

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – March 21, 2023*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 21, 2023.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 7, 2023.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2023-44 Population Health submitting an agreement with OhioHealth Mother's Milk Bank under the Racial and Ethnic Approaches to Community Health (REACH) grant from March 1, 2023 through March 1, 2024. No exchange of funds.

It was moved by Judy Wirsching, seconded by Joe McRae, that the consent agenda, including the minutes of the March 7, 2023 CRC meeting be approved.

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2023-34

RFP 2022-06 Ryan White Part A – Planning Council

No action today.

CRC 2023-035

RFP 2023-02 Lead Removal Abatement Project

It was moved by Martha Halko, seconded by Judy Wirsching, that the following contract (CRC 2022-35) for 1563 Lakewood Ave, Apartments 1-4, Lakewood, Ohio 44107 be accepted as the lowest and best, and a recommendation that a contract be awarded to American Builders & applicators in the amount of \$94,180.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

Household Sewage Program

Presented by: Nate McConoughey

It was moved by Brandy Eaton, seconded by Judy Wirsching, that the following quote (CRC 2023-45) for 21594 Boston Rd., Strongsville, Ohio 44149 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to KMU Trucking & Excavating in the amount of \$27,648.84 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Presented by: Joe Lynch

It was moved by Judy Wirsching, seconded by Martha Halko, that the following quote (CRC 2023-46) for RFQ 2023-03 Mosquito Larvicide Briquettes be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Clarke Mosquito in the amount of \$18,590.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

CRC 2023-47 Sealed bids were received from the following contacts by the deadline outlined in the Requested for Quotes (RFQ) Strategic Planning Consulting Services RFQ 2023-02 (ref. enclosed):

Agency	Received	Amount
MKM Management Consulting	3/3/2023 @ 11:23 a.m.	\$24,360.00
Evident Analytics	3/3/2023 @ 12:08 p.m.	\$19,866.00
Fourth Economy	3/20/2023 @ 2:45 p.m.	\$24,445.00
Strategy Solutions, Inc.	3/20/2023 @ 3:25 p.m.	\$24,500.00

Presented by: Becki Burke

The bids listed above were provided to the program staff for completion of the evaluation process.

It was moved by Rick Novickis, seconded by Joe McRae, that the following quote (CRC 2023-48) for 3758 Freemont Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$5,700.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Judy Wirsching, seconded by Takisha Fuller, that the following quote (CRC 2023-49) for 5120 East 88th St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$6,550.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following contracts (CRC 2023-50) under the Health Resources and Services Administration (HRSA) Ryan White Part A and Ending HIV Epidemic (EHE) Cares grants from March 1, 2023 through February 28, 2024 to be approved.

AIDS Healthcare Foundation	\$13,000.00
Circle Health Services	\$24,500.00
Lorain County Health & Dentistry	\$ 2,500.00
Near West Side	\$13,100.00

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2023 HRSA Ryan White grant and FY2023 EHE Care grant.

Presented by: Gloria Agosto and Anastassia Idov

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Joe McRae, seconded by Martha Halko, that the following contracts (CRC 2023-51) under the Racial and Ethnic Approaches to Community Health (REACH) Supplemental grant from February 21, 2023 through September 29, 2023 to be approved.

IXL Child Care & Learning Center	\$ 8,500.00
Love In Action Ohio	\$15,000.00

Purpose: To Provide and promote COVID and Flu Vax activities in the Black/African American and Hispanic/Latino Communities.

Funding Source: 100% reimbursable through the FY2023 REACH Supplemental grant.

Presented by: Nichelle Shaw

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Rick Novickis, seconded by Joe McRae, that the following contracts under the 2022/2023 Racial and Ethnic Approaches to Community Health (REACH) grant from March 1, 2023 through September 29, 2023 to be approved.

Notavi Creative	\$15,000.00
Starting Point	\$10,000.00

Purpose: **Notavi Creative:** To support marketing and communications support for the Early Ages Healthy Stages collation and Ohio Healthy Program. Scope of work includes web development, graphic design, creation of storytelling assets, and social management and planning.

Starting Point: To support the Early Ages Healthy Stages coalition and expand its reach and engagement with the early childhood community in Cuyahoga County, starting Point (SP) will assume a co-leadership role alongside CCBH

Funding Source: 100% reimbursable through the FY2023 REACH grant.

Presented by: Nichelle Shaw

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Brandy Eaton, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:51 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching


Committee Chair


Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Hill Residence
Address: 21594 Boston Road
City,State, Zip: Strongsville, Ohio 44149
PPN# 394-20-010
of Bedrooms 2

The following quotes were received and opened: Replacement

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
KMU Trucking & Excavating	\$27,648.84	\$0.00	\$23,501.51	\$4,147.33	\$27,648.84

Bids Reviewed by: Nate McConoughey, John Sobolewski, Megan Symanski
Selected Contractor KMU Trucking & Excavating
Bid: LLC

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RFQ RESULTS

Program: Vector Control
Title: Mosquito Briquettes
RFP No: 2023-03
CRC No: 2023-46

The following quotes were opened on:

Opened by: Marlene Skovenski, Joe Lynch

Logged in by: Marlene Skovenski, Joe Lynch

NAME OF CONTRACTOR	RECEIVED	QUOTE
Clarke Mosquito	3/2/2023 @ 3:12 pm	\$18,590.00
Adapco/Azelis	03/13/2023 @12:42 pm	*

Recommended award: Clarke

*** Brief Justification: Clarke is the sole source distributor of FourStar product line. Adapco bid offered wet soluble pouches only, no briquette. One pouch was chemical based (methoprene) while the other pouch was bacteria based.**

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RFQ RESULTS

Program: Organizational Development
Title: Strategic Planning Consultant Services
RFQ No: 2023-02
CRC No: 2023-47

The following quotes were received and opened on:

NAME OF CONTRACTOR	RECEIVED	QUOTE
MKM Management Consulting	3/3/2023 @ 11:23 a.m.	\$24,360.00
Evident Analytics	3/3/2023 @ 12:08 p.m.	\$19,866.00
Fourth Economy	3/20/2023 @ 2:45 p.m.	\$24,445.00
Strategy Solutions, Inc.	3/20/2023 @ 3:25 p.m.	\$24,500.00

Recommended award:

Brief Justification:

