

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – February 19, 2019

Meeting called to order by Terry Allan, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 19, 2019.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 5, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-24 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.

City of Beachwood
City of Bedford Heights
City of Garfield Heights
City of Lakewood
City of Mayfield Heights
City of North Royalton

5550 Venture Drive ♦ Parma, Ohio 44130

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Village of Mayfield

CRC 2019-25 Office of Epidemiology, Surveillance and Informatics submitting a revision to Exhibit A of the data deposit agreement with Case Western Reserve University (CRC 2017-40). No exchange of funds.

CRC 2019-26 Prevention and Wellness Services submitting Memorandum of Understanding (MOU) with Cuyahoga County Public Library under the 2018/19 Maternal Child Health grant from February 1, 2019 through September 30, 2019 to assess the availability of positive youth development and wellness programming.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the February 5, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139

No Action at this time.

CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139

No Action at this time.

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CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139

No Action at this time.

CRC 2019-15 Silver Oak Landfill Closure
RFP # 2018-02

It was moved by Rick Novickis, seconded by Chris Kippes that the following quote (CRC 2019-15) for the Silver Oak Landfill Closure (RFP 2018-02) be accepted as the lowest and best, and a recommendation to award a contract to Fabrizi Trucking & Paving in the amount of \$367,800.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Opening Presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Claire Boettler that the following quote (CRC 2019-27) for 21801 Morris Ave., Euclid, Ohio 44123 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$9,550.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Chris Kippes that the following quote (CRC 2019-28) for 3865 E. Antisdale Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$10,885.00 (ref. enclosed).

The Secretary called the roll:

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Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2019-29) for 1621–1623 Pontiac, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$22,010.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Chris Kippes, seconded by Judy Wirsching that the addendums to the following contracts (CRC 2019-30) under the WPCLF grant be approved:

	Extension		Amount to be paid to	
	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
Suburban Septic (CRC 2018-71)	3/30/19	6/30/19	\$13,375.00	\$13,650.00
Suburban Septic (CRC 2017-219)	4/10/18	6/30/19	\$14,625.00	\$14,900.00
Bull Construction (CRC 2018-113)	4/14/19	7/14/19	\$ 4,970.00	\$ 5,045.00
KMU Residential (CRC 2018-102)	3/30/19	6/30/19	\$ 6,550.00	\$ 6,625.00
Bull Construction (CRC 2018-85)	4/14/19	7/14/19	\$ 8,700.00	\$ 8,775.00
KMU Residential (CRC 2018-87)	3/30/19	6/30/19	\$ 7,250.00	\$ 7,325.00
Dynamerican (CRC 2018-86)	3/27/19	6/27/19	\$ 6,435.00	\$ 6,510.00
Suburban Septic (CRC 2018-70)	12/1/18	8/31/19	\$13,475.00	\$13,750.00
KMU Residential (CRC 2018-103)	3/30/19	6/30/19	\$ 6,850.00	\$ 6,925.00

Presented by: Domenica McClintock

Purpose: Due to inclement weather the contractors were unable to complete the projects within the terms of the contract; therefore an extension in time is necessary. In addition, a recent increase in CCBH sewage treatment permit fees directly impacted the cost of the contracted services. The increase in the contract amount is to cover the difference between the 2018 and 2019 permit fees associated with the scope of work.

Funding Source: 100% reimbursable by the WPCLF program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the following contracts (CRC 2019-31) under the 18/19 Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2018 through September 29, 2019 be approved:

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Conceptual Geniuses \$10,000.00

Purpose: To create messaging and develop materials to support the REACH strategies.

United Way of Greater Cleveland \$12,237.00

Purpose: To establish a HEAL resources and CDSMP workshop referral system through the 2-1-1 database.

Presented by: Michele Benko

Funding Source: 100% reimbursable through FY2019 REACH Program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Judy Wirsching that the addendum (CRC 2019-32) to the contract with Tech Logix Systems (2018-50 & 2018-68 & 2018-173) under the 2018/2019 HRSA Ryan White Part A Program grant to increase the amount to be paid to Tech Logix Systems \$57,000.00 to \$58,500.00 be approved:

Purpose: To provide technical support to the program in regards to data collection in CAREWare.

