

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – April 5, 2022

Meeting called to order by Rick Novickis, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 5, 2022.

Roll Call: The following members were present: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 15, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-46 Environmental Public Health Services to complete the Registration Form to become a designated Project DAWN (Deaths Avoided with Naloxone) community naloxone distribution program with the Ohio Department of Health (ODH). ODH to provide CCBH with free naloxone as supply is available to ODH. No exchange of funds.

CRC 2022-47 Environmental Public Health Services submitting addendums to the following contracts under the Lead Hazard Control grant to extend the end of the contract periods. Amount to be paid to the Contractors is to remain the same.

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

<u>Approval #</u>	<u>Contractor</u>	<u>End of Contract Term</u>	
		<u>From</u>	<u>To</u>
CRC 2021-55	American Builders & Applicators	10/31/21	04/29/22
CRC 2021-66	TNT Construction	10/17/21	04/29/22
CRC 2021-67, 2021-91	Paragon CMS	01/11/22	04/29/22
CRC 2021-69	Paragon CMS	01/02/22	04/29/22
CRC 2021-72	Paragon CMS	03/15/22	04/29/22
CRC 2021-75	Paragon CMS	11/08/21	04/29/22
CRC 2021-82	Paragon CMS	11/28/21	04/29/22
CRC 2021-90	Paragon CMS	12/12/21	04/29/22
CRC 2021-92	American Builders & Applicators	10/14/21	04/29/22
CRC 2021-93	TNT Construction	11/28/21	04/29/22
CRC 2021-110	TNT Construction	01/14/22	04/29/22
CRC 2021-112	Paragon CMS	02/08/22	04/29/22
CRC 2021-127	TNT Construction	04/03/22	04/29/22

CRC 2022-48 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds.

City of Cleveland
City of Cleveland Heights
City of Warrensville Heights
Village of Mayfield

CRC 2022-49 Administration Services submitting a Data Use Agreement with Case Western Reserve University effective February 1, 2022 for the COVID-19 Response data analysis project. No Exchange of Funds.

It was moved by Terry Allan, seconded by Martha Halko, that the consent agenda, including the minutes of the March 15, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

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Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2022-50) for 11429 Bradwell Rd., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$7,015.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Household Sewage Program Bids presented by Nate McConoughey

It was moved by Martha Halko, seconded by Rick Novickis that the following quote (CRC 2022-51) for 6323 Edgerton Rd., North Royalton, Ohio 44133 be accepted as the lowest and best, and that a contract be awarded to Dynamerican in the amount of \$15,987.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Terry Allan that the following quote (CRC 2022-52) for 18407 Marks Rd., Strongsville, Ohio 44149 be accepted as the lowest and best, and that a contract be awarded to A&P Septic, LLC in the amount of \$15,200.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Jana Rush that the following quote (CRC 2022-53) for 27399 Cook Rd., Olmsted Township, Ohio 44138 be accepted as the lowest and best, and that a contract be awarded to KMU Trucking & Excavating, LLC in the amount of \$6,475.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

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It was moved by Rick Novickis, seconded by Martha Halko that the addendum (CRC 2022-54) to the contract with Alyssa Sherer, RN, MSN, CNP, DNP (2022-5) under the HIV Prevention grant to increase the amount paid to Alyssa Sherer, RN, MSN, CNP, DNP from \$48,000.00 to \$68,000.00 be approved.

Presented by: Brandy Eaton

Purpose: To provide consultation to DIS staff in regards to syphilis laboratory interpretation and treatment of clients.

Funding Source: 100% reimbursable through the FY2022 HIV Prevention grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Terry Allan that the contracts (CRC 2022-55) with Green Umbrella under the USDA Specialty Crop Block grant from October 1, 2021 through September 30, 2023 in an amount not to exceed \$6,000.00.

Presented by: Angela Newman-White

Purpose: To assist with engagement of new Feed our Future schools in Southwest Ohio.

Funding Source: 100% reimbursable through the FY2023 USDA Specialty Crop Block grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Rick Novickis that the contract (CRC 2022-56) with Northeast Ohio Alliance for Hope (NOAH) under the Creating Healthy Communities (CHC) grant from February 15, 2022 through December 31, 2022 in an amount not to exceed \$19,220.44 be approved.

