded to Sosis Painting in the amount of \$18,775.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by Martha Halko, seconded by Wedad Alhamwi, that the following contract (CRC 2024-072) for Mosquito Larvacide Briquettes be accepted as the lowest and best, and that a contract be awarded to Clarke Mosquito in the amount of \$20,047.49 be approved (ref. enclosed).

Presented by: Joe Lynch

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

Expenditures: Contracts < \$25,000.00

It was moved by Joe McRae, seconded by Wedad Alhamwi, that addendum to the contract (CRC 2024-066) with Green Home Solutions (CRC 2023-32) under the Lead Hazard Reduction grant to increase the amount to be paid to Green Home Solutions from \$16,325.00 to \$17,320.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during lead remediation.

Funding Source: 100% reimbursable through the Lead Hazard Reduction grant.

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by Joe McRae, seconded by Martha Halko, that the addendum to the contract (CRC 2024-067) with Dynamerican (CRC 2023-123) under the Water Pollution Control Loan Fund grant to increase the amount to be paid to Dynamerican from \$11,240.00 to \$11,940.00) to be approved.

Presented by: John Sobolewski

Purpose: To complete additional work found during sewer connection

Funding Source: 100% reimbursable through the Water Pollution Control Loan Fund grant.

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by John Sobolewski, seconded by Wedad Alhamwi, that the addendum to the following contracts (CRC 2024-068) under the 2023/2024 Implementing Enhanced HIV P&S for Health Departments grant to increase the amount to be paid to the following contracts and revise the end dates from May 31, 2024 to July 31, 2024 to be approved.

| | From | To |
|---|--------------|--------------|
| AIDS Taskforce of Greater Cleveland (CRC 2023-147) | \$ 15,000.00 | \$ 18,000.00 |
| A Vision of Change (Resolution 2023-101) | \$ 32,000.00 | \$ 38,400.00 |
| The Center (Resolution 2023-86) | \$100,000.00 | \$120,000.00 |
| University Hospitals Medical Center (Resolution 2023-86) | \$ 90,000.00 | \$108,000.00 |

Presented by: Brian Lutz

Purpose: To provide HIV preventative services to reduce new HIV infections in Cuyahoga County.

Funding Source: 100% reimbursable through the 2023-2024 Implementing Enhanced HIV P&S for Health Departments grant.

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by Amy Geiss, seconded by Joe McRae, that the addendum to the contract (CRC 2024-069) with Beech Brook (Res. 2023-086) under the 2023/2024 Implementing Enhanced HIV P&S for Health Departments grant to revise the end dates from May 31, 2024 to July 31, 2024 to be approved

Presented by: Brian Lutz

Purpose: To provide HIV preventative services to reduce new HIV infections in Cuyahoga County.

Funding Source: 100% reimbursable through the 2023-2024 Implementing Enhanced HIV P&S for Health Departments grant.

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by John Sobolewski, seconded by Martha Halko, that the contract (CRC 2024-070) with Rid-All Green Partnership under the 2024 Creating Healthy Communities grant from March 24, 2024 through September 30, 2024. Amount to be paid to the Rid-All Green Partnership is not to exceed \$6,000.00 to be approved.

Presented by: Alexa Geiger

Purpose: To support and help stabilize Rid-All Farmer Jones Market in the City of Maple Heights through marketing/social media, and market equipment upgrades

Funding Source: 100% reimbursable through the 2023-2024 Implementing Enhanced HIV P&S for Health Departments grant.

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by Joe McRae, seconded by Martha Halko, that the addendum to the contract (CRC 2024-071) with Kelly Stake, MSN, APRN (Res. 2023-081, CRC 2023-14 & CRC 2023-145) under the Reproductive Health and Wellness (RHW) grant to include reimbursement for travel, lodging, and related expenses incurred by while pursuing professional development opportunities approved by the Director of Nursing. Amount to be paid to contractor to remain the same to be approved

Presented by: Gloria Harris
Purpose: Addendum to contract language.

Funding Source: 100% reimbursable through the FY2024 Reproductive Health & Wellness grant.

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

It was moved by Martha Halko, seconded by Amy Geiss, to rescind the contract authorization (Res. 2023-002) with TNT Construction and Contracting for lead remediation at 1235 Carlyon Avenue, East Cleveland, Ohio 44112 in an amount not to exceed \$37,290.00.

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Amy Geiss, seconded by Joe McRae, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:54 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Amy Geiss, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Quintaya Hill
Address: 451 E.266th St.
City,State, Zip: Euclid, OH 44132
CRC No: CRC 2024-064

The following quotes were received and opened:

| NAME OF CONTRACTOR | QUOTE | LEAD | HH | MATCH |
|---------------------------------|--------------|--------------|-----------|--------------|
| American Builders & Applicators | \$12,850 | \$12,850 | \$0 | \$4,850 |
| Green Home Solutions | \$20,450 | \$20,450 | \$0 | \$12,450 |
| Huckaby Home Improvements | \$13,470 | \$13,470 | \$0 | \$5,470 |
| Install Tech Inc | \$19,100 | \$19,100 | \$0 | \$1,100 |
| Sosic Painting | \$20,145 | \$20,145 | \$0 | \$12,145 |
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| ESTIMATE: | \$11,375.00 | \$ 11,375.00 | N/A | |

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFQ RESULTS

Program: Vector Control
Title: Mosquito Briquettes
RFQ No: 2024-02
CRC No: 2024-72

The following quotes were received and opened on:

| NAME OF CONTRACTOR | RECEIVED | QUOTE | |
|---------------------------|-------------------|--------------|---|
| Clark Mosquito | 4/22/24 @ 2:25pm | \$20,047.49 | |
| Target Specialty Products | 4/23/24 @ 10:30am | *\$20,092.00 | *product does not meet bid specifications |
| Veseris | 4/24/24 @ 1:28 pm | \$28,648.40 | |
| Adapco | 5/01/24 @ 1:55pm | *\$20,092.00 | *product does not meet bid specifications |
| Technology International | 5/6/24 @ 10:58am | \$30,960.00 | |
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Recommended award: Clarke Mosquito

Brief Justification: Best and lowest, has the exact product per bid specifications