

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE
MINUTES – February 21, 2023*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 21, 2023.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 7, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.): CRC 2023-28 Epidemiology, Surveillance and Informatics Services submitting an addendum to the contract with Conduent Healthy Communities Corporation (Resolution 2022-21) under the Health Comp grant to extend the end date of the contract from December 31, 2022 to February 28, 2023 to cover deliverables. Amount paid to Conduent is to remain the same.

CRC 2023-29 Epidemiology, Surveillance and Informatics Services submitting a Memorandum of Understanding (MOU) with the County of Cuyahoga effective January 1, 2023 to permit use of the Cuyahoga County Emergency Management Storage Facility (CEMSF) by CCBH for public health emergencies under the Public Health Emergency Preparedness (PHEP) program. No Exchange of Funds.

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the consent agenda, including the minutes of the February 7, 2023 CRC meeting be approved.

The Secretary called the roll: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:
CRC 2022-188

RFP 2022-06 Ryan White Part A – Direct Services

No action today

CRC 2023-027

RFP 2022-05A Health Comp – Advancing Regional Community Health Improvement and Health Equity – Sustainability Consultant

No action today.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program

It was moved by Rick Novickis, seconded by Martha Halko, that the following quote (CRC 2023-30) for 4741 Autumn Ln., Brooklyn, Ohio 44144 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$10,900.00 (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following quote (CRC 2023-31) for 1628-1630 Holyoke St., Up & Down, East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$25,567.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis, that the following contracts (CRC 2023-032) under the 2022/2023 Racial and Ethnic Approaches to Community Health (REACH) Supplemental grant from September 30, 2022 through September 29, 2023. Amounts to be paid to the following contracts is not to exceed \$13,000.00 to be approved.

A Vision of Change	\$13,000.00
Northeast Ohio Alliance of Hope (NOAH)	\$13,000.00

Purpose: To support vaccine equity community outreach as trusted influential messengers assisting with information dissemination and administration of the Cuyahoga County Vaccine Confidence Survey in primarily African-American communities.

Funding Source: 100% reimbursable through the FY2023 REACH Supplemental grant.

Presented by: Martha Halko

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Judy Wirsching, that the addendum to the contract with Mercy Health Regional Center (Resolution 2022-50, 2022-85 & 2022-180) (CRC 2023-33) to increase the amount from \$303,155.00 to \$314,155.00. through December 31, 2023. Amount to be paid to Mercy Health Regional Center is not to exceed \$314,155.00 to be approved.

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2022 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant.

Presented by: Monica Baker

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Jana Rush, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:42 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

