

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – February 4, 2020

Meeting called to order by Rick Novickis, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 4, 2020.

Roll Call: The following members were present: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – January 21, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2020-10 Administration Services submitting a public health experience agreement with Case Western Reserve University to allow students to have a public health experience at CCBH from July 1, 2019 through June 30, 2022. No exchange of funds.

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the January 21, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

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CONTRACTS AND AWARDS:

Tabled Items

CRC 2020-1

Ryan White Part A Program – Direct Services - RFP 2019-01

It was moved by Claire Boettler, seconded by Judy Wirsching that the following quotes (CRC 2020-1) in response to RFP #2019-01 for Ryan White Part A Program – Direct Services be accepted as the lowest and best, and a recommendation to award a contract to the following agencies be submitted to the CRC and/or Board for approval pending budget negotiations (ref. enclosed):

AIDS Taskforce of Greater Cleveland
Circle Health Services
Cleveland Clinic Foundation
Dept. of Senior and Adult Services (DSAS)
Family Planning Services of Lorain County
Far West Center
May Dugan
MercyHealth
MetroHealth Medical Center
Neighborhood Family Practice
Nueva Luz URC
Signature Health
University Hospitals of Cleveland

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

CRC 2020-11

Silver Oak Landfill Closure - RFP 2020-01 Silver Oak Landfill Closure

CRC 2020-11 No bids were received by the deadline outlined in the Request For Proposal (RFP) Silver Oak Landfill Closure – RFP# 2020-01 (ref. enclosed). It was moved by Rick Novickis, seconded by Judy Wirsching that item CRC 2020-11 Silver Oak Landfill Closure – RFP# 2020-01 be removed from the CRC agenda. The Silver Oak Landfill Closure project will be reviewed in more detail with the Ohio EPA.

Silver Oak Landfill Closure Bid Openings presented by: Judy Wirsching

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The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

CRC 2020-12

RFP 2020-02 HIV Prevention Program

CRC 2020-12 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) HIV Prevention Program – RFP# 2020-02 (ref. enclosed):

Care Alliance	02/04/20 @ 9:07 am	\$ 42,930.80
Cleveland Treatment Center, Inc.	02/03/20 @ 2:18 pm	\$131,149.00
Aids Taskforce of Greater Cleveland	02/03/20 @ 3:40 pm	\$149,447.00
Cleveland Clinic	02/03/20 @ 8:37 am	\$ 97,616.75
Cleveland Clinic	02/04/20 @ 8:27 am	\$101,283.00
Lorain County Public Health	02/03/20 @ 4:03 pm	\$149,000.00
Aids Health Care Foundation	02/03/20 @ 3:37 pm	\$284,006.00
Aids Funding Collaborative	02/03/20 @ 3:57 pm	\$ 50,000.00
Medina County Health Department	02/04/20 @ 8:54 am	\$ 30,473.40
Northern Ohio Recovery Association (N.O.R.A.)	02/03/20 @ 3:07 pm	\$ 70,000.00
Circle Health	02/04/20 @ 9:22 am	\$150,000.00
Signature Health	02/04/20 @ 8:44 am	\$158,110.00

HIV Prevention Program Bid Openings presented by: Melissa Rodrigo

The bids listed above were provided to the program staff for completion of the evaluation process.

Lead Program Bid Openings Presented by: Stephanie McConoughey

It was moved by Claire Boettler, seconded by Samantha Smith that the following quote (CRC 2020-13) for 1634 Larchmont Ave. Up & Down, Lakewood, Ohio 44107 be accepted as the lowest and best, and a recommendation that a contract be awarded to American Builders & Applicators in an amount not to exceed \$26,375.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Lead Program Bid Openings Presented by: Stephanie McConoughey

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It was moved by Claire Boettler, seconded by Judy Wirsching that the following quote (CRC 2020-14) for 23950 Glenbrook Blvd., Euclid, Ohio 44117 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in an amount not to exceed \$7,455.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Samantha Smith that the following quote (CRC 2020-15) for 5209 Joseph St., Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in an amount not to exceed \$16,800.00 be approved (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Rick Novickis, seconded by Claire Boettler that the contract (CRC 2020-16) with Northeast Ohio Alliance for Hope (NOAH) under the 2020 Creating Healthy Communities (CHC) grant from January 1, 2020 through December 31, 2020 in an amount not to exceed \$22,000.00 be approved.

Presented by: Nichelle Shaw

Purpose: To coordinate supermarket access work, support planning and build resident leadership.

Funding Source: 100% reimbursable through FY2020 CHC grant.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the addendums (CRC 2020-17) to the contracts with the following agencies under the 2019/2020 HRSA Ryan White Part A Program grant be approved:

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
Circle Health Services (2019-42 & 2019-119)	\$168,188.00	\$152,788.00
Mercy Health (2019-42 & 2019-203)	\$280,481.00	\$293,481.00

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Presented by: Claire Boettler

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2019 HRSA Ryan White grant.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Claire Boettler that the contract (CRC 2020-18) with A.J. Boggs & IXN dba IXN under the Ryan White Part A grant from February 29, 2020 through February 28, 2021 in an amount not to exceed \$18,306.09 be approved.

Presented by: Claire Boettler

Purpose: To collect and host the cumulative client level data for Ryan White.

Funding Source: 100% reimbursable through the FY2020 Ryan White grant.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the addendum (CRC 2020-19) to the contract with TRAIT Brand Partners (CRC 2019-163) under the Teen Wellness Initiative (TWI) grant to increase the amount paid to TRAIT Brand Partners from not to exceed \$5,500.00 to \$12,125.00 be approved.

