

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – February 15, 2022

Meeting called to order by Rick Novickis, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 15, 2022.

Roll Call: The following members were present: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 1, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-23 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORS Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds.

City of Highland Heights
Village of Newburgh Heights

City of Independence

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Romona Brazile, seconded by Judy Wirsching, that the consent agenda, including the minutes of the February 1, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bids presented by Rick Novickis

It was moved by Romona Brazile, seconded by Judy Wirsching that the following quote (CRC 2022-24) for 17126 Scottsdale Blvd., Shaker Heights, Ohio 44120 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$18,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Rick Novickis, seconded by Judy Wirsching that the contract (CRC 2022-25) with Muse Content Group under the USDA Specialty Crop Block grant from October 1, 2021 through September 30, 2023 in an amount not to exceed \$20,000.00 be approved.

Presented by: Martha Halko

Purpose: To create a Harvest of the Month Content Hub on the website, create new Harvest of the month kits and execute a social media campaign.

Funding Source: 100% reimbursable through the FY2023 USDA Specialty Crop Block grant.

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The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2022-26) with A.J. Boggs & IXN dba IXN under the Ryan White Part A grant from March 1, 2022 through February 28, 2023 in an amount not to exceed \$21,399.67 be approved.

Presented by: Vino Panakkal

Purpose: To collect and host the cumulative client level data for Ryan White.

Funding Source: 100% reimbursable through the FY2022 Ryan White grant.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following contracts (CRC 2022-27) under the Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2021 through September 29, 2022 be approved:

	Amount to be paid <u>not to exceed:</u>
Conceptual Geniuses	\$20,000.00
United Way of Greater Cleveland	\$12,237.00

Presented by: Nichelle Shaw

Purpose: Conceptual Geniuses will create messaging and develop materials to support the REACH strategies; United Way of Greater Cleveland will establish a HEAL resources and CDSMP workshop referral system through the 2-1-1 database.

Funding Source: 100% reimbursable through the FY2022 REACH grant.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Romona Brazile, seconded by Rick Novickis that the Facility Use Agreement (CRC 2022-28) with Holy Spirit Catholic Church from February 24, 2022 through June 23, 2022 in an amount not to exceed \$12,500.00 be approved.

Presented by: Nichelle Shaw

Purpose: To provide a facility for monthly COVID vaccination clinics in a low vaccinated area.

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Funding Source: 100% reimbursable through the COVID-19 Vaccine Equity Supplement (VE21) grant.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Romona Brazile, seconded by Judy Wirsching that the contract (CRC 2022-29) with A Vision of Change under the Vaccine Equity Supplemental grant from February 1, 2022 through June 30, 2022 in an amount not to exceed \$20,000.00 be approved.

Presented by: Judy Wirsching

Purpose: To coordinate COVID-19 vaccine incentive program activities.

Funding Source: 100% reimbursable through the FY2021 Vaccine Equity Supplemental grant.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Judy Wirsching, seconded by Romona Brazile that the Phase II Stormwater Service Agreement (CRC 2022-30) with the City of North Ridgeville to provide Phase II Stormwater services from January 1, 2022 through December 31, 2023 for an amount to be received of not to exceed \$23,660.00 be approved.

Presented by: Megan Symanski

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching

Contract Rescissions

Other Business.

Public Comment – N/A.

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Thereupon, it was moved by Romona Brazile, seconded by Judy Wirsching that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:11 p.m.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

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