

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – December 20, 2022

Meeting called to order by Martha Halko, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on December 20, 2022.

Roll Call: The following members were present: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 6, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-183 Nursing and Clinical Services submitting a renewal Program Provider Agreement with the Ohio Department of Health (ODH) to continue the Prevention Assistance Program Interventions (PAPI) program provider to allow for reimbursement for services provided to the CCBH Family Planning clinic for uninsured clients from January 1, 2023 through June 30, 2028. No exchange of funds.

CRC 2022-184 Epidemiology, Surveillance and Informatics Services submitting an Agreement with Case Western Reserve University (CWRU) from September 15, 2022 to September 15, 2025 to permit the disclosure and use of data for the Newborn Home Visiting Program. No Exchange of Funds.

CRC 2022-185 Environmental Public Health Services submitting an addendum to the contract with American Builders and Applicators (CRC 2022-130) under the Lead Hazard Reduction grant to extend the end of the contract period from December 19, 2022 to February 19, 2023. Amount to be paid to American Builders and Applicators is to remain the same.

CRC 2022-186 Administration Services submitting an Addendum to the contract (Resolution 2020-02D, CRC 2021-124, CRC 2022-82) with Cuyahoga County for COVID-19 testing, Flu testing and vaccination services within Cuyahoga County to extend the end of the contract term from December 31, 2022 through December 31, 2023. Amount to be received from Cuyahoga County to remain the same.

CRC 2022-187 Administration Services submitting an addendum to the contract (Resolution 2020-02D, CRC 2021-75, CRC 2021-125, CRC 2022-83) with The MetroHealth System to provide COVID-19 testing, Flu testing and vaccination services within Cuyahoga County to extend the end of the contract term from December 31, 2022 through December 31, 2023. The amount to be paid to The MetroHealth System is to remain the same.

It was moved by Wallace Chambers, seconded by Joe McRae, that the consent agenda, including the minutes of the December 6, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2022-176

RFP 2022-07 Ryan White Part A – Planning Council

No action today

It was moved by Judy Wirsching, seconded by Wallace Chambers, to withdraw item CRC 2022-177, RFP 2022-05, and begin the re-bidding process due to not receiving any bid responses.

The Secretary called the roll:

Ayes: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

CRC 2022-188 Sealed bids were received from the following contracts by the deadline outlined in the Requested for Proposal (RFP) Ryan White Part A – Direct Services – RFP 2022-06 (ref. enclosed):

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Aids Healthcare Foundation	12/15/22 @10:22 am	\$ 121,351.48
Aids Taskforce of Greater Cleveland	12/15/22 @4:05 pm	\$ 240,601.00
Cleveland Clinic	12/16/22 @9:18 am	\$ 336,267.61
Department of Senior and Adult Services	12/20/22 @8:58 am	\$ 55,662.00
Lorain County Health and Dentistry	12/20/22 @ 10:09 am	\$ 23,110.54
Near West Side Multi-Service Corp (dba May Dugan)	12/20/22 @ 9:00 am	\$ 63,139.30
Mercy Regional Medical Center	12/15/22 @ 10:22 am	\$ 318,647.00
MetroHealth System	12/01/22 @ 12:19 pm	\$1,373,527.56
Neighborhood Healthcare, Inc.	12/20/22 @ 8:49 am	\$ 201,615.76
Nueva Luz Urban Resource Center	12/20/22 @ 8:34 am	\$ 979,202.00
Signature Health, Inc.	12/19/22 @ 4:10 pm	\$ 415,600.00

Presented by: Judy Wirsching

The bids listed above were provided to the program staff for completion of the evaluation process.

Bid/Quote Openings < \$25,000.00

Household Sewage Program Bids presented by Nate McConoughey.

