

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – November 19, 2019

Meeting called to order by Claire Boettler, Chair of the CRC at 1:30 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 19, 2019.

Roll Call: The following members were present: Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – November 5, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-196 Environmental Public Health Services submitting the following contract award authorizations for lead remediation to be rescinded due to home owner requirement not being met:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2019-95	CB Mullins	4417 Alpha U&D, Newburgh Hts	\$34,950.00
2019-96	CB Mullins	1240 Melbourne Rd., East Cleveland	\$30,520.00
2019-106	CB Mullins	17405 S. Woodland, Shaker Hts	\$35,305.00
2019-125	American Builders	19122 Kings Hwy	\$16,350.00

CRC 2019-197 Administration Services submitting a Program Letter of Agreement with University Hospitals Cleveland Medical Center to allow medical residents to participate

5550 Venture Drive ♦ Parma, Ohio 44130

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in a learning experience at CCBH from July 1, 2019 through June 30, 2024. No Exchange of Funds.

CRC 2019-198 Administration Services submitting a contract with Broadview Chiropractic and Health Center from January 1, 2020 to December 31, 2022 to provide wellness services for CCBH employees. No Exchange of Funds.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the November 5, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2019-199) for 4626 E 93rd St. Up & Down, Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$22,025.00. (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2019-200) for 2139-2141 Eldred Ave. Up & Down, Lakewood, Ohio 44107 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$19,125.00 (ref. enclosed).

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The Secretary called the roll:

Ayes: Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2019-201) for 4063 Linnell Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$12,410.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2019-202) with Education Service Center of Northeast Ohio (ESCNEO) under the Overdose Data to Action (OD2A) grant from September 1, 2019 through August 31, 2020 in the amount of \$17,865.00 be approved.

Presented by: Vince Caraffi

Purpose: To coordinate trainings for school districts that overlap with drug overdose hot spots.

Funding Source: 100% reimbursable through the Overdose Data to Action grant.

The Secretary called the roll:

Ayes: Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the addendums (CRC 2019-203) to the following contracts (2019-42) under the 2019/2020 HRSA Ryan White Part A Program grant from March 1, 2019 through February 29, 2020, pending approval by the Ryan White Part A Planning Council be approved:

	Amount to be paid to not to exceed:	
	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland	\$177,965.00	\$193,225.00
Mercy Regional Medical Center	\$260,024.00	\$280,481.00
Near West Side	\$ 31,268.00	\$ 27,868.00
Signature Health	\$247,217.00	\$262,828.00

Presented by: Claire Boettler

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Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2019 HRSA Ryan White grant.

The Secretary called the roll:

Ayes: Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the contract (CRC 2019-204) with LexisNexis from December 1, 2019 through November 30, 2023 in the amount of \$14,940.00 be approved.

Presented by: Judy Wirsching

Purpose: To provide research databases for use during legal research under a three year subscription with LexisNexis at a rate of \$415.00/month for 36 months.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the contract (CRC 2019-205) with Cox Business from the date of installation through a thirty-six (36) month period in the amount of \$1,799.28 (additional emergency services not included) be approved.

Presented by: Judy Wirsching

Purpose: To provide internet access services under a three year contract with Cox Business at a rate of \$49.98/month for 36 months.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

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Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:44 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Amy Wanchisn, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Debra Strazzanti
Address: 4626 E.93rd St., Up & Down
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2019-199

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$24,610	\$21,220	\$3,390	\$3,220
American Builders	\$22,025	\$19,600	\$2,425	\$1,600
CB Mullins	\$28,215	\$25,240	\$2,975	\$7,240
GHS	\$27,450	\$24,200	\$2,750	\$6,200
MCM	\$26,450	\$23,100	\$3,350	\$5,100
Paragon	\$24,119	\$21,499	\$2,620	\$3,499
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ESTIMATE:	\$26,100.00	\$ 22,750.00	\$ 3,350.00	

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Parshaylia Dunner
Address: 4063 Linnell Rd.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2019-201

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$17,200	\$10,900	\$6,300	\$2,900
American Builders & Applicators	\$12,410	\$7,650	\$4,760	\$0
CB Mullins	\$15,260	\$9,870	\$5,390	\$1,870
GHS	\$16,650	\$10,900	\$5,750	\$2,900
MCM	\$17,400	\$11,200	\$6,200	\$3,200
Paragon	\$15,945	\$9,555	\$6,390	\$1,555
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ESTIMATE:	\$14,800.00	\$ 9,900.00	\$ 4,900.00	

Recommended award: American Builders & Applicators