

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

### *MINUTES – March 5, 2019*

Meeting called to order by Terry Allan, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 5, 2019.

Roll Call: The following members were present: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 19, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-36 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.

City of Cleveland  
City of Olmsted Falls  
City of Parma Heights  
Village of Moreland Hills  
Village of Newburgh Heights  
Village of Oakwood

5550 Venture Drive ♦ Parma, Ohio 44130

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## Village of Walton Hills

CRC 2019-37 Epidemiology, Surveillance and Informatics Services submitting a statement of promulgation with regards to the CCBH Emergency Response Plan (ERP). No exchange of funds.

CRC 2019-38 Epidemiology, Surveillance and Informatics Services submitting a letter to adopt the Mass Fatality Response Annex (MFRA). No exchange of funds.

It was moved by Rick Novickis, seconded by Judy Wirsching, that the consent agenda, including the minutes of the February 19, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

**CONTRACTS AND AWARDS:**

## Tabled Items

CRC 2018-100  
7208 Broadview Rd.  
Parma, Ohio 44134

No Action at this time.

CRC 2018-123  
7454 Bronson Rd.  
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2018-160  
27912 Pergl Rd.  
Solon, Ohio 44139

No Action at this time.

CRC 2018-161  
27605 Pergl Rd.  
Glenwillow, Ohio 44139

No Action at this time.

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CRC 2018-162  
6845 Richmond Rd.  
Glenwillow, Ohio 44139

No Action at this time.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program Bid Openings Presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2019-39) for 26120 Hurlingham Rd., Beachwood, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$11,100.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Romona Brazile, seconded by Rick Novickis that the following quote (CRC 2019-40) for 5137 Stanley Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$16,750.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Judy Wirsching that the following quote (CRC 2019-41) for 16315 Nelaview, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$5,090.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Terry Allan that the following quote (CRC 2019-42) for 4395 E 139th St., Garfield Heights, Ohio 44125 be accepted as the lowest

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and best, and a contract be awarded to C.B. Mullins Construction Co. in the amount of \$9,100.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Romona Brazile, seconded by Judy Wirsching that the following quote (CRC 2019-43) for 4109 Ellison, South Euclid, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$3,235.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Chris Kippes that the contract (CRC 2019-44) with Philip Bartosh to serve as the Cuyahoga County Apiary inspector (RFQ #2019-01) from March 1, 2019 through February 28, 2021 in the amount of \$7,000.00 be approved.

Presented by: Rick Novickis

Purpose: To conduct Apiary inspections in Cuyahoga County for 2019-2021.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

None


Public Comment – N/A.

Thereupon, it was moved by Chris Kippes, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:50 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching



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Committee Chair



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Clerk

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**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Scot Allyn  
**Address:** 26120 Hurlingham Rd.  
**City, State, Zip:** Beachwood, Ohio 44122  
**CRC No:** CRC 2019-39

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders	\$11,100	\$10,050	\$1,050	\$50
CB Mullins	\$13,300	\$12,300	\$1,000	\$2,300
Green Home Solutions	\$13,250	\$12,500	\$750	\$2,500
MCM Homeservices	\$12,200	\$11,050	\$1,150	\$1,050
Paragon	\$11,738	\$10,378	\$1,360	\$378
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<b>ESTIMATE:</b>	\$11,700.00	\$ 10,250.00	\$ 1,450.00	

**Recommended award:** American Builders & Applicators

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Carmalita Banks  
**Address:** 5137 Stanley Ave.  
**City, State, Zip:** Maple Heights, Ohio 44137  
**CRC No:** CRC 2019-40

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
Allenbey	\$21,500	\$19,370	\$2,130	\$11,370
American Builders	\$16,750	\$15,200	\$1,550	\$7,200
CB Mullins	\$21,250	\$18,050	\$3,200	\$10,050
Green Home Solutions	\$19,250	\$17,000	\$2,250	\$9,000
MCM Homeservices	\$21,075	\$18,750	\$2,325	\$10,750
Paragon	\$18,162	\$15,692	\$2,470	\$7,692
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<b>ESTIMATE:</b>	\$19,415.00	\$ 16,415.00	\$ 3,000.00	

**Recommended award:** American Builders & Applicators

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**QUOTE RESULTS**

**Project Address**

**Name:** Joyce Hunter  
**Address:** 16315 Nelaview  
**City, State, Zip:** East Cleveland, Ohio 44112  
**CRC No:** CRC 2019-41

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
Allenbey	\$6,630	\$3,580	\$3,050	\$500
American Builders	\$5,270	\$2,800	\$2,470	\$500
CB Mullins	\$5,125	\$2,850	\$2,275	\$500
Green Home Solutions	\$5,560	\$3,200	\$2,360	\$500
Paragon	\$5,090	\$2,530	\$2,560	\$500
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<b>ESTIMATE:</b>	\$5,637.50	\$ 3,252.50	\$ 2,385.00	

**Recommended award:** Paragon CMS



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**QUOTE RESULTS**

**Project Address**

**Name:** Wanda Boddie-Morrison  
**Address:** 4395 E 139th St.  
**City, State, Zip:** Garfield Heights, Ohio 44105  
**CRC No:** CRC 2019-42

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
Allenbey	\$10,520	\$9,700	\$820	\$1,700
American Builders & Applicators	\$13,620	\$13,200	\$420	\$5,200
CB Mullins	\$9,100	\$8,400	\$700	\$400
Green Home Services	\$12,350	\$12,000	\$350	\$4,000
Paragon	\$9,855	\$9,265	\$590	\$1,265
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<b>ESTIMATE:</b>	\$10,630.00	\$ 9,730.00	\$ 900.00	

**Recommended award:** Mullins Construction

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Lonnie Hughes  
**Address:** 4109 Ellison  
**City, State, Zip:** South Euclid, Ohio 44112  
**CRC No:** CRC 2019-43

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
Allenbey	\$5,610	\$2,850	\$2,760	\$500
American Builders & Applicators	\$5,350	\$2,200	\$3,150	\$500
CB Mullins	\$5,450	\$2,450	\$3,000	\$500
Green Home Solutions	\$4,150	\$1,800	\$2,350	\$500
Paragon CMS	\$3,235	\$1,690	\$1,545	\$500
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<b>ESTIMATE:</b>	\$3,855.00	\$ 2,625.00	\$ 1,230.00	

**Recommended award:** Paragon CMS

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**RFQ RESULTS**

Program: Apiary Inspection  
Title: Cuyahoga County Apiary Inspector  
RFQ No: 2019-01  
CRC No: 2019-44

The following quotes were received and opened on:

<b>NAME OF CONTRACTOR</b>	<b>RECEIVED</b>	<b>QUOTE</b>
Philip Bartosh	February 3, 2019 @ 11:58 am	\$3,500.00 / year (\$7,000.00 Total over the 2 year contract period)

**Recommended award: Philip Bartosh**

**Brief Justification:** Mr. Bartosh has been our County Apiary inspector since March 1, 2014 and was the only person to respond to the RFQ.