

# CUYAHOGA COUNTY BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*MINUTES – May 3, 2022*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 3, 2022.

Roll Call: The following members were present: Wedad Alhamwi, Rod Harris, Zach Levar, Rick Novickis and Jana Rush

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 19, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-65 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds.

City of Maple Heights  
City of University Heights

It was moved by Wedad Alhamwi, seconded by Zach Levar, that the consent agenda, including the minutes of the April 5, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Wedad Alhamwi, Rod Harris, Zach Levar, Rick Novickis, and Jana Rush

### **CONTRACTS AND AWARDS:**

Tabled Items

None

New Items For Review

Bid/Quote Openings  $\geq$  \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Zach Levar, seconded by Rick Novickis that the following quote (CRC 2022-67) for 1860 Nela Ave, East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a recommendation that contract be awarded to Paragon CMS in the amount of \$25,178.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Wedad Alhamwi, Rod Harris, Zach Levar, Rick Novickis, and Jana Rush

Bid/Quote Openings  $<$  \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Wedad Alhamwi, seconded by Jana Rush that the following quote (CRC 2022-67) for 5539 Beechwood Ave, Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$10,550.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Wedad Alhamwi, Rod Harris, Zach Levar, Rick Novickis, and Jana Rush

Expenditures: Contracts up to \$25,000.00

It was moved by Jana Rush, seconded by Rod Harris that the contract (CRC 2022-68) with Tech-Logix Systems, LLC under the Ryan White Part A Program and Ending HIV Epidemic Care grants from March 1, 2022 through February 28, 2023. Amount paid to Tech-Logix Systems, LLC is not to exceed \$20,000.00 to be approved.

Presented by: Zach Levar

Purpose: To provide training, technical assistance and support for the client level data reporting system.

Funding Source: 100% reimbursable through the FY2022 Ryan White and EHE Care grants.

The Secretary called the roll:

Ayes: Wedad Alhamwi, Rod Harris, Zach Levar, Rick Novickis, and Jana Rush

It was moved by Jana Rush, seconded by Wedad Alhamwi that the contract (CRC 2022-69) Cuyahoga County Planning Commission under the Creating Healthy Communities (CHC) grant from May 3, 2022 through December 31, 2022. Amount paid to Cuyahoga County Planning Commission is not to exceed \$5,000.00 be approved.

Presented by: Roger Sikes

Purpose: To update supermarket assessment map; to implement strategies to improve the quality of and access to supermarkets; and to expand access to healthy and affordable food.

Funding Source: 100% reimbursable through the FY2022 CHC grant.

The Secretary called the roll:

Ayes: Wedad Alhamwi, Rod Harris, Zach Levar, Rick Novickis, and Jana Rush

It was moved by Zach Levar, seconded by Rick Novickis that the contract (CRC 2022-70) with LOVE in Action Ohio from March 1, 2022 through June 30, 2022. Amount paid to LOVE in Action Ohio is not to exceed \$15,000.00 be approved.

Presented by: Michele Benko

Purpose: To address vaccine hesitancy and improving access among the black community by hosting several vaccination pop up events throughout Cuyahoga County.

Funding Source: 100% reimbursable through the COVID-19 Vaccine Equity Supplement (VE21) grant.

The Secretary called the roll:

Ayes: Wedad Alhamwi, Rod Harris, Zach Levar, Rick Novickis, and Jana Rush

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Wedad Alhamwi, seconded by Rod Harris, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:56 p.m.

The Secretary called the roll:

Ayes: Wedad Alhamwi, Rod Harris, Zach Levar, Rick Novickis, and Jana Rush



Committee Chair



Clerk

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Norm King  
**Address:** 1860 Nela Ave.  
**City,State, Zip:** East Cleveland, OH 44112  
**CRC No:** CRC 2022-66

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders & Applicators	\$28,100	\$26,750	\$1,350	\$16,750
Green Home Solutions	\$30,550	\$28,450	\$2,100	\$18,450
Paragon CMS	\$25,178	\$23,088	\$2,090	\$13,088
TNT Construction	\$27,220	\$25,660	\$1,560	\$15,660
<b>ESTIMATE:</b>	\$26,435.00	\$ 24,315.00	\$ 2,120.00	

**Recommended award:** Paragon CMS

**Note:** American Builders & Applicators' quote is disqualified due to being received after the due date & time (received Sunday, May 1st at 4:58 PM; due 4/29 at 4:30 PM)

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Kevinee Cheney  
**Address:** 5539 Beechwood Ave.  
**City, State, Zip:** Maple Hts., OH 44137  
**CRC No:** CRC 2022-67

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
Green Home Solutions	\$10,550	\$2,800	\$7,750	\$0
Paragon CMS	\$14,256	\$3,845	\$10,411	\$0
TNT Construction	\$14,273	\$2,868	\$11,405	\$0
<b>ESTIMATE:</b>	\$8,717.51	\$ 2,230.01	\$ 6,487.50	

**Recommended award:** Green Home Solutions