It was moved by Judy Wirsching, seconded by Martha Halko, that the following quote (CRC 2022-189) for 7410 Stearns Rd., Olmsted Township, Ohio 44138 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to KMU Trucking & Excavating, LLC. in the amount of \$8,495.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Martha Halko, that the contract with Cleveland Clinic Health System – East Region dba South Pointe Hospital (CRC 2022-190) under the Reproductive Health and Wellness (RHW) grant to lease space for a satellite CCBH Family Planning Clinic from January 1, 2023 through December 31, 2023. Amount to be paid to Cleveland Clinic Health System – East Region dba South Pointe Hospital is not to exceed \$5,400.00 to be approved.

Presented by: Erin Elszasz

Purpose: Contract renewal for the Family Planning clinic site to continue to provide education and comprehensive family planning services in Warrensville Heights, including a full range of contraceptive counseling and options, HIV and STI testing and treatment, and referral to appropriate area social services as needed.

Funding Source: 100% reimbursable through the FY2022 RHW grant.

The Secretary called the roll:

Ayes: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

It was moved by Wallace Chambers, seconded by Judy Wirsching, that the addendum with Greater Cleveland Healthcare Association (GHCA) (CRC 2022-191) (Resolution 2022-49)

(2022-111) under the HealthComp Foundation grant to increase the amount to be paid to GHCA from \$98,999.00 to \$101,997.50 to be approved.

Presented by: Samantha Smith

Purpose: To cover the program manager's salary and benefits cost changes, to support purchasing incentives, and to support new indirect costs.

Funding Source: 100% reimbursement through the HealthComp Foundation grant.

The Secretary called the roll:

Ayes: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Jana Rush, that the addendum with The Woodrow Project (CRC2022-192) (2022-111) under the Overdose Data to Action grant to increase the amount to be paid to The Woodrow Project from \$119,794.00 to \$132,374.00 to be approved.

Presented by: April Vince

Purpose: To add additional peer supporters to increase their on-call time at Lutheran Hospital Emergency Department.

Funding Source: 100% reimbursement through the 2022 Overdose Data to Action grant.

The Secretary called the roll:

Ayes: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

It was moved by Joe McRae, seconded by Wallace Chambers, that the agreement with The ERC (CRC 2022-193) for delivery of various Training Series to CCBH staff the amount to be paid to be approved.

<u>Training Agreement</u>	<u>Training Dates</u>	<u>Staff Group</u>	<u>Amount</u>
Communication & Conflict Management	1/31/2023	ESI Staff	\$2,300.00 + materials
Executive Briefings Modules 1-4	TBD 2023	Directors	\$6,000.00
Mid-Level Management Series & Supervisors	TBD 2023	Deputy Directors	\$14,800.00 + materials
BELT Series	TBD 2023	Directors	\$13,800.00 + materials

Presented by: Becki Burke

Purpose: To provide CCBH staff with in-person ERC Training Series and virtual Executive Briefings related to the Training Series.

Funding Source: 100% reimbursement through CCBH General Revenue

The Secretary called the roll:

Ayes: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Joe McRae, that the contract with PalAmerican Security (CRC 2022-194) for security services from January 1, 2023 through December 31, 2024. PalAmerican Security will be reimbursed for security services provided at the rate of \$24.65 per hour for regular hours and \$36.98 per hour for overtime hours to be approved.

Presented by: Becki Burke

Purpose: To provide unarmed security guard services at CCBH's facility as scheduled by CCBH.

Funding Source: 100% reimbursable through CCBH General Revenue.

The Secretary called the roll:

Ayes: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.


Thereupon, it was moved by Judy Wirsching, seconded by Joe McRae, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:57 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching


Committee Chair


Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Cook Residence
Address: 7410 Stearns Rd
City, State, Zip: Olmsted Twp. Ohio
44138
PPN# 264-14-029
of Bedrooms 3

The following quotes were received and opened:

Connection

Name of Contractor:	Connection - Construction Quote	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
KMU Trucking & Excavating, LLC	\$8,495.00	\$7,220.75	\$1,274.25	\$8,495.00
Dynamerican	\$15,275.00	\$12,983.75	\$2,291.25	\$15,275.00

Bids Reviewed by: Nate McConoughey, John Sobolewski

Selected Contractor Bid: KMU Trucking & Excavating LLC
