

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – March 2, 2021

Meeting called to order by Martha Halko, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 2, 2021.

Roll Call: The following members were present: Martha Halko, Jana Rush, Wallace Chambers and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 16, 2021.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2021-17 Prevention and Wellness Services submitting a Memorandum of Understanding (MOU) with Case Western Reserve University to set forth CCBH's intention to collaborate on the W.K. Kellogg Foundation Racial Equity 2030 Project effective February 25, 2021. No exchange of funds.

CRC 2021-18 Prevention and Wellness Services submitting an amendment to the contract with Radio One (CRC 2020-131) under the Child Fatality Review (CFR) grant to extend the term from December 20, 2020 to March 1, 2021. No exchange of funds.

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Judy Wirsching, seconded by Jana Rush, that the consent agenda, including the minutes of the February 16, 2021 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Wallace Chambers and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

CRC 2021-19 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) Water Quality Laboratory Services – RFP# 2021-01 (ref. enclosed):

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Northeast Ohio Regional Sewer District (NEORSD)	02/25/21	fee for service
Pace Analytical Services, LLC	03/02/21	fee for service

Water Quality Laboratory Services Bid Openings presented by: Domenica McClintock

The bids listed above were provided to the program staff for completion of the evaluation process.

Bid/Quote Openings $<$ \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Wallace Chambers, seconded by Judy Wirsching that the addendum (CRC 2021-20) to the contract with Dynamerican under the Water Pollution Control Loan Fund (WPCLF) grant to increase the amount to be paid to Dynamerican from \$12,425.00 to \$13,520.00 be approved.

Presented by: Domenica McClintock

Purpose: To increase the original award for additional work discovered while installing new system.

Funding Source: 100% reimbursable through the WPCLF grant.

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The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Wallace Chambers and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Jana Rush, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:40 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Wallace Chambers and Judy Wirsching



Committee Chair



Clerk

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RFP RESULTS

Program: Water Protection
Title: Water Quality Laboratory Analytical Services
RFP No: 2021-01
CRC No: 2021-19

The following quotes were opened on:

Opened by: Wedad Alhamwi
Logged in by: Judy Wirsching

NAME OF CONTRACTOR	RECEIVED	BID AMOUNT
Northeast Ohio Regional Sewer District (NEORS D)	02/25/21	*
Pace Analytical Services, LLC	03/02/21	*

* Pricing is broken down by individual test costs. Lowest bid will be determined by using estimated testing quantities (based on previous years activities) and calculating an estimated annual cost.

Recommended award: TBD

Brief Justification: