

CUYAHOGA COUNTY  
BOARD OF HEALTH  
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*CONTRACT REVIEW COMMITTEE  
MINUTES – May 2, 2023*

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:29 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 2, 2023.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Rick Novickis, Takisha Fuller and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 18, 2023.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2023-66 Environmental Public Health Services submitting addendums to the following contracts under the Lead Hazard Reduction grant to extend the end of the contract period as described below. Amount to be paid to the contractors is to remain the same.

CRC#	Contractor	From	To
2022-166	TNT Construction	04/04/2023	05/31/2023
2022-179	TNT Construction	03/20/2023	05/31/2023
2022-178	TNT Construction	03/20/2023	05/31/2023
2022-167	TNT Construction	03/20/2023	05/31/2023

It was moved by Rick Novickis, seconded by Takisha Fuller, that the consent agenda, including the minutes of the April 18, 2023 CRC meeting be approved.

Ayes: Rod Harris, Brandy Eaton, Rick Novickis, Takisha Fuller and Judy Wirsching

**CONTRACTS AND AWARDS:**

Tabled Items:

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

*None*

Bid/Quote Openings < \$25,000.00

Lead Program

Presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis, that the following quote (CRC 2023-67) for 14621 James Ave, Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$12,175.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Rick Novickis, Takisha Fuller and Judy Wirsching

Presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rod Harris, that the following quote (CRC 2023-68) for 15302 Edgewood Ave, Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$17,875.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Rick Novickis, Takisha Fuller and Judy Wirsching

Expenditures: Contracts < \$25,000.00

*None*

Revenue Generating Agreements < \$25,000.00

*None*

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Rod Harris, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:35 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Rick Novickis, Takisha Fuller and Judy Wirsching

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Committee Chair

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Clerk



