

CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – May 16, 2017

Meeting called to order by Rick Novickis, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 16, 2017.

Roll Call: The following members were present: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 2, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-83 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the following communities for CCBH to provide Phase II Stormwater services as part of the NEORS Regional Stormwater Management Program (RSMP) from January 3, 2017 through December 31, 2018. No exchange of funds.

City of Lakewood
City of Mayfield Heights
City of Shaker Heights
City of South Euclid
Village of Oakwood

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

CRC 2017-84 Epidemiology, Surveillance and Informatics Services submitting a Memorandum of Understanding (MOU) with Cuyahoga County to allow CCBH access and use of the mass notification system ReadyNotify effective May 16, 2017. No exchange of funds.

CRC 2017-85 Administration Services submitting an addendum to the contract with Kim Jovanov to instruct yoga classes for CCBH employees (Resolution 2014-12, 2014-162, 2016-79) to extend the end of the contract period from May 31, 2017 to December 31, 2018. Payment of \$50.00 per week to the instructor for a four week session paid by participating employees. No funds will be provided by the Board.

CRC 2017-86 Administration Services submitting a Public Health Experience Agreement with Iowa College Acquisition, LLC dba Kaplan University to provide public health experience for students from May 10, 2017 through May 9, 2022. No exchange of funds.

It was moved by Judy Wirsching, seconded by Chris Kippes, that the consent agenda, including the minutes of the May 2, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Solid Waste Removal Bid Opening presented by: Rebecca Burke

It was moved by Chris Kippes, seconded by Judy Wirsching that the following quote (CRC 2017-87) for Solid Waste and Recyclable Materials Removal at CCBH be accepted as the lowest and best, and a contract be awarded to Republic Services for a three-year term to provide removal services at a base rate of \$198.00 per month plus fuel charges and any increase not to exceed 5% per annum for a three-year term;

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

additional pick-ups will be charged according to the established fee schedule (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Romona Brazile, seconded by Rick Novickis that the following quote (CRC 2017-88) for 5433 Oakwood Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$7,450.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2017-89) for 140 208th St., Euclid, Ohio 44123 be accepted as the lowest and best, and a contract be awarded to Allenbey Construction Company, LLC in the amount of \$12,725.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the following quote (CRC 2017-90) for 5230 Joseph St., Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$10,525.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Household Sewage program Bid Opening presented by: Nate McConoughey

It was moved by Rick Novickis, seconded by Romona Brazile that the following quote (CRC 2017-91) for 219300 Fowles, Middleburg Heights, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of \$13,125.00 (ref. enclosed).

The Secretary called the roll:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2017-92) for 28750 Edgedale Rd., Pepper Pike, Ohio 44124 be accepted as the lowest and best, and a contract be awarded to Shiloh Tool, LLC in the amount of \$19,027.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Romona Brazile, seconded by Judy Wirsching that the contract (CRC 2017-93) with Radio One for advertising services from June 12, 2017 through September 1, 2017 in the amount of \$10,000.00 be approved.

Presented by: Andrew Heffron and Kevin Brennan

Purpose: To use social media, on-air commercials and live interviews to help us to raise awareness of our clinic site at South Pointe Hospital in Warrensville Heights, the availability of funding through our lead prevention grant, and food safety tips for outdoor summer cooking. This campaign will feature a community event held in Warrensville Heights on June 17, 2017.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Judy Wirsching, seconded by Romona Brazile that the Memorandum of Understanding (MOU) (CRC 2017-94) with the City of South Euclid to provide Phase II Stormwater services from January 3, 2017 through December 31, 2018 in the amount of \$1,000.00 be approved.

Presented by: Rick Novickis

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming: by sampling up to 5 dry weather outfall locations per year.

The Secretary called the roll:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

It was moved by Rick Novickis, seconded by Chris Kippes that the contract (CRC 2017-11) with Allenbey Construction Company, LLC for lead remediation at 1838 Farmington, East Cleveland, OH 44112 from April 21, 2017 through June 20, 2017 in the amount of \$20,660.00 be rescinded.

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Romona Brazile, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:17 p.m.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFQ RESULTS

Program: General Administration
Title: Removal Services for Solid Waste and Recyclable Materials
RFQ No: 2017-08
CRC No: 2017-87

The following quotes were received and opened on:

NAME OF CONTRACTOR	RECEIVED	QUOTE
Waste Management	5/8/17 1:24 p.m.	\$205.00 monthly
Rumpke	5/12/17 10:00 a.m.	\$243.00 monthly
Republic Services	5/15/17 10:36 a.m.	\$198.00 monthly

Recommended award: Republic Services

Brief Justification:

Republic Services quoted the lowest price removal services for both the waste bin and recyclables bin. One time delivery charge of bins was quoted at a discount rate and fuel charges fluctuate based on diesel fuel prices. There are no additional administrative charges. Fees are locked for the first 12 months; any fee increase in year 2 and 3 will not exceed 5% per year.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: LaTonda Warren
Address: 5433 Oakwood Ave.
City, State, Zip: Maple Hts.
CRC No: CRC 2017-88

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$9,930.00
BDL	\$7,450.00
CB Mullins	\$10,040.00
MCM Homeservices	\$8,900.00

ESTIMATE: \$10,400.00

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Hodiah Yisrael
Address: 140 E.208th St.
City,State, Zip: Euclid, OH 44123
CRC No: CRC 2017-89

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$12,725.00
American Builders & Applicators	\$13,550.00
CB Mullins	\$14,305.00
Green Home Solutions	\$16,840.00
MCM Homeservices	\$14,825.00

ESTIMATE: \$17,970.00

Recommended award: Allenbey Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Laketia Gaston
Address: 5230 Joseph St.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2017-90

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$12,780.00
American Builders & Applicators	\$10,525.00
CB Mullins	\$16,800.00
Green Home Solutions	\$13,275.00
MCM Homeservices	\$13,450.00

ESTIMATE: \$13,700.00

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Joshua & Jennifer Ashforth
Address: 19300 Fowles Rd.
City, State, Zip: Middleburg Hts., Ohio 44130
CRC No: CRC 2017-91

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Suburban Septic Service Inc	\$ 13,125.00

Recommended award: Suburban Septic Service Inc

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Carey Residence
Address: 28750 Edgedale Rd
City, State, Zip: Pepper Pike, Ohio
CRC No: CRC 2017-92

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Shiloh Tool LLC	\$19,027
Suburban Septic Service Inc	\$20,875

Recommended award: Shiloh Tool LLC