

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – March 3, 2020

Meeting called to order by Claire Boettler, Chair of the CRC at 1:30 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 3, 2020.

Roll Call: The following members were present: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 18, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

It was moved by Rick Novickis, seconded by Judy Wirsching, that the consent agenda, including the minutes of the February 18, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

It was moved by Judy Wirsching, seconded by Samantha Smith that the following quote (CRC 2020-28) for 1716 – 1718 Taylor Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a recommendation that a contract be awarded to Paragon CMS in an amount not to exceed \$27,569.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

It was moved by Samantha Smith, seconded by Rick Novickis that the following quote (CRC 2020-29) for the purchase of mosquito briquettes be accepted as the lowest and best, and a purchase order be issued to Clarke Mosquito (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Openings Presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Claire Boettler that the following quote (CRC 2020-30) for 1754 East 236th St., Euclid, Ohio 44117 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in an amount not to exceed \$8,425.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2020-31) with the following agencies under the 2020 NNPHI ACEs grant from January 1, 2020 through August 31, 2020 be approved:

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	Amount to be paid <u>not to exceed:</u>
A Vision of Change	\$24,375.00
ADAMHS Board	\$ 5,000.00

Presented by: Becky Karns

Purpose: A Vision of Change: To provide strategies and activities related to the prevention of ACEs and expanding the Creating Greater Destinies work; ADAMHS Board: To provide trauma informed care/ACEs education to law enforcement and community members and promote ACEs public awareness campaign.

Funding Source: 100% reimbursable through the FY2020 NNPHI ACEs Grant.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

It was moved by Samantha Smith, seconded by Rick Novickis that the agreement (CRC 2020-32) with the Center for Disease Detection (CDD) under the Reproductive Health and Wellness grant be approved. Amount to be paid to CDD shall be according to the per test rates as outlined in the agreement.

Presented by: Andrew Heffron

Purpose: To provide low cost gonorrhea and chlamydia testing for uninsured clients seen at Title X clinics.

Funding Source: 100% reimbursable through the Reproductive Health and Wellness grant.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Judy Wirsching that the addendum (CRC 2020-33) to the contract (CRC 2019-46 & CRC 2019-90 & CRC 2019-129) with Alyssa Sherer to increase the amount paid to Alyssa Sherer from \$24,000.00 to \$26,823.75 be approved.

Presented by: Andrew Heffron

Purpose: To serve as Nurse Practitioner in the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2019 Reproductive Health and

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Wellness grant.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:47 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Mary Rice
Address: 1716-1718 Taylor Rd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2020-28

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$28,100	\$24,950	\$3,150	\$4,950
Green Home Solutions	\$32,175	\$29,175	\$3,000	\$9,175
Paragon	\$27,569	\$22,899	\$4,670	\$2,899
TNT Construction	\$29,350	\$26,175	\$3,175	\$6,175
ESTIMATE:	\$29,645.00	\$25,620.00	\$4,025.00	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFQ RESULTS

Program: Vector Control
Title: Mosquito Briquettes
RFQ No: 2020-1
CRC No: 2020-29

The following quotes were received and opened on:

NAME OF CONTRACTOR	RECEIVED	QUOTE
Target Specialty Products	2/14/2020 @ 1:22 pm	\$41,650.00
Univar Environmental Sciences	2/17/2020 @ 9:17 am	\$4,494.00 (only 1 item)
Adapco	2/25/2020 @ 4:47 pm	\$7,008.00 (BS/Bti 90 day no Bid)
Clarke	2/24/2020 @ 3:40 pm	\$20,634.00

Recommended award: Clarke

Brief Justification: Best and Lowest complete bid of all products on spec sheet

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Nerissa Scott
Address: 1754 E.236th St.
City,State, Zip: Euclid, OH 44117
CRC No: CRC 2020-30

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$9,600	\$7,875	\$1,725	\$0
Green Home Solutions	\$10,750	\$9,225	\$1,525	\$1,225
Paragon	\$8,425	\$6,850	\$1,575	\$0
TNT Construction	\$8,850	\$7,450	\$1,400	\$0
ESTIMATE:	\$10,392.50	\$8,700.00	\$1,692.50	

Recommended award: Paragon CMS