

CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – February 7, 2017

Meeting called to order by Terry Allan, Chair of the CRC at 1:38 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 7, 2017.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – January 17, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-7 Environmental Public Health Services submitting an amendment to the contract with Allenbey Construction Company, LLC (CRC 2016-70) under the Lead Hazard Control grant to extend the end of the contract period from January 15, 2017 to May 15, 2017. Amount to be paid to Allenbey Construction Company, LLC to remain the same.

CRC 2017-8 Environmental Public Health Services submitting an amendment to the contract with Paragon CMS (CRC 2016-89) under the Lead Hazard Control grant to extend the end of the contract period from January 15, 2017 to March 31, 2017. Amount to be paid to Paragon CMS to remain the same.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

CRC 2017-9 Environmental Public Health Services submitting an amendment to the contract with Moss-Card Consulting (Resolution 2016-67 & CRC 2016-18) under the FDA Voluntary Standards grant to extend the end of the contract period from January 31, 2017 to March 15, 2017. Amount to be paid to Moss-Card Consulting to remain the same.

It was moved by Rick Novickis, seconded by Claire Boettler, that the consent agenda, including the minutes of the January 17, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2016-106 Lead Removal Abatement Project
13601 and 13603 Milan Ave.
East Cleveland, Ohio 44112
RFP# 2016-06

It was moved by Judy Wirsching, seconded by Chris Kippes, that CRC 2016-106 for the Lead Removal Abatement Project at 13601 and 13603 Milan Ave., East Cleveland, Ohio 44112 be removed from the CRC agenda. No RFP will be re-issued for this property (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CRC 2016-121 Ryan White Part A Program – Direct Services
RFP# 2016-08

No action taken on CRC 2016-121 at this time.

CRC 2016-122 Ryan White Part A Program – Administrative Services
RFP #2016-09

No action taken on CRC 2016-122 at this time.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Bid/Quote Openings < \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2017-10) for 4409 East 131st St., Garfield Heights, Ohio 44105 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$12,810.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2017-11) for 1838 Farmington, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Allenbey Construction Company, LLC in the amount of \$20,660.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Chris Kippes that the following quote (CRC 2017-12) for 1889 Rosalind, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Allenbey Construction Company, LLC in the amount of \$16,540.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the following quote (CRC 2017-13) for 2200 Keystone Rd., Parma, Ohio 44134 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$11,225.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Claire Boettler that the following quote (CRC 2017-14) for 3567 Gridley, Up & Down, Shaker Heights, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in the amount of \$12,900.00 (ref. enclosed).

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2017-15) for 4053 West 224th St., Fairview Park, Ohio 44126 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$4,950.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Terry Allan that the following quote (CRC 2017-16) for 4037 Stonehaven Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$1,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Household Sewage program Bid Opening presented by: Domenica McClintock

It was moved by Rick Novickis, seconded by Terry Allan that the following quote (CRC 2017-17) for 3927 Brainard Rd., Orange Village, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to Solid Rock Excavating in the amount of \$10,495.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Claire Boettler that the following quote (CRC 2017-18) for 6107 Wilson Mills Rd., Highland Heights, Ohio 44143 be accepted as the lowest and best, and a contract be awarded to Auburn Bainbridge Excavating in the amount of \$13,685.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2017-19) for 15893 York Rd., North Royalton, Ohio 44133 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

amount of \$13,208.50 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Terry Allan that the following quote (CRC 2017-20) for 4290 Lander Rd., Orange Village, Ohio 44022 be accepted as the lowest and best, and a contract be awarded to Auburn Bainbridge Excavating in the amount of \$13,085.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2017-21) for 7406 Edgerton, North Royalton, Ohio 44133 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of \$13,017.50 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000

It was moved by Chris Kippes, seconded by Terry Allan that the amendment (CRC 2017-22) to the contract with C.B. Mullins Construction Company, Inc. (CRC 2016-31) under the Lead Hazard Control grant to increase the amount paid to C.B. Mullins Construction Company, Inc. from \$21,635.00 to \$21,835.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work not identified in the original scope for the project.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Judy Wirsching that the contract (CRC 2017-23) with Philip Bartosh to serve as the Cuyahoga County Apiary inspector from March 1, 2017 through February 28, 2019 in the amount of \$7,000.00 be approved.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Presented by: Rick Novickis

Purpose: To conduct Apiary inspections in Cuyahoga County for the 2017-2019 seasons.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Chris Kippes that the contract (CRC 2017-24) with Pregnant with Possibilities Resource Center (PPRC) under the Teen Wellness Initiative (TWI) grant from January 1, 2017 through June 30, 2017 in the amount of \$11,250.00 be approved.

Presented by: Brandy Eaton

Purpose: To recruit youth program participants and implement evidence based sexual health curriculum in the community setting.

Funding Source: 100% reimbursable through FY2017 TWI grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000

It was moved by Chris Kippes, seconded by Claire Boettler that the addendum (CRC 2017-25) to the contract with Brooklyn City School District (Resolution 2016-81) to provide additional school health services as needed from January 9, 2017 through June 30, 2017 at a rate of \$40.00 per hour be approved.

