

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – May 17, 2022

Meeting called to order by Rick Novickis, Chair of the CRC at 1:30 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 17, 2022.

Roll Call: The following members were present: Takisha Fuller, Rod Harris, Martha Halko, Rick Novickis, and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 3, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-71 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds:

City of Beachwood
City of South Euclid

City of Bedford Heights

CRC 2022-72 Prevention and Wellness Services submitting a HIPAA Business Associate Addendum with Unite USA Inc. to provide CCBH access to a referral platform to improve opportunities to connect families to available services. No exchange of funds.

It was moved by Martha Halko, seconded by Rick Novickis, that the consent agenda, including the minutes of the May 3, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Takisha Fuller, Rod Harris, Martha Halko, Rick Novickis, and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rod Harris, that the following quote (CRC 2022-73) for 1359 E 139 St., East Cleveland, Ohio 44112 be accepted as the lowest and

best, and that a contract be awarded to TNT Construction in the amount of \$7,410.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Takisha Fuller, Rod Harris, Martha Halko, Rick Novickis, and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Martha Halko seconded by Rick Novickis that the contract (CRC 2022-74) with Radio One under the COVID Vaccine Equity grant from Mach 28, 2022 through April 8, 2022 in an amount not to exceed \$10,000.00 be approved.

Presented by: Takisha Fuller

Purpose: To advertise CCBH COVID community vaccination clinics in high SVI areas.

Funding Source: 100% reimbursable through the FY2021 VE21 grant.

The Secretary called the roll:

Ayes: Takisha Fuller, Rod Harris, Martha Halko, Rick Novickis, and Judy Wirsching

It was moved by Judy Wirsching seconded by Martha Halko that the contract (CRC 2022-75) with Pisanick Partners, LLC under the USDA Specialty Crop Block grant from October 1, 2021 through September 30, 2023 in an amount not to exceed \$10,000.00 be approved.

Presented by: Angela Newman-White

Purpose: To create a new Feed Our Future Harvest of the Month recipes and work with CCBH on school foodservice menu concepts and trainings

Funding Source: 100% reimbursable through the FY2023 USDA Specialty Crop Block grant.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Rod Harris, seconded by Rick Novickis that the addendum (CRC 2022-76) to the contract with Azalea Health (Resolutions 2018-32, 2018-145 & 2019-74) to increase the amount paid to Azalea Health from \$54,350.00 to \$69,300.04 and extend the terms from April 30, 2022 to April 30, 2023 be approved.

Presented by: Erin Elszasz

Purpose: Renewal of contract with Azalea Health for continued electronic health records services and addition of services in the fee structure.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Takisha Fuller, Rod Harris, Martha Halko, Rick Novickis, and Judy Wirsching

It was moved by Martha Halko, seconded by Judy Wirsching that the contract (CRC 2022-77) with Notavi Creative under the Racial and Ethnic Approaches to Community Health (REACH) grant from April 1, 2022 through September 29, 2022 in an amount not to exceed \$20,000.00 be approved.

Presented by: Michele Benko

Purpose: To support marketing and communication support for the Early Ages Healthy Stages coalition and Ohio Healthy program.

Funding Source: 100% reimbursable through the FY2022 REACH grant.

The Secretary called the roll:

Ayes: Takisha Fuller, Rod Harris, Martha Halko, Rick Novickis, and Judy Wirsching

It was moved by Martha Halko seconded by Judy Wirsching that the contract (CRC 2022-78) with Cuyahoga County Agricultural Society for space rental from August 9, 2022 through August 14, 2022 amount not to exceed \$500.00 be approved.

Presented by: Kevin Brennan

Purpose: To promote agency awareness during the Cuyahoga County Fair

Funding Source: 100% reimbursable through CCBH General Revenue.

The Secretary called the roll:

Ayes: Takisha Fuller, Rod Harris, Martha Halko, Rick Novickis, and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Rod Harris seconded by Judy Wirsching that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:46 p.m.

The Secretary called the roll:

Ayes: Takisha Fuller, Rod Harris, Martha Halko, Rick Novickis, and Judy Wirsching



Committee Chair



Clerk

