

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – May 16, 2023*

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 16, 2023.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 2, 2023.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2023-69 Administration Services submitting an addendum to the contract (CRC 2023-47) with MKM Management Consulting, LLC to revise Exhibit B – Insurance Requirements and extend the end of the contract period from October 31, 2023 through November 30, 2023. No Exchange of Funds.

It was moved by Rick Novickis, seconded by Joe McRae, that the consent agenda, including the minutes of the May 2, 2023 CRC meeting be approved.

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program

Presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Zach Levar, that the following quote (CRC 2023-70) for 4936 East 81st St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$7,450.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Joe McRae, seconded by Jana Rush, that the contract with We Think 4 A Change under the (CRC 2022-71) under the Health Resources and Services Administration (HRSA) Ending the Epidemic (EHE Care) grants from April 1, 2023 through February 29, 2024. Amount to be paid to We Think 4 A Change is not to exceed \$22,000.00 be approved.

Presented by: Gloria Agosto

Purpose: To Support Emergency Financial Assistance Program.

Funding Source: 100% reimbursable through the FY2023 Ending the HIV Epidemic (EHE Care) grant.

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Zach Levar, seconded by Brandy Eaton, that the addendum (CRC 2022-72) to the contract with Dynamerican (CRC 2022-170) under the Water Pollution Control Loan Fund (WPCLF) to increase the amount to be paid to Dynamerican from \$16,498.00 to \$20,998.00 be approved.

Presented by: Nate McConoughey

Purpose: To complete additional work found during the project completion.

Funding Source: 85% reimbursable through the WPCLF grant and 15% reimbursable through homeowner match.

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis, that the addendum (CRC 2022-73) to the contract with TNT Construction & Contracting (CRC 2022-143 and 2022-135) under the Lead Hazard Control (LHR) grant to increase the amount to be paid to TNT Construction & Contracting from \$29,140.00 to \$29,440.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during the project completion.

Funding Source:100% reimbursable through the LHR grant.

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Zach Levar, seconded by Judy Wirsching, that the addendum (CRC 2022-74) to the contract with TNT Construction & Contracting (CRC 2022-166) under the Lead Hazard Control (LHR) grant to increase the amount to be paid to TNT Construction & Contracting from \$31,695.00 to \$34,020.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To exterminate a large infestation of cockroach activity prior to lead remediation work commencing.

Funding Source:100% reimbursable through the LHR grant.

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Joe McRae, that the addendum (CRC 2022-75) to the contract with TNT Construction & Contracting (CRC 2022-129) under the Lead Hazard Control (LHR) grant to increase the amount to be paid to TNT Construction & Contracting from \$16,800.00 to \$16,925.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during the project completion.

Funding Source:100% reimbursable through the LHR grant.

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Joe McRae, seconded by Judy Wirsching, that the addendum (CRC 2022-76) to the contract with Davey Resource Group CMS (CRC 2023-20) to increase the amount to be paid to Davey Resource Group from \$17,368.00 to \$21,298.00 be approved.

Presented by: Erik Hamilton

Purpose: To provide additional stormwater maintenance services on the CCBH property.

Funding Source:100% reimbursable through CCBH General Revenue.

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00
None

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

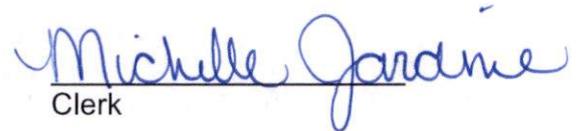
BE IT RESOLVED that the meeting be adjourned at 1:49 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