Presented by: Brandy Eaton

Purpose: To provide web hosting, security and maintenance for 216Teens.org.

Funding Source: 100% reimbursable through the FY2019 TWI grant.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Claire Boettler that the contract (CRC 2020-20) with Michael A. Dolan from January 22, 2020 through December 31, 2021 in an amount not to exceed \$10,000.00 be approved.

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Presented by: Rick Novickis

Purpose: To serve as Hearing Officer on behalf of CCBH.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Claire Boettler, seconded by Judy Wirsching that the Phase II Stormwater Services Agreement (CRC 2020-21) with the City of Lakewood to provide Phase II Stormwater services from January 1, 2020 through December 31, 2021 be approved. Amount to be received is not to exceed \$7,736.00.

Presented by: Rick Novickis

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:03 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Samantha Smith, Rick Novickis and Judy Wirsching

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Committee Chair



Clerk

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**Ryan White Part A
Cleveland TGA
Service Summary By Provider - FY2020- Proposed Services**

	AIDS Healthcare Foundation	AIDS Taskforce of Greater Cleveland	Circle Health Services	Cleveland Clinic Foundation	Dept. of Senior and Adult Services (DSAS)	Family Planning Services of Lorain County	Far West Center	May Dugan	MercyHealth	MetroHealth	Neighborhood Medical Center	Nueva Luz URC	Signature Health	University Hospitals of Cleveland
Core Services														
Early Intervention Services (EIS)			X	X		X				X			X	X
HIPCSA														
Home and Community-Based Health Services					X									
Home Health Care					X									
Medical Case Management		X	X	X					X	X	X	X	X	X
Medical Nutrition Therapy										X			X	X
Mental Health Services		X		X		X	X			X	X		X	X
Oral Health Care				X						X			X	X
Outpatient Ambulatory Health Services (OAHS)	X		X	X					X	X	X		X	X
Support Services														
Emergency Financial Assistance			X	X						X	X		X	X
Food Bank / Home Delivered Meals		X										X		
Medical Transportation		X	X	X		X		X	X	X	X	X	X	X
Non-medical Case Management Services		X		X						X		X	X	
Other Professional Services												X		
Psychosocial Support Services				X					X	X			X	X

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: Solid Waste
Title: Silver Oak Landfill Closure
RFP No: RFP # 2020-01
CRC No:

The following quotes were opened on: 02/04/2020 @11:20pm
Opened by: Wedad Alhamwi
Logged in by: Judy Wirsching

NAME OF CONTRACTOR	RECEIVED	QUOTE
No Bids Received		

Recommended award:

Brief Justification:

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: HIV Prevention Grant
Title: HIV Prevention Grant
RFP No: RFP # 2020-02
CRC No:

The following quotes were opened on: 02/04/2020 @11:21pm
Opened by: Wedad Alhamwi & Melissa Rodrigo
Logged in by: Judy Wirsching

NAME OF CONTRACTOR	RECEIVED	QUOTE
Care Alliance	02/04/20 @ 9:07 am	\$42,930.80
Cleveland Treatment Center, Inc.	02/03/20 @ 2:18 pm	\$131,149.00
Aids Taskforce of Greater Cleveland	02/03/20 @ 3:40 pm	\$149,447.00
Cleveland Clinic	02/03/20 @ 8:37 am	\$97,616.75
Cleveland Clinic	02/04/20 @ 8:27 am	\$101,283.00
Lorain County Public Health	02/03/20 @ 4:03 pm	\$149,000.00
Aids Health Care Foundation	02/03/20 @ 3:37 pm	\$284,006.00
Aids Funding Collaborative	02/03/20 @ 3:57 pm	\$50,000.00
Medina County Health Department	02/04/20 @ 8:54 am	\$30,473.40
Northern Ohio Recovery Association (N.O.R.A.)	02/03/20 @ 3:07 pm	\$70,000.00
Circle Health	02/04/20 @ 9:22 am	\$150,000.00
Signature Health	02/04/20 @ 8:44 am	\$158,110.00

Recommended award:

Brief Justification:

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QUOTE RESULTS

Project Address

Name: John Pana
Address: 1634 Larchmont, Up & Dn
City, State, Zip: Lakewood, OH 44107
CRC No: CRC 2020-13

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$26,375	\$26,025	\$350	\$16,025
GHS	\$29,600	\$28,900	\$700	\$18,900
Paragon	\$27,985	\$26,760	\$1,225	\$16,760
TNT Construction	\$30,650	\$29,900	\$750	\$19,900
ESTIMATE:	\$25,795.00	\$ 25,070.00	\$ 725.00	

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Kelly Acoff
Address: 23950 Glenbrook Blvd.
City, State, Zip: Euclid, OH 44117
CRC No: CRC 2020-14

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$8,830	\$7,150	\$1,680	\$0
Green Home Solutions	\$10,000	\$8,500	\$1,500	\$500
Paragon	\$7,455	\$5,805	\$1,650	\$0
TNT Construction	\$7,700	\$6,350	\$1,350	\$0
ESTIMATE:	\$9,125.00	\$ 7,275.00	\$ 1,850.00	

Recommended award: Paragon CMS

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QUOTE RESULTS

Project Address

Name: Yvonne Muhammad
Address: 5209 Joseph
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2020-15

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$20,700	\$14,800	\$5,900	\$6,800
Green Home Solutions	\$16,800	\$13,200	\$3,600	\$5,200
Paragon CMS	\$18,245	\$14,050	\$4,045	\$6,050
TNT Construction	\$20,125	\$16,450	\$3,675	\$8,450
ESTIMATE:	\$18,710.00	\$ 14,335.00	\$ 4,375.00	

Recommended award: Green Home Solutions