Funding Source: 100% reimbursable through the FY2018 Ryan White grant.

Presented by: Claire Boettler

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Terry Allan that the contract (CRC 2019-33) with Johnson Controls from June 1, 2019 through May 31, 2020 in the amount of \$5,350.00 be approved.

Purpose: To provide software maintenance for the AMAG Security System.

Funding Source: 100% funded through CCBH General Revenue.

Presented by: Rebecca Burke

The Secretary called the roll:

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Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Chris Kippes that the contract (CRC 2019-34) with Asbury Consulting, LLC effective February 19, 2019 in the amount of \$2,300.00 be approved.

Purpose: To provide executive coaching services to CCBH.

Funding Source: 100% funded through CCBH General Revenue.

Presented by: Terry Allan

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Rick Novickis, seconded by Judy Wirsching that the Memorandum of Understandings (MOUs) (CRC 2019-35) with the following communities to provide Phase II Stormwater services from January 2, 2019 through December 31, 2019 be approved:

	Amount to be received <u>not to exceed:</u>
City of Lakewood	\$3,144.00

Presented by: Domenica McClintock

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

None

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Public Comment – N/A.

Thereupon, it was moved by Claire Boettler, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:03 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: Solid Waste and Materials Management
Title: Final Closure of the Silver Oak Construction and Demolition Debris Facility
RFP No: 2018-02
CRC No:

The following quotes were opened on: Tuesday, February 5, 2019
Opened by: Judy Wirsching
Logged in by: Barry Grisez

NAME OF CONTRACTOR	RECEIVED	QUOTE
Fabrizi Trucking and Paving Co., Inc.	02/05/2019, 10:33 AM	\$367,800.00
Kurtz Brothers, Inc.	02/05/2019, 10:36 AM	\$2,133,882.00

Recommended award: Fabrizi Trucking and Paving Co., Inc.

Brief Justification: The scores for the Fabrizi proposal were higher than those for Kurtz Bros across all four evaluations. Fabrizi proposes to complete the Scope of Work and remain within the budget available for this project. Proposal evaluators for this project included 2 OEPA engineers and 2 CCBH personnel. Todd Sciano, DGB and Assoc, was also present to answer technical questions and provide clarification as needed.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Jasmine Sturdivant
Address: 21801 Morris Ave
City, State, Zip: Euclid, Ohio 44123
CRC No: CRC 2019-27

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$9,550	\$6,800	\$2,750	\$500
CB Mullins	\$9,640	\$8,340	\$1,300	\$500
MCM Homeservices	\$12,225	\$9,075	\$3,150	\$500
ESTIMATE:	\$10,220.00	\$ 8,270.00	\$ 1,950.00	

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Jordan Corliss
Address: 3865 East Antisdale Rd.
City, State, Zip: South Euclid, Ohio 44121
CRC No: CRC 2019-28

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$10,885	\$9,350	\$1,535	\$500
CB Mullins	\$14,040	\$11,640	\$2,400	\$500
MCM Homeservices	\$15,090	\$12,915	\$2,175	\$2,915
ESTIMATE:	\$12,675.00	\$ 11,650.00	\$ 1,025.00	

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Javari Stover
Address: 1621-23 Pontiac St.
City, State, Zip: East Cleveland, Ohio 44112
CRC No: CRC 2019-29

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$22,010	\$17,350	\$4,660	\$1,000
CB Mullins	\$24,285	\$19,360	\$4,925	\$1,000
Green Home Solutions	\$25,175	\$19,955	\$4,920	\$1,000
MCM Homeservices	\$27,575	\$22,050	\$6,075	\$2,050
ESTIMATE:	\$23,475.00	\$ 19,050.00	\$ 4,425.00	

Recommended award: American Builders & Applicators