

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – May 1, 2018

Meeting called to order by Rick Novickis, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 1, 2018.

Roll Call: The following members were present: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 17, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-67 Environmental Public Health Services submitting an addendum to the Lead Delegated Authority Agreement (CRC 2017-147 & 154) with the Ohio Department of Health (ODH) to act as the authorized agent in the jurisdiction established by ODH to conduct public health lead investigations, public health lead risk assessments and case follow-up upon referral by ODH from June 30, 2018 through June 30, 2019. No exchange of funds.

CRC 2018-68 Environmental Public Health submitting an amendment to the contract (CRC 2018-17) with American Builders & Applicators under the Lead Hazard Control grant to extend the end of the contract period from May 8, 2018 to June 8, 2018. Amount to be paid to American Builders & Applicators is to remain the same.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

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CRC 2018-69 Administrative Services submitting a Public Health Experience Agreement with Ohio University to enable students to have a public health experience at CCBH from May 14, 2018 through August 17, 2018. No exchange of funds.

It was moved by Claire Boettler, seconded by Wedad Alhamwi, that the consent agenda, including the minutes of the April 17, 2018 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Household Sewage program Bid Opening presented by: Nate McConoghey

It was moved by Claire Boettler, seconded by Wedad Alhamwi that the following quote (CRC 2018-70) for 10133 Echo Hill Dr., Brecksville, Ohio 44141 be accepted as the lowest and best, and that a contract be awarded to Suburban Septic Service, Inc. in the amount of \$13,475.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Chris Kippes, seconded by Wedad Alhamwi that the following quote (CRC 2018-71) for 7176 W. 130th St., Middleburg Heights, Ohio 44130 be accepted as the lowest and best, and that a contract be awarded to Suburban Septic Service, Inc. in the amount of \$13,375.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

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Expenditures: Contracts up to \$25,000.00

It was moved by Claire Boettler, seconded by Rick Novickis that the amendment (CRC 2018-72) to the contract with American Builders & Applicators (CRC 2018-20) under the Lead Hazard Control grant to extend the end of the contract period from May 8, 2018 to May 15, 2018 and increase the amount to be paid to American Builders & Applicators from \$22,050.00 to \$22,250.00 be approved.

Presented by: La'Keisha James

Purpose: To complete additional work not identified in the original scope for the project.

Funding Source: 100% reimbursable through the Lead Hazard Control Program

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Claire Boettler, seconded by Wedad Alhamwi that the addendum (CRC 2018-73) to the contract with Cleveland Rape Crisis Center (CRC 2018-49) under the Prevent Premature Fatherhood (PPF) grant to increase the amount to be paid to Cleveland Rape Crisis Center from \$5,400.00 to \$9,000.00 be approved.

Presented by: Brandy Eaton

Purpose: To provide additional youth group sessions on the topics of healthy relationships, consent and role of gender.

Funding Source: 100% reimbursable through the FY2018 PPF grant

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Chris Kippes, seconded by Rick Novickis that the addendum (CRC 2018-74) to the contract with The Fairmount Group (Resolution 2017-77) under the Teen Pregnancy Prevention (TPP) grant to increase the amount to be paid to The Fairmount Group from \$115,000.00 to \$135,200.00 be approved.

Presented by: Brandy Eaton

Purpose: Additional funding for the purpose of sustainability planning and transition training for social media.

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Funding Source: 100% reimbursable through the FY2018 TPP grant

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:49 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi



Committee Chair



Clerk

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CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Sowul Residence
Address: 7176 W. 130th Street
City, State, Zip: Middleburg Hts., Ohio 44130
PPN# 374-01-035
of Bedrooms 4

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
Suburban Septic Service Inc.	\$13,375.00	\$200.00	\$11,568.75	\$1,806.25	\$13,375.00

Bids Reviewed by: D. McClintock
Selected Contractor Bid: Suburban Septic Service Inc.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Myers Residence
Address: 10133 Echo Hill
City, State, Zip: Brecksville, Ohio 44141
PPN# 605-20-014
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 100%	Owner Match 0%	Project Cost
Suburban Septic Service Inc.	\$13,475.00	\$200.00	\$13,475.00	\$0.00	\$13,475.00

Bids Reviewed by: D. McClintock
Selected Contractor Bid: Suburban Septic Service Inc.