

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – April 3, 2018

Meeting called to order by Rick Novickis, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 3, 2018.

Roll Call: The following members were present: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 20, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Chris Kippes, seconded by Judy Wirsching, that the consent agenda, including the minutes of the March 20, 2018 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Romona Brazile, seconded by Rick Novickis that the following quote (CRC 2018-52) for 10009 Sladden Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to BDL General Contracting in the amount of \$7,849.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2018-53) for 4857 E 88th St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to BDL General Contracting in the amount of \$6,400.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2018-54) for 1239 Dorsh Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to BDL General Contracting in the amount of \$6,387.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the following quote (CRC 2018-55) for 13125 Darlington Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to CB Mullins Construction Company in the amount of \$5,550.00 (ref. enclosed).

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The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Romona Brazile, seconded by Judy Wirsching that the following quote (CRC 2018-56) for 26501 Oriole Ave., Euclid, Ohio 44132 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$8,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the following quote (CRC 2018-57) for 7911 Newport Ave., Parma, Ohio 44129 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$5,950.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Chris Kippes that the contract (CRC 2018-58) with Promesa Consulting Group under the Ryan White Part A Program grant from March 1, 2018 through May 31, 2018 in the amount of \$24,051.00 be approved.

Presented by: Romona Brazile

Purpose: To provide Planning Council management support to the full and subcommittees.

Funding Source: 100% reimbursable through the FY2019 HRSA Ryan White grant

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Romona Brazile, seconded by Rick Novickis that the contract (CRC 2018-59) with the Cuyahoga County Agricultural Society for space rental from August 7, 2018 through August 12, 2018 at the Cuyahoga County Fair in the amount of \$350.00 be approved.

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Presented by: Kevin Brennan

Purpose: To promote agency awareness during the Cuyahoga County Fair.

Funding Source: 100% funded through CCBH General Revenue

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Judy Wirsching that the contract (CRC 2018-60) with Johnson Controls from June 1, 2018 through May 31, 2019 in the amount of \$5,194.00 be approved.

Presented by: Rebecca Burke

Purpose: To provide software maintenance for the AMAG Security System.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the agreement (CRC 2018-61) with the Employer Resources Council (ERC) for professionalism training on May 8-9, 2018 in the amount of \$5,628.00 be approved.

Presented by: Ann Campbell-Dunham

Purpose: To provide anti-harassment training to CCBH Supervisors and Staff.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

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None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Romona Brazile, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:52 p.m.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Tianna Talley
Address: 10009 Sladden Ave.
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2018-52

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$8,810	\$7,210	\$1,600	\$500
BDL General Contracting	\$7,849	\$7,219	\$630	\$500
CB Mullins	\$13,000	\$11,000	\$2,000	\$3,000
MCM Homeservices	\$11,870	\$10,000	\$1,850	\$2,000
Paragon	\$9,895	\$8,550	\$1,345	\$550
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ESTIMATE:	\$11,497.50			

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Michelle Harris
Address: 4857 E.88th St.
City,State, Zip: Garfield Hts., OH, 44125
CRC No: CRC 2018-53

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$6,950	\$5,850	\$1,100	\$500
BDL General Contracting	\$6,400	\$5,250	\$1,150	\$500
CB Mullins	\$9,550	\$8,350	\$1,200	\$500
MCM Homeservices	\$8,550	\$7,300	\$1,250	\$500
Paragon	\$7,374	\$6,789	\$585	\$500

ESTIMATE: \$8,412.50

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Paul Wood
Address: 1239 Dorsh Rd.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2018-54

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$7,250	\$4,300	\$2,950	\$0
BDL	\$6,387	\$3,300	\$3,087	\$0
CB Mullins	\$6,800	\$4,500	\$2,300	\$0
MCM Homeservices	\$12,150	\$6,350	\$5,800	\$0
Paragon	\$7,420	\$5,000	\$2,420	\$0
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ESTIMATE:	\$8,030.00			

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Charlene Horton
Address: 13125 Darlington Ave.
City,State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2018-55

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$7,960	\$6,360	\$1,600	\$0
BDL General Contracting	\$6,675	\$4,875	\$1,800	\$0
CB Mullins	\$5,550	\$4,750	\$800	\$0
MCM Homeservices	\$9,975	\$8,675	\$1,300	\$675
Paragon	\$7,370	\$5,870	\$1,500	\$0
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ESTIMATE:	\$8,520.00			

Recommended award: Mullins Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: La'Kisha Thomas
Address: 26501 Oriole Ave.
City, State, Zip: Euclid, OH 44132
CRC No: CRC 2018-56

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$8,000	\$7,220	\$780	\$500
BDL General Contracting	\$8,505	\$7,500	\$1,005	\$500
CB Mullins	\$11,200	\$9,800	\$1,400	\$500
MCM Homeservices	\$10,560	\$9,775	\$785	\$500
Paragon	\$9,353	\$8,283	\$1,070	\$500
ESTIMATE:	\$11,400.00			

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Donyetta Robinson
Address: 7911 Newport Ave.
City, State, Zip: Parma, OH 44129
CRC No: CRC 2018-57

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$5,950	\$5,300	\$650	\$500
BDL	\$6,225	\$5,100	\$1,125	\$500
CB Mullins	\$7,950	\$6,650	\$1,300	\$500
MCM Homeservices	\$7,850	\$6,950	\$900	\$500
Paragon	\$6,872	\$5,822	\$1,050	\$500
ESTIMATE:	\$8,237.50			

Recommended award: American Builders & Applicators