

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – April 4, 2017

Meeting called to order by Chris Kippes, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 4, 2017.

Roll Call: The following members were present: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 21, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the March 21, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

CRC 2017-41 HIP-Cuyahoga - Evaluation Services
RFQ# 12/16/2016

No action taken on CRC 2017-41 at this time.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2017-46) for 2093 Mount Vernon Blvd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$16,110.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2017-47) for 865 East 261st St., Euclid, Ohio 44132 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$7,325.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Romona Brazile that the following quote (CRC 2017-48) for 1018 Professor, South Euclid, Ohio 44124 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$7,150.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2017-49) for 6010 Laverne Avenue, Parma, Ohio 44129 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the

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amount of \$15,670.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Romona Brazile, seconded by Rick Novickis that the following quote (CRC 2017-50) for 16220 Helmsdale Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$10,825.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000

It was moved by Chris Kippes, seconded by Judy Wirsching that the contract (CRC 2017-51) with East Cleveland Farmers Market Preservation Society under the Creating Healthy Communities grant from April 1, 2017 through August 31, 2017 in the amount of \$15,000.00 be approved.

Presented by: Roger Sikes

Purpose: To develop a food prep kitchen for community gardeners, residents and vendors at the Coit Road Farmers Market in East Cleveland.

Funding Source: 100% reimbursable through the FY2017 CHC grant.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Romona Brazile that the contract (CRC 2017-52) with Diversity Center of Northeast Ohio under the Teen Wellness Initiative (TWI) grant from June 1, 2017 through June 30, 2017 in the amount of \$2,900.00 be approved.

Presented by: Brandy Eaton

Purpose: The Diversity Center will provide a full day professional development training to internal TWI staff, subrecipient partners and select community partners.

Funding Source: 100% reimbursable through the FY2017 TWI grant.

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The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Chris Kippes that the contract (CRC 2016-53) with Heidi Gullet, M.D. under the Reproductive Health and Wellness (RHW) grant from April 1, 2017 through June 30, 2018 in the amount of \$1,200.00 be approved:

Presented by: Romona Brazile

Purpose: Dr. Gullett will serve as the Medical Director for the Cuyahoga County Board of Health Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2018 RHW grant.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Romona Brazile, seconded by Chris Kippes that amendment (CRC 2017-54) to the contract with Green Home Solutions (CRC 2016-114) under the Lead Hazard Control grant to increase the amount paid to Green Home Solutions from \$22,900.00 to \$23,400.00 be approved.

Presented by: John Sobolewski

Purpose: To complete additional work not identified in the original scope for the project.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the contract (CRC 2016-55) with Lorain County General Health District under the ODH 2017 Injury Prevention grant from February 1, 2017 through December 31, 2017 in the amount of \$15,000.00 be approved.

Presented by: Allisyn Leppla

Purpose: To assist the Ohio Department of Health in facilitating the activities of the Prescription Drug Abuse Action Group.

Funding Source: 100% reimbursable through the FY2017 ODH Injury Prevention grant.

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The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Romona Brazile that the contract (CRC 2016-56) with Johnson Controls from June 1, 2017 through May 31, 2018 in the amount of \$6,051.25 be approved.

Presented by: Rebecca Burke

Purpose: To provide software maintenance for the AMAG Security System.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:59 p.m.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Committee Chair

Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Nina Nicole Hughes
Address: 2093 Mt. Vernon Blvd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-46

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$18,925
American Builders & Applicators	\$18,600
BDL	\$18,345
CB Mullins	\$16,110
Green Home Solutions	\$20,850
MCM Homeservices	\$19,675

ESTIMATE: \$18,645.00

Recommended award: Mullins

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Artrina Collins
Address: 865 E.261st St.
City, State, Zip: Euclid, OH 44132
CRC No: CRC 2017-47

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$10,915
American Builders and Applicators	\$7,325
BDL	\$8,450
CB Mullins	\$9,450
Green Home Solutions	\$10,300
MCM Homeservices	\$9,200

ESTIMATE: \$10,445.00

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Aishah L Peyton
Address: 1018 Professor
City, State, Zip: South Euclid, OH 44124
CRC No: CRC 2017-48

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$11,500
American Builders & Applicators	\$7,150
BDL General Contracting	\$8,305
CB Mullins	\$8,995
Green Home Solutions	\$11,550
MCM Homeservices	\$9,450

ESTIMATE: \$10,650.00

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Ginger Peck
Address: 6010 Laverne Ave.
City, State, Zip: Parma, OH 44129
CRC No: CRC 2017-49

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$17,940
American Builders and Applicators	\$15,670
CB Mullins	\$18,100
Green Home Solutions	\$16,770
MCM Homeservices	\$16,250

ESTIMATE: \$16,440.00

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Theresa Harris
Address: 16220 Helmsdale Rd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-50

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey	\$17,195
American Builders and Applicators	\$12,200
CB Mullins	\$10,825
Green Home Solutions	\$17,625
MCM Homeservices	\$15,100

ESTIMATE: \$12,750.00

Recommended award: Mullins