

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – April 4, 2023*

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 4, 2023.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller, and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 21, 2023.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2023-44 Environmental Health Services submitting an addendum to the following contracts under the Lead Hazard Reduction grant to extend the end of the contract period as described below. Amount to be paid to the contractors is to remain the same.

<u>CRC#</u>	<u>Contractor</u>	<u>From</u>	<u>To</u>
CRC 2022-47	Paragon CMS	4/29/2022	5/31/2023
CRC 2022-66	Paragon CMS	9/4/2022	5/31/2023

It was moved by Martha Halko, seconded by Rick Novickis, that the consent agenda, including the minutes of the March 21, 2023 CRC meeting be approved.

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

It was moved by Judy Wirsching, seconded by Joe McRae, that the following contract

(CRC 2022-34) for 2022-06 Ryan White Part A – Planning Council be accepted as the lowest and best, and a recommendation that a contract be awarded to Upward Spiral Coaching & Consulting, LLC. in the amount of \$76,860.00 be submitted to the Board for approval (ref. enclosed).

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

CRC 2023-47
RFQ 2023-02 Strategic Planning Consulting Services

No action today

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program

Presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis, that the following quote (CRC 2023-54) for 4034 Harwood Rd, South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$7,125.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Household Sewage Program

Presented by: Nate McConoughey

It was moved by Judy Wirsching, seconded by Martha Halko, that the following quote (CRC 2023-55) for 2490 W. Sprague Rd, Parma, Ohio 44134 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to KMU Trucking & Excavating in the amount of \$16,745.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Joe McRae, that the contract with Clemans, Nelson & Associates, Inc. (CRC 2023-56) from March 29, 2023 through March 29, 2024. Amount to be paid to Clemans, Nelson & Associates, Inc. not to exceed \$10,000.00 to be approved.

Purpose: To provide outside legal counsel and consulting services.

Funding Source: 100% funded through CCBH General Revenue.

Presented by: John Mills

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

It was moved by Rick Novickis, seconded by Judy Wirsching, that the contract (CRC 2023-42) with Friends of the East Cleveland Public Library under the Racial and Ethnic Approaches to Community Health Supplemental Covid/Flu from September 30, 2022 through September 29, 2023 in an amount not to exceed \$15,000.00.

Presented by: Martha Halko and John Mills

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Other Business

Public Comment (3-minute maximum).

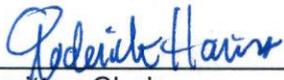
Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:46 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching



Committee Chair



Clerk