Presented by: Roger Sikes

Purpose: To update supermarket assessment map; to implement strategies to improve the quality of and access to supermarkets; and to expand access to healthy and affordable food.

Funding Source: 100% reimbursable through the FY2022 CHC grant.

The Secretary called the roll:

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Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Judy Wirsching that the contract (CRC 2022-57) with Intentional Content, Inc. under the COVID-19 Vaccine Equity Supplement (VE21) grant from January 1, 2022 through June 30, 2022 in an amount not to exceed \$24,500.00 be approved.

Presented by: Michele Benko

Purpose: To address the target communities COVIC concerns and share COVID stories through social media.

Funding Source: 100% reimbursable through the COVID-19 Vaccine Equity Supplement (VE21) grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Terry Allan, seconded by Jana Rush that the contract (CRC 2022-58) with Family Planning Services of Lorain County under the HRSA Ryan White Part A Program grant from March 1, 2022 through February 28, 2023 in and amount not to exceed \$7,315.00 be approved.

Presented by: Zach Levar

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2022 HRSA Ryan White grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Jana Rush that the service agreement (CRC 2022-59) with Johnson Controls for server replacement and programming. Amount to be paid to Johnson Controls is not to exceed \$17,819.00.be approved.

Presented by: Rebecca Burke

Purpose: To install and program an AMAG/EZ Lobby Server replacement.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

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Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:01 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

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QUOTE RESULTS

Project Address

Name: Sharde Johnson
Address: 11429 Bradwell Rd.
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2022-50

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Amerian Builders & Applicators	\$7,075	\$4,875	\$2,200	\$0
Green Home Solutions	\$8,300	\$6,350	\$1,950	\$0
ESTIMATE:	\$6,487.50	\$ 4,662.50	\$ 1,825.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Mizanin Residence
Address: 6323 Edgerton Road
City,State, Zip: North Royalton, Ohio 44133
PPN# 486-02-002
of Bedrooms 3
CRC #: 2022-51

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
KMU Trucking & Excavating LLC	\$17,800.00	\$200.00	\$15,330.00	\$2,470.00	\$17,800.00
Auburn Bainbridge Excavating Inc	\$20,100.00	\$200.00	\$17,285.00	\$2,815.00	\$20,100.00
Dynamerican	\$15,987.00	\$200.00	\$13,788.95	\$2,198.05	\$15,987.00

Bids Reviewed by: J. Soboleski, M. Skovenski, N. McConoughey
Selected Contractor Bid: Dynamerican

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Name: Edwin & Shellie Diaz
Address: 18407 Marks Road
City,State, Zip: Strongsville, Ohio
44149
PPN#: 394-08-001
of Bedrooms: 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 100%	Owner Match 0%	Project Cost
A&P Septic LLC	\$15,200.00	N/A	\$15,200.00	\$0.00	\$15,200.00
Dynamerican	\$16,685.00	N/A	\$16,685.00	\$0.00	\$16,685.00
KMU Trucking & Excavating LLC	\$18,000.00	N/A	\$18,000.00	\$0.00	\$18,000.00
Auburn Bainbridge Excavating Inc	\$22,100.00	N/A	\$22,100.00	\$0.00	\$22,100.00

Bids Reviewed by: J. Sobolewski, M. Skovneski, N. McConoughey
Selected Contractor Bid: A&P Septic LLC

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Name: Gigante Residence
Address: 27399 Cook Road
City,State, Zip: Olmsted Twp., Ohio 44138
PPN# 264-05-004
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	Tap--In/Sewer Connection Fee	WPCLF Program Cost 50%	Owner Match 50%	Project Cost
Dynamerican	\$8,170.00	\$0.00	\$4,085.00	\$4,085.00	\$8,170.00
KMU Trucking & Excavating LLC	\$6,475.00	\$0.00	\$3,237.50	\$3,237.50	\$6,475.00
Bull Construction Services LLC	\$14,870.00	\$0.00	\$7,435.00	\$7,435.00	\$14,870.00

Bids Reviewed by: J. Sobolewski, M. Skovenski, N. McConoughey
Selected Contractor Bid: KMU Trucking & Excavating LLC