

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – May 18, 2021

Meeting called to order by Martha Halko, Chair of the CRC at 1:37 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 18, 2021.

Roll Call: The following members were present: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 4, 2021.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2021-43 Environmental Public Health Services submitting an amendment to the contract with American Builders and Applicators (CRC 2021-11) under the Lead Hazard Control grant to extend the end of the contract period from May 11, 2021 to June 25, 2021. Amount to be paid to American Builders and Applicators is to remain the same.

It was moved by Terry Allan, seconded by Martha Halko, that the consent agenda, including the minutes of the May 4, 2021 CRC meeting be approved.

The Secretary called the roll:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Openings presented by: Stephanie Mcconoughey

It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2021-44) for 13328-13330 Hartford Rd. Up & Down, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$24,400.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Martha Halko that the following quote (CRC 2021-45) for 2055 Chesterland Ave. Up & Down, Lakewood, Ohio 44107 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$17,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Terry Allan that the contract (CRC 2021-46) with Lamar under the Ohio EPA Mosquito Control grant from June 7, 2021 through September 26, 2021 in an amount not to exceed \$6,300.00 be approved.

Presented by: Marlene Skovenski

Purpose: To provide billboard marketing to support the OEPA Mosquito Control grant.

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Funding Source: 100% reimbursable through the FY2021 OEPA Mosquito Control Grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Martha Halko, seconded by Jana Rush that the contracts (CRC 2021-47) with the following agencies under the HRSA Ryan White Part A Program grant from March 1, 2021 through February 28, 2022 be approved:

<u>Agency</u>	<u>Amount to be paid not to exceed:</u>
Family Planning Services of Lorain County	\$21,000.00
Far West Side	\$ 6,500.00

Presented by: Vino Panakkal

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2021 HRSA Ryan White grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Jana Rush that the contract (CRC 2021-48) with Richardson Compensation Consulting, LLC from May 18, 2021 through December 31, 2021 in an amount not to exceed \$24,500.00 be approved:

Presented by: Najeebah Shine

Purpose: To provide compensation services including, but not limited to, job evaluations and market pricing.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Martha Halko, seconded by Judy Wirsching, that the following Motion be adopted:

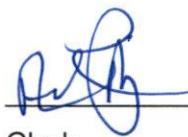
BE IT RESOLVED that the meeting be adjourned at 1:53 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Barbara Harper
Address: 13328-13330 Hartford Rd., Up & Dn
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2021-44

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$24,400	\$19,300	\$5,100	\$1,000
Paragon	\$23,470	\$17,735	\$5,735	\$1,000
ESTIMATE:	\$25,875.00	\$ 20,075.00	\$ 5,800.00	

Recommended award: American Builders & Applicators

Notes: Currently Paragon has 1 unfinished job and 2 jobs they are requesting extensions due to other work already scheduled. Both will not be completed until July. With the grant ending Sept. 3, 2021, we do not want to have any delays and need these 2 units completed under this round of funding to meet our benchmarks (LHC 2017)
 American Builders & Applicators have 2 outstanding jobs; 1 is ready to go, but waiting until owner returns from wintering in Florida to be present for work; the other is scheduled

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QUOTE RESULTS

Project Address

Name: Christopher Mencini
Address: 2055 Chesterland Ave., Up & Dn
City, State, Zip: Lakewood, OH 44107
CRC No: CRC 2021-45

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$17,000	\$15,200	\$1,800	\$1,000
Paragon	\$18,810	\$17,710	\$1,100	\$1,710
ESTIMATE:	\$18,562.50	\$ 17,212.50	\$ 1,350.00	

Recommended award: American Builders & Applicators