

CUYAHOGA COUNTY  
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*CONTRACT REVIEW COMMITTEE  
MINUTES – April 2, 2024*

Meeting called to order by Jana Rush, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 2, 2024.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 19, 2024.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-043 Environmental Public Health Services submitting addendums to the following contracts under the Lead Hazard Reduction grant to extend the end of the contract period as described below. Amount to be paid to the contractor is to remain the same.

<u>CRC#</u>	<u>Contractor</u>	<u>From</u>	<u>To</u>
2023-102	TNT Contracting	11/09/2023	06/14/2024
2022-179 & 2023-66	TNT Contracting	05/31/2023	06/14/2024
2023-001	TNT Contracting	02/23/2023	06/14/2024
Resolution 2023-002			
2023-195 & Resolution 2023-145	TNT Contracting	01/17/2023	06/14/2024
2023-152	TNT Contracting	10/03/2023	06/14/2024
2023-172	TNT Contracting	12/27/2023	06/14/2024
Resolution 2023-146			
2023-192	TNT Contracting	12/27/2023	06/14/2024
2023-193	TNT Contracting	12/27/2023	06/14/2024

CRC 2024-044 Population Health submitting a Memorandum of Understanding (MOU) with the MetroHealth System under the Child Fatality Review grant to become an authorized user

to remotely access portions of patient electronic health records in order to review deaths of children residing in Cuyahoga County to decrease the incidence of preventative death from the date when the contract is signed to the date when the access to the data is removed.  
No exchange of funds.

It was moved by Martha Halko, seconded by Brandy Eaton, that the consent agenda, including the minutes of the March 19, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

### **CONTRACTS AND AWARDS:**

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Rick Novickis, seconded by Joe McRae, that the following contract (CRC 2024-045) for 1835 Chapman Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to TNT Construction & Contracting in the amount of \$61,051.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Joe McRae, seconded by Martha Halko, that the following contract (CRC 2024-046) for 10304-06 Edgepark Dr., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$28,675.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

It was moved by Brandy Eaton, seconded by Judy Wirsching, that the following contract (CRC 2024-047) for 1524 E. 133 St., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$13,000.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Rick Novickis, seconded by Jana Rush, that the contract (CRC 2024-048) with Upward Spiral Coaching & Consulting LLC under the 2024/2025 Ryan White Part A Program grant from March 1, 2024 through February 28, 2025. Amount to be paid to Upward Spiral Coaching & Consulting, LLC is not to exceed \$20,000.00 to be approved.

Presented by: Anastassia Idov

Purpose: To provide facilitation and management of the Ryan White Planning Council.

Funding Source: 100% reimbursable through the 2024/2025 Ryan White Part A Program grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Brandy Eaton, that the contract (CRC 2024-049) with Cleveland State University School of Nursing under the 2024/2025 Ending the HIV Epidemic grant from March 1, 2024 through February 28, 2025. Amount to be paid to Cleveland State University is not to exceed \$14,450.00 to be approved.

Presented by: Erin Lark Turcoliveri

Purpose: To provide education to Community Health Worker HIV Peer Navigator students to obtain certification that can be used in the workforce.

Funding Source: 100% reimbursable through the 2024/2025 Ending the HIV Epidemic grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Joe McRae, seconded by Rick Novickis, that the contract (CRC 2024-050) with Kim Jovanov from April 1, 2024 through December 31, 2024. Amount to be paid to Kim Jovanov is not to exceed \$450.00 to be approved.

Presented by: April Vince

Purpose: To provide chair yoga classes to employees during lunch breaks.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Brandy Eaton, that the contract (CRC 2024-051) with University of North Alabama from April 22, 2024 through April 24, 2024. Amount to be paid to University of North Alabama is not to exceed \$19,200.00 to be approved.

Presented by: Rod Harris

Purpose: To provide Strategic Doing Training to SLT staff.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

It was moved by Judy Wirsching, seconded by Joe McRae, that the Phase II Service Agreements (CRC 2024-052) with the following communities from January 1, 2024 through December 31, 2025 be approved.

	Amount to be received <u>Not to exceed</u>
Village of Chagrin Falls	\$6,360.00
Village of Gates Mills	\$1,000.00

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

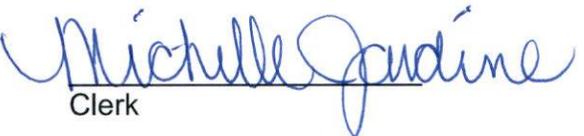
Thereupon, it was moved by Judy Wirsching, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:51 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

  
\_\_\_\_\_  
Committee Chair

  
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Clerk





