

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – March 7, 2023*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:41 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 7, 2023.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 21, 2023.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Martha Halko, seconded by Brandy Eaton, that the consent agenda, including the minutes of the February 21, 2023 CRC meeting be approved.

Ayes: Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching
Rod Harris abstained due to not being present at the February 21, 2023 meeting.

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2022-188

RFP 2022-06 Ryan White Part A – Direct Services

It was moved by Rick Novickis, seconded by Takisha Fuller, that the following quotes (CRC 2022-188) in response to RFP #2022-06 for Ryan White Part A Program – Direct Services be accepted as the lowest and best, and a recommendation to award a contract to the following agencies be submitted to the CRC and/or Board for approval pending budget negotiations (ref. enclosed):

Companies:

1. AIDS Healthcare Foundation
2. AIDS Taskforce
3. Cleveland Clinic Foundation
4. Dept. of Senior and Adult Services
5. Lorain County Health & Dentistry
6. May Dugan Center
7. Mercy health
8. MetroHealth Medical Center
9. Neighborhood Family Practice
10. Nueva Luz Urban Resource Center
11. Signature Health
12. University Hospitals of Cleveland

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

CRC 2023-027

RFP 2022-05A Health Comp – Advancing Regional Community Health Improvement and Health Equity – Sustainability Consultant

It was moved by Martha Halko, seconded by Judy Wirsching, that the following quote (CRC 2023-027) in response to RFP #2022-05A for Health Comp – Advancing Regional Community Health Improvement and Health Equity – Sustainability Consultant be accepted as the lowest and best, and a recommendation to award a contract to the following agencies be submitted to the CRC and/or Board for approval pending budget negotiations (ref. enclosed):

Company:

Circle Health Services

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

CRC 2023-34

RFP 2023-03 Ryan White Part A – Planning Council

Sealed bids were received from the following contacts by the deadline outlined in the Requested for Proposal (RFP) Ryan White Part A – Planning Council RFP 2023- 03 (ref. enclosed):

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Upward Spiral Coaching & Consulting, LLC	3/2/2023 @ 9:07 AM	\$76,860.00
Collaborative Research, LLC	3/7/2023 @ 9:28 AM	\$108,000.00

Presented by: Judy Wirsching

The bids listed above were provided to the program staff for completion of the evaluation process.

CRC 2023-35
RFP 2023-02 Lead Removal Abatement Project

CRC 2023-35 Sealed bids were received from the following contacts by the deadline outlined in the Requested for Proposal (RFP) Lead Removal Abatement Project RFP 2023- 02 (ref. enclosed):

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
American Builders & Applicators	3/6/2023 @ 11:08 AM	\$94,180.00
Paragon CMS	3/7/2023 @ 9:40 AM	\$89,375.00

Presented by: Judy Wirsching

The bids listed above were provided to the program staff for completion of the evaluation process.

Bid/Quote Openings < \$25,000.00

Lead Program

Lead Presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Rod Harris, that the following quote (CRC 2023-36) for 4407 Russell Ave., Parma, Ohio 44134 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$11,450.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following quote (CRC 2023-37) for 2033 Lark St, Lakewood, Ohio 44107 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$16,750.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Takisha Fuller, seconded by Martha Halko, that the following quote (CRC 2023-38) for 23900 Devoe St., Euclid, Ohio 44123 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$10,725.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Household Sewage Program

Presented by: Nate McConoughey

It was moved by Judy Wirsching, seconded by Rod Harris, that the following quote (CRC 2023-39) for 6942 Columbia Rd., Olmsted Township, Ohio 44138 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Dynamerican in the amount of \$18,980.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Rick Novickis, seconded by Martha Halko, that the following addendum to the contract with TNT Construction (CRC 2023-40) (2022-126 and RES 2022-120) under the Lead Hazard Reduction grant to increase the amount to be paid to TNT Construction from \$32,765.00 to \$33,264.00. Amount to be paid to TNT Construction is not to exceed \$33,264.00 to be approved.

Purpose: To install one additional window due to front porch window conversion.

Funding Source: 100% reimbursable through the Lead Hazard Reduction grant.

Presented by: Stephanie McConoughey

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Brandy Eaton, seconded by Rick Novickis, that the addendum to the contract with Cleveland Rape Crisis Center (CRC 2023-41) (2021-61 & 2022-159) to increase the amount from \$24,600.00 to \$27,150.00. Amount to be paid to Cleveland Rape Crisis Center is not to exceed \$27,150.00 to be approved.

Purpose: To conduct additional classes for the Prevent Premature Fatherhood (PPF) program.

Funding Source: 100% reimbursable through the FY2023 PPF grant.

Presented by: Alison Patrick

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Martha Halko, seconded by Brandy Eaton, that the following contracts (CRC 2023-42) under the Racial and Ethnic Approaches to Community Health (REACH) Supplemental grant from February 21, 2023 through September 29, 2023 to be approved.

	<u>Amount not to exceed:</u>
Community Classic Foundation	\$20,000.00
Community of Faith Collaborative	\$15,000.00
Friends of East Cleveland Public Library	\$15,000.00
True Holiness	\$ 8,500.00
YMCA of Greater Cleveland – Warrensville Hts.	\$18,000.00
Young Latino Network	\$20,000.00

Purpose: To Provide and promote COVID and Flu Vax activities in the Black/African American and Hispanic/Latino Communities.

Funding Source: 100% reimbursable through the FY2023 REACH Supplemental grant.

Presented by: Nichelle Shaw

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Rick Novickis, seconded by Takisha Fuller, that the contract with Northeast Ohio Alliance of Hope (CRC 2023-43) under the 2023 Creating Health Communities (CHC) from March 7, 2023 through November 15, 2023. Amount to be paid to Northeast Ohio Alliance for Hope is not to exceed \$13,616.26 to be approved.

Purpose: NOAH will build resident participation and leadership to set responsible development standards for new city projects and healthy food retail initiatives.

Funding Source: 100% reimbursable through the FY2023 CHC grant.

Presented by: Roger Sikes

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:01 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching



Committee Chair



Clerk

