

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – February 20, 2018

Meeting called to order by Terry Allan, Chair of the CRC at 1:35 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 20, 2018.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 6, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-27 Environmental Public Health Services submitting an addendum to the contract (CRC 2017-98) with Auburn Bainbridge Excavating under the Water Pollution Control Loan Fund to extend the end of the contract period from December 28, 2017 to March 28, 2018. Amount to be paid to Auburn Bainbridge Excavating is to remain the same.

CRC 2018-28 Environmental Public Health Services submitting an addendum to the contract (CRC 2017-97) with Auburn Bainbridge Excavating under the Water Pollution Control Loan Fund to extend the end of the contract period from December 11, 2018 to March 11, 2018. Amount to be paid to Auburn Bainbridge Excavating is to remain the same.

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CRC 2018-29 Environmental Public Health Services submitting an addendum to the contract (CRC 2017-197) with Suburban Septic Service under the Water Pollution Control Loan Fund to extend the end of the contract period from February 20, 2018 to May 21, 2018. Amount to be paid to Suburban Septic Service is to remain the same.

CRC 2018-30 Environmental Public Health Services submitting an addendum to the contract (CRC 2017-227) with CB Mullins Construction under the Lead Hazard Control grant to extend the end of the contract period from March 10, 2018 to April 26, 2018. Amount to be paid to CB Mullins Construction is to remain the same.

CRC 2018-31 Environmental Public Health Services submitting an addendum to the contract (CRC 2017-151) with CB Mullins Construction under the Lead Hazard Control grant to extend the end of the contract period from March 26, 2018 to April 10, 2018. Amount to be paid to CB Mullins Construction is to remain the same.

CRC 2018-32 Epidemiology, Surveillance and Informatics Services submitting a Business Associates Agreement (BAA) with the City of Euclid effective February 20, 2018. No exchange of funds.

CRC 2018-33 Administration Services submitting a contract with Middleburg Heights Community Center for facility use on March 8, 2018 for the annual District Advisory Council (DAC) meeting. No exchange of funds.

It was moved by Rick Novickis, seconded by Chris Kippes, that the consent agenda, including the minutes of the January 16, 2018 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes and Rick Novickis

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

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None

Expenditures: Contracts up to \$25,000.00

It was moved by Claire Boettler, seconded by Rick Novickis that an agreement (CRC 2018-34) with Medina County Combined Public Health District under the ODH 2018 Injury Prevention grant from January 1, 2018 through December 31, 2018 in the amount of \$15,000.00 be approved.

Presented by: Vince Caraffi

Purpose: To expand previous work in Medina County to increase prescription drug overdose awareness, naloxone distribution and prescribing guidelines.

Funding Source: 100% reimbursable through the FY 2018 ODH Injury Prevention grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes and Rick Novickis

It was moved by Terry Allan, seconded by Claire Boettler that the following contracts (CRC 2018-35) contracts under the ODH 2018 Creating Healthy Communities (CHC) grant from January 1, 2018 through December 31, 2018 be approved:

	<u>Amount not to exceed:</u>
Cuyahoga County Planning Commission	\$10,000.00
East Cleveland Farmers Market Preservation Society	\$ 4,500.00

Presented by: Nichelle Shaw

Purpose: To provide ongoing supermarket access GIS mapping data, socioeconomic profiles and public outdoor basketball court data and improve facility entrances at the East Cleveland Coit Road Farmers Market.

Funding Source: 100% reimbursable through the FY 2018 ODH CHC grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes and Rick Novickis

It was moved by Claire Boettler, seconded by Chris Kippes that the following addendums (CRC 2018-36) to contracts under the HRSA Ryan White Part A grant from March 1, 2017 through February 28, 2018 be approved:

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	Amount not to exceed:	
	<u>From</u>	<u>To</u>
Mercy Regional Medical Center	\$ 232,001.95	\$ 232,901.95
The MetroHealth System	\$1,728,276.13	\$1,735,825.13

Presented by: Claire Boettler

Purpose: Reallocation of grant funds based on service category needs.

Funding: 100% reimbursable through the FY2018 HRSA Ryan White grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes and Rick Novickis

It was moved by Rick Novickis, seconded by Terry Allan that the contract (CRC 2018-37) with Radio One under the REACH grant from April 2, 2018 through September 30, 2018 in the amount of \$12,300.00 be approved.

Presented by: Nichelle Shaw

Purpose: To provide marketing and promotional campaigns for the REACH program.

Funding Source: 100% reimbursable through the FY2018 REACH grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes and Rick Novickis

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Chris Kippes, seconded by Rick Novickis, that the following Motion be adopted:

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BE IT RESOLVED that the meeting be adjourned at 1:46 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes and Rick Novickis



Committee Chair



Clerk