

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – May 19, 2020

Meeting called to order by Rick Novickis, Chair of the CRC at 1:40 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 19, 2020.

Roll Call: The following members were present: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 5, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2020-56 Environmental Public Health Services submitting an amendment to the contract with Green Home Solutions (CRC 2020-15 & 2020-50) under the Lead Hazard Control grant to extend the end of the contract period from May 29, 2020 to June 29, 2020. Amount to be paid to Green Home Solutions is to remain the same.

CRC 2020-57 Epidemiology, Surveillance and Informatics Services submitting a Point of Dispensing (POD) Agreement with Lakewood High School effective May 19, 2020. No exchange of funds.

It was moved by Judy Wirsching, seconded by Martha Halko, that the consent agenda, including the minutes of the May 5, 2020 CRC meeting be approved.

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The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Martha Halko, seconded by Rick Novickis that the contract (CRC 2020-58) with Berea City School District under the Adverse Childhood Experiences (ACEs) grant from February 1, 2020 through August 31, 2020 in an amount not to exceed \$9,200.00 be approved.

Presented by: Marlene Skovenski

Purpose: BCSD will identify participants in need of intervention, provide space for R-Rules and communicate with CCBH on project status, implementation, barriers & results. BCSD will provide exposure trips to R-Rules students to build resiliency by exposing students to healthy leisure activities within the community, college campus visits and team building.

Funding Source: 100% reimbursable through the Adverse Childhood Experiences ACEs grant.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2020-59) with Pisanick Partners, LLC under the USDA Farm to School grant from May

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1, 2020 through December 31, 2020 in an amount not to exceed \$20,000.00 be approved.

Presented by: Martha Halko

Purpose: To create recipe videos for the Feed Our Future program.

Funding Source: 100% reimbursable through the FY2021 USDA Farm to School grant.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Martha Halko, seconded by Judy Wirsching that the contract (CRC 2020-60) with Radio One under the Racial and Ethnic Approaches to Community Health (REACH) grant from May 6, 2020 through September 29, 2020 in an amount not to exceed \$10,000.00 be approved.

Presented by: Martha Halko

Purpose: To provide communications and marketing to support the REACH grant activities.

Funding Source: 100% reimbursable through the FY2020 REACH grant.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Jana Rush, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:48 p.m.

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The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching



Committee Chair



Clerk