Presented by: Debbie Busdiecker

Purpose: To provide additional school health services as needed to the Brooklyn City School District.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Claire Boettler, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:56 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

MEMO

To: Contract Review Committee

From: Stephanie McConoughey

Date: Feb. 7, 2017

Re: 13601-03 Milan Ave., East Cleveland, Ohio, 44112

-
- Property 13601-03 Milan Ave was published as an RFP on October 18, 2016.
 - The opening of the proposal was during the CRC meeting on November 15, 2016.
 - One qualified bid was received from Paragon CMS in the amount of \$48,220.00.
 - The bid was \$17,745.00 over our estimate.
 - The contractor was notified to discuss high estimate and CCBH was informed that the specifications for addressing the porches was not sufficient. The porches needed to be rebuilt due to be structurally unsound.
 - The owner was notified and informed that if they addressed the structure of the porches, then we would re-evaluate the property and send out for bid again.
 - The owner has made no attempt to address the issues and has not been in contact with CCBH.
 - The Lead Safe Cuyahoga grant program is cancelling this project until further notice.
 - The CRC item needs to be removed from the tabled agenda items.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Adlean Atterberry
Address: 4409 E.131st St.
City, State, Zip: Garfield Hts., OH 44105
CRC No: CRC 2017-10

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction Co	\$16,645
American Builders & Applicators	\$12,810
CB Mullins Construciton	\$15,960
Green Home Solutions	\$18,275
Paragon	\$16,450
Trademark Industries LLC	\$16,284

ESTIMATE: \$19,680.00

Recommended award: American Bldrs. & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: LaKisha Hasan
Address: 1838 Farmington
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-11

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction	\$20,660
American Builders and Applicators	\$22,250
CB Mullins	\$25,080
Green Home Solutions	\$22,525
MCM Homeservices	\$26,945
Paragon	\$24,990
Trademark Industries LLC	\$21,335

ESTIMATE: \$19,250.00

Recommended award: Allenbey Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Catherine Moore
Address: 1889 Rosalind
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-12

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction Co LLC	\$16,540
American Builders & Applicators	\$18,600
CB Mullins Construction	\$17,810
Green Home Solutions	\$18,525
MCM Homeservices	\$22,720
Paragon	\$22,080

ESTIMATE: \$16,280.00

Recommended award: Allenbey Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Haakon Bjoershol
Address: 2200 Keyston
City, State, Zip: Parma, OH 44134
CRC No: CRC 2017-13

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction Co	\$14,475
American Builders & Applicators	\$11,975
BDL General Contracting	\$11,225
CB Mullins Construction	\$13,940
Green Home Solutions	\$14,720
MAE Construction	\$12,850
MCM Homeservices	\$16,850
Paragon	\$14,167
Trademark Industries LLC	\$13,295

ESTIMATE: \$14,350.00

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Vacant
Address: 3567 Gridley, Up and Down
City, State, Zip: Shaker Hts., OH 44122
CRC No: CRC 2017-14

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
American Buidlers and Applicators	\$13,250
CB Mullins	\$12,965
Green Home Solutions	\$12,900
MCM Homeservices	\$16,175
Paragon	\$19,770
Trademark Industries LLC	\$14,062

ESTIMATE: \$14,445.00

Recommended award: Green Home Solution

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Kevin P. Kelly
Address: 4053 W.224th St.
City, State, Zip: Fairview Park, OH 44126
CRC No: CRC 2017-15

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
American Builders & Applicators	\$5,750
BDL General Contracting	\$4,950
CB Mullins Construction	\$7,400
Green Home Solutions	\$6,250
MAE Construction	\$8,090
MCM Homeservices	\$6,375
Paragon	\$6,230

ESTIMATE: \$6,125.00

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Gloria Parker
Address: 4037 Stonehaven
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2017-16

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
American Builders & Applicators	\$1,500
CB Mullins Construction	\$1,000
Green Home Solutions	\$1,100
Paragon	\$1,465

ESTIMATE: \$1,000.00

Recommended award: Mullins Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name:

Address: 3927 Brainard Rd.

City, State, Zip: Orange Village, Ohio

CRC No: CRC 2017-17

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Solid Rock Excavating	10,495.00
DeBords/Ben Franklin Plumbing	21,488.00
Suburban Septic Service Inc	13,683.75
Auburn Bainbridge Excavating	13,085.00

Recommended award: Solid Rock Excavating

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name:

Address: 6107 Wilson Mills Rd.

City, State, Zip: Highland Heights, Ohio 44143

CRC No: CRC 2017-18

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
DeBord's/ Ben Franklin Plumbing	30,075.00
Auburn Bainbridge Excavating	13,685.00
Solid Rock Excavating	10,845.00

Recommended award: Auburn Bainbridge Excavating

Note: Solid Rock Excavating withdrew their bid on 2/7/17 due to staffing concerns that could affect their ability to finish multiple jobs in a timely manner. CCBH was notified of the withdrawal in writing.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name:

Address: 15893 York Rd.

City, State, Zip: North Royalton, Ohio

CRC No: CRC 2017-19

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Suburban Septic Service Inc.	13,208.50
Auburn Bainbridge Excavating	13,640.40

Recommended award: Suburban Septic Service Inc.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name:

Address: 4290 Lander Rd

City, State, Zip: Orange Village, Ohio

CRC No: CRC 2017-20

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Suburban Septic Service	13,683.75
Auburn Bainbridge Excavating	13,085.00
DeBords/Ben Franklin Plumbing	19,347.00

Recommended award: Auburn Bainbridge Excavating

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name:

Address: 7406 Edgerton Rd.

City, State, Zip: North Royalton, Ohio

CRC No: CRC 2017-21

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Suburban Septic Service Inc.	13,017.50
Auburn Bainbridge Excavating	13,640.40

Recommended award: Suburban Septic Service Inc.