

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – December 21, 2021

Meeting called to order by Romona Brazile, Chair of the CRC at 1:35 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on December 21, 2021.

Roll Call: The following members were present: Romona Brazile, Wallace Chambers and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 7, 2021.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2021-123 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds.

City of Brooklyn	City of Euclid
City of North Royalton	City of Richmond Heights
City of Shaker Heights	City of Strongsville

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

CRC 2021-124 Administration Services submitting an Addendum to the contract (Resolution 2020-02D) with Cuyahoga County for COVID-19 testing, Flu testing and vaccination services within Cuyahoga County to extend the end of the contract term from December 31, 2021 through March 31, 2022. Amount to be received from Cuyahoga County to remain the same.

CRC 2021-125 Administration Services submitting an addendum to the contract (Resolution 2020-02D & 2021-75) with The MetroHealth System to provide COVID-19 testing, Flu testing and vaccination services within Cuyahoga County to extend the end of the contract term from December 31, 2021 through March 31, 2022. The amount to be paid to The MetroHealth System is to remain the same.

CRC 2021-126 Environmental Public Health Services submitting a business associates agreement (BAA) with Bright Beginnings effective December 21, 2021. No exchange of funds.

It was moved by Judy Wirsching, seconded by Wallace Chambers, that the consent agenda, including the minutes of the December 7, 2021 CRC meeting be approved.

The Secretary called the roll:

Ayes: Romona Brazile, Wallace Chambers and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2021-64 Administrative Services submitting a contract and contract addendums with Paramount Insurance Company to accept CCBH as a network/participating provider to deliver all covered services under their commercial, Medicare and Medicaid plans beginning on or about July 6, 2021. Amount to be received shall be consistent with approved Paramount Insurance Company reimbursement rates.

Purpose: To establish CCBH as an in-network provider with Paramount Insurance Company.

No Action Today.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

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It was moved by Wallace Chambers, seconded by Judy Wirsching that the following quote (CRC 2021-127) for 5506 Beechwood Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to TNT Construction in the amount of \$8,880.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Wallace Chambers and Judy Wirsching

It was moved by Judy Wirsching, seconded by Romona Brazile that the following quote (CRC 2021-128) for 13826 Maplerow Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in the amount of \$20,900.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Wallace Chambers and Judy Wirsching

Household Sewage Program Bids presented by Domenica McClintock

It was moved by Wallace Chambers, seconded by Judy Wirsching that the following quote (CRC 2021-129) for 8861 Broadview Rd., Broadview Heights, Ohio 44147 be accepted as the lowest and best, and a contract be awarded to KMU Trucking & Excavation, LLC in the amount of \$15,995.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Wallace Chambers and Judy Wirsching

It was moved by Judy Wirsching, seconded by Wallace Chambers that the following quote (CRC 2021-130) for 18990 Fowles Rd., Middleburg Heights, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to A&P Septic, LLC in the amount of \$14,619.51 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Wallace Chambers and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Wallace Chambers, seconded by Judy Wirsching that the contract (CRC 2021-131) with the Association of Ohio Health Commissioners (AOHC) to secure an emergency preparedness consultant from July 1, 2021 through June 30, 2022. Amount to be paid to AOHC is not to exceed \$5,278.00. be approved.

Presented by: Rebecca Burke

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Purpose: To allow AOHC to secure an emergency preparedness consultant on behalf of CCBH to serve as a liaison for emergency preparedness planning functions as outlined by the BTeam.

Funding Source: FY2022 Public Health Emergency Preparedness (PHEP) grant.

The Secretary called the roll:

Ayes: Romona Brazile, Wallace Chambers and Judy Wirsching

It was moved by Judy Wirsching, seconded by Wallace Chambers that the addendum (CRC 2021-132) to the contract (CRC 2021-48) with Richardson Compensation Consulting, LLC to extend the end of the contract term from December 31, 2021 through December 31, 2022 and increase the amount to be paid to Richardson Compensation Consulting, LLC from not to exceed \$24,500.00 to \$49,070.00 be approved.

Presented by: Rebecca Burke

Purpose: To provide compensation services including, but not limited to, job evaluations and market pricing.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Romona Brazile, Wallace Chambers and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Wallace Chambers, seconded by Judy Wirsching that the Phase II Stormwater Service Agreement (CRC 2021-133) with the following communities to provide Phase II Stormwater services from January 1, 2022 through December 31, 2023 be approved:

	Amount to be received <u>not to exceed</u>
City of Middleburg Heights	\$1,000.00
City of Rocky River	\$5,370.00

Presented by: Domenica McClintock

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

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Ayes: Romona Brazile, Wallace Chambers and Judy Wirsching

Contract Rescissions

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Wallace Chambers, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:46 p.m.

The Secretary called the roll:

Ayes: Romona Brazile, Wallace Chambers and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Raina Harris
Address: 5506 Beechwood
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2021-127

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Green Home Solutions	\$9,050	\$6,100	\$2,950	\$0
TNT Construction	\$8,880	\$5,800	\$3,080	\$0
ESTIMATE:	\$8,545.00	\$ 5,450.00	\$ 3,095.00	

Recommended award: TNT Construction

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QUOTE RESULTS

Project Address

Name: LaToy Nelson
Address: 13826 Maplerow Ave.
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2021-128

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Green Home Solutions	\$20,900	\$20,200	\$700	\$12,200
TNT Construction	\$23,305	\$22,375	\$930	\$14,375
ESTIMATE:	\$21,395.00	\$ 20,375.00	\$ 1,020.00	

Recommended award: Green Home Solutions

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Name: Bihun Residence
Address: 8861 Broadview Road
City,State, Zip: Braodview Hts, Ohio 44147
PPN# 583-05-001
of Bedrooms 4
CRC #: 2021-129

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
Dynamerican	\$17,140.00	\$200.00	\$14,769.00	\$2,371.00	\$17,140.00
KMU Trucking & Excavation LLC	\$15,995.00	\$200.00	\$13,795.75	\$2,199.25	\$15,995.00

Bids Reviewed by: D. McClintock, J. Sobolewski, N. McConoughey
Selected Contractor Bid: KMU Trucking & Excavation LLC

