

# CUYAHOGA COUNTY BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*MINUTES – December 6, 2016*

Meeting called to order by Terry Allan, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on December 6, 2016.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – November 15, 2016.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2016-110 Environmental Public Health Services submitting amendments to the following contracts under the Safe Routes to School Program to extend the end of the contract periods from August 31, 2016 to August 31, 2017. Amount to be received from Ohio Department of Transportation to remain the same.

FY2015 SRTS East Cleveland Grant (Resolution 2014-150)  
FY2016 SRTS East Cleveland Grant (Resolution 2015-136)  
FY2016 SRTS South Euclid – Lyndhurst Grant (Resolution 2015-137)

CRC 2016-111 Administration Services submitting a Memorandum of Understanding (MOU) with The Consortium of Eastern Ohio Master of Public Health (CEOMPH) to

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

provide public health experience for students enrolled in the CEOMPH program from November 1, 2016 through December 31, 2017. No exchange of funds.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the November 15, 2016 Regular CRC, meeting be approved:

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

### **CONTRACTS AND AWARDS:**

#### Tabled Items

CRC 2016-106 Lead Removal Abatement Project  
13601 and 13603 Milan Ave.  
East Cleveland, Ohio 44112  
RFP# 2016-06

No action taken on CRC 2016-106 at this time.

#### New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Claire Boettler, seconded by Chris Kippes that the following quote (CRC 2016-112) for 21970 Euclid Ave., Euclid, OH 44117 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$13,850.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Claire Boettler that the following quote (CRC 2016-113) for 9401 Birchwood Rd., Garfield Hts., OH 44125 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$17,075.00 (ref. enclosed).

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Terry Allan that the following quote (CRC 2016-114) for 14309 Foresthill Ave., East Cleveland, OH 44112 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in the amount of \$22,900.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the following quote (CRC 2016-115) for 1671 E 276th St., Euclid, Ohio 44132 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$8,935.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000

It was moved by Judy Wirsching, seconded by Claire Boettler that the contract (CRC 2016-116) with East Cleveland Police Department to provide police patrol services under the Safe Routes to School East Cleveland grant from October 1, 2016 through August 31, 2017 in the amount of \$5,181.81 be approved.

Presented by: Marlene Skovenski

Purpose: To fund police bike patrol for the Safe Routes to School grant.

Funding Source: 100% reimbursable through the FY2017 SRTS grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Claire Boettler that the contract (CRC 2016-117) with Premier Protective Services, Inc. for security services from January 1, 2017 through December 31, 2018. Premier Protective Services, Inc. will be reimbursed for security services provided at the rate of \$14.89 per hour for regular hours and \$22.34 per hour for overtime hours.

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Presented by: Rebecca Burke

Purpose: To provide unarmed security guard services at CCBH's facility as scheduled by CCBH.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching  
Revenue Generating Agreements up to \$25,000

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Chris Kippes, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:57 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Demond D. Clopton  
**Address:** 21970 Euclid Ave.  
**City, State, Zip:** Euclid, OH 44117  
**CRC No:** CRC 2016-112

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
American Buliders and Applicators	\$15,300.00
BDL General Contracting	\$13,850.00
CB Mullins	\$14,740.00
Green Home Solutions	\$14,725.00
MCM Home Services	\$16,075.00
Paragon CMS	\$16,070.00
Trademark Industries	\$16,700.00

**ESTIMATE: \$15,150.00**

**Recommended award:** BDL General Contracting

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Ayesha Deskins  
**Address:** 9401 Birchwood Rd.  
**City, State, Zip:** Garfield Hts., OH 44125  
**CRC No:** CRC 2016-113

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
American Builders & Applicators	\$17,075.00
CB Mullins	\$21,900.00
Green Home Solutions	\$18,925.00
Paragon CMS	\$19,679.00

**ESTIMATE: \$22,763.00**

**Recommended award: American Builders & Applicators**

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Jennifer Johnson  
**Address:** 13409 Foresthill Ave.  
**City, State, Zip:** East Cleveland, OH 44112  
**CRC No:** CRC 2016-114

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
American Builders & Applicators	\$25,950.00
CB Mullins	\$25,225.00
Green Home Solutions	\$22,900.00
MCM Home Services	\$28,285.00
Paragon CMS	\$31,210.00

**ESTIMATE: \$21,765.00**

**Recommended award:** Green Home Solutions

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Kimberly Sims  
**Address:** 1671 E.276th St.  
**City,State, Zip:** Euclid, OH 44132  
**CRC No:** CRC 2016-115

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
American Builders and Applicators	\$9,350.00
BDL General Contractors	\$8,935.00
CB Mullins	\$10,420.00
Green Home Solutions	\$11,800.00
MCM Home Services	\$9,650.00
Paragon CMS	\$10,070.00

**ESTIMATE: \$12,980.00**

**Recommended award: BDL General Contractors**