

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – March 17, 2020

Meeting called to order by Najeebah Shine, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 17, 2020.

Roll Call: The following members were present: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 3, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2020-34 Prevention and Wellness Services submitting Memorandum of Understanding (MOU) with Garfield Heights School District under the Teen Wellness Initiative (TWI) grant from July 1, 2020 through June 30, 2023 to provide evidence based curriculum to middle schools/and or high school students. No exchange of funds.

It was moved by Claire Boettler, seconded by Judy Wirsching, that the consent agenda, including the minutes of the March 3, 2020 CRC meeting be approved.

The Secretary called the roll:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Lead Program Bid Openings Presented by: Stephanie McConoughey

It was moved by Claire Boettler, seconded by Wallace Chambers that the following quote (CRC 2020-36) for 2143-45 Eldred Up & Down, Lakewood, Ohio 44107 be accepted as the lowest and best, and a recommendation that a contract be awarded to Paragon CMS in an amount not to exceed \$49,010.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Openings Presented by: Stephanie McConoughey

It was moved by Claire Boettler, seconded by Amy Wanchisn that the following quote (CRC 2020-35) for 14952-54 Delaware Up & Down, Lakewood, Ohio 44107 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in an amount not to exceed \$24,248.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

It was moved by Claire Boettler, seconded by Amy Wanchisn that the following quote (CRC 2020-37) for 4050 Herold Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in an amount not to exceed \$8,225.00 be approved (ref. enclosed).

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The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

Household Sewage Program Bid Openings Presented by: Domenica McClintock

It was moved by Judy Wirsching, seconded by Amy Wanchisn that the following quote (CRC 2020-38) for 6690 Big Creek Parkway, Middleburg Heights, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Dynamerican in an amount not to exceed \$13,958.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

It was moved by Amy Wanchisn, seconded by Wallace Chambers that the following quote (CRC 2020-39) for 3807 Boston Rd., Brecksville, Ohio 44141 be accepted as the lowest and best, and a contract be awarded to Becco Inc. in an amount not to exceed \$11,742.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

It was moved by Claire Boettler, seconded by Amy Wanchisn that the following quote (CRC 2020-40) for 27266 Cook Rd., Olmsted Township, Ohio 44138 be accepted as the lowest and best, and a contract be awarded to KMU Trucking in an amount not to exceed \$6,175.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

It was moved by Wallace Chambers, seconded by Judy Wirsching that the following quote (CRC 2020-41) for 6767 Big Creek Parkway, Middleburg Heights, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Dynamerican in an amount not to exceed \$12,658.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy

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Wirsching

It was moved by Amy Wanchisn, seconded by Claire Boettler that the following quote (CRC 2020-42) for 31791 Cedar Rd., Mayfield Heights, Ohio 44124 be accepted as the lowest and best, and a contract be awarded to Becco Inc. in an amount not to exceed \$13,688.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Amy Wanchisn, seconded by Wallace Chambers that the contract (CRC 2020-43) with Radio One under the Teen Wellness Initiative (TWI) grant from March 2, 2020 through March 29, 2020 in an amount not to exceed \$11,500.00 be approved.

Presented by: Brady Eaton

Purpose: To provide promotional and social media advertising for a community event for the TWI program.

Funding Source: 100% reimbursable through the FY2020 TWI grant.

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

It was moved by Wallace Chambers, seconded by Judy Wirsching that the contract (CRC 2020-44) with Medina County Combined General Health District under the HIV/STI Prevention grant from February 1, 2020 through December 31, 2020 in an amount not to exceed \$20,000.00 be approved.

Presented by: Claire Boettler

Purpose: To provide HIV testing to targeted populations based on the need of their community.

Funding Source: 100% reimbursable through the FY2020 HIV/STI Prevention grant.

The Secretary called the roll:

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Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

It was moved by Judy Wirsching, seconded by Wallace Chambers that the addendum (CRC 2020-45) to the contract American Builders and Applicators (CRC 2019-199) under the Lead Hazard Control grant to increase the amount to be paid to American Builders and Applicators from \$22,025.00 to \$22,350.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during the project completion.

Funding Source: 100% reimbursable through the Lead Hazard Control grant.

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Claire Boettler, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:50 p.m.

The Secretary called the roll:

Ayes: Najeebah Shine, Claire Boettler, Amy Wanchisn, Wallace Chambers and Judy Wirsching

Committee Chair

Clerk

5550 Venture Drive ♦ Parma, Ohio 44130

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CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Patricia Hill
Address: 4050 Herold Rd.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2020-37

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$8,225	\$6,400	\$1,825	\$0
Green Home Solutions	\$9,300	\$8,050	\$1,250	\$50
TNT Construciton	\$8,310	\$7,000	\$1,310	\$0
ESTIMATE:	\$9,165.00	\$ 7,430.00	\$ 1,735.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Rowe Residence
Address: 6690 Big Creek Parkway
City, State, Zip: Middleburg Hts, Ohio 44130
PPN# 37220014
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
KMU Trucking and Excavating	\$17,500.00	\$200.00	\$15,075.00	\$2,425.00	\$17,500.00
Becco, Inc.	\$17,980.00	\$200.00	\$15,483.00	\$2,497.00	\$17,980.00
Dynamerican	\$13,958.00	\$200.00	\$12,064.30	\$1,893.70	\$13,958.00
Auburn Bainbridge Excavating	\$17,500.00	\$200.00	\$15,075.00	\$2,425.00	\$17,500.00

Bids Reviewed by: D. McClintock, N. McConoughey , M. Skovenski
Selected Contractor Bid: Dynamerican
Connection Fee/Tap-In Fee Paid: N/A

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Piasecki Residence
Address: 3807 Boston Road
City, State, Zip: Brecksville, Ohio
PPN# 60420015
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
KMU Trucking and Excavating	\$18,100.00	\$200.00	\$15,585.00	\$2,515.00	\$18,100.00
Becco, Inc.	\$11,742.00	\$200.00	\$10,180.70	\$1,561.30	\$11,742.00
Dynamerican	\$12,675.00	\$200.00	\$10,973.75	\$1,701.25	\$12,675.00
Auburn Bainbridge Excavating	\$17,500.00	\$200.00	\$15,075.00	\$2,425.00	\$17,500.00
Suburban Septic Services, Inc	\$15,800.00	\$200.00	\$13,630.00	\$2,170.00	\$15,800.00

Bids Reviewed by: _____ D. McClintock, N. McConoughey , M. Skovenski
Selected Contractor Bid: _____ **Becco, Inc.**
Connection Fee/Tap-In Fee Paid To: _____ N/A

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Impala Residence
Address: 27266 Cook Road
City,State, Zip: Olmsted Township, Ohio
PPN# 26407017
of Bedrooms 6

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	Tap-In/Sewer Connection Fee	WPCLF Program Cost 100%	Owner Match 100%	Project Cost
KMU Trucking and Excavating Inc.	\$6,175.00	\$5,000.00	\$11,175.00	\$0.00	\$11,175.00
Becco, Inc.	\$6,320.00	\$5,000.00	\$11,320.00	\$0.00	\$11,320.00
Bull Construction	\$10,125.00	\$5,000.00	\$15,125.00	\$0.00	\$15,125.00

Bids Reviewed by: D. McClintock, N. McConoughey , M. Skovenski
Selected Contractor Bid: KMU Trucking and Excavating Inc.
Connection Fee/Tap-In Fee Paid To: Cuyahoga County Dept. of Public Works

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Gallagher Residence
Address: 6767 Big Creek Parkway
City, State, Zip: Middleburg Hts, Ohio
PPN# 37218043
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
AuburnBainbridge Excavating	\$17,500.00	\$200.00	\$15,075.00	\$2,425.00	\$17,500.00
Suburban Septic Services	\$19,000.00	\$200.00	\$16,350.00	\$2,650.00	\$19,000.00
Dynamerican	\$12,658.00	\$200.00	\$10,959.30	\$1,698.70	\$12,658.00

Bids Reviewed by: _____ D. McClintock, N. McConoughey, M. Skovenski
Selected Contractor Bid: _____ **Dynamerican**
Connection Fee/Tap-In Fee Paid: _____ N/A

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Dinunzio Residence
Address: 31791 Cedar Road
City, State, Zip: Mayfield Hts, Ohio
PPN# 86328001
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
Cleveland Excavating	\$15,000.00	\$200.00	\$12,950.00	\$2,050.00	\$15,000.00
Suburban Septic Service Inc.	\$16,300.00	\$200.00	\$14,055.00	\$2,245.00	\$16,300.00
Dynamerican	\$13,875.00	\$200.00	\$11,993.75	\$1,881.25	\$13,875.00
Auburn Bainbridge Excavating	\$16,100.00	\$200.00	\$13,885.00	\$2,215.00	\$16,100.00
Becco, Inc.	\$13,688.00	\$200.00	\$11,834.80	\$1,853.20	\$13,688.00

Bids Reviewed by: _____ D. McClintock, N. McConoughey , M. Skovenski
Selected Contractor Bid: _____ **Becco, Inc**
Connection Fee/Tap-In Fee Paid: _____ N/A