

CUYAHOGA COUNTY  
BOARD OF HEALTH  
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE  
MINUTES – November 15, 2022*

Meeting called to order by Martha Halko, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 15, 2022.

Roll Call: The following members were present: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – November 1, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-163 Environmental Public Health Services submitting an addendum to the contract with TNT Construction and Contracting (CRC 2021-66 and CRC 2021-102) under the Lead Hazard Reduction grant to extend the end of the contract period from October 17, 2021 to November 30, 2022. Amount to be paid to TNT Construction and Contracting is to remain the same.

CRC 2022-164 Environmental Public Health Services submitting an addendum to the contract with Sisters of Charity Health Systems under the Overdose Data to Action grant to extend the end of the contract period from August 31, 2022 to August 31, 2023 and to change the language in Section 3(b) changing the invoice requirements from quarterly to monthly. Amount to be paid to Sisters of Charity Health System is to remain the same.

It was moved by Rick Novickis, seconded by Rod Harris, that the consent agenda, including the minutes of the November 1, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

## CONTRACTS AND AWARDS:

Tabled Items:

CRC 2022-153

RFP 2022-03 COVID-19 and Flu Vaccine Equity Communication and Marketing Campaign

No action today.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

CRC 2022-165 Sealed bids were received from the following contracts by the deadline outlined in the Requested for Proposal (RFP) Housekeeping and Facility Maintenance Services - RFP 2022-04 (ref. enclosed):

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Hott Associates	11/14/2022	Varies by services

Housekeeping and Facility Maintenance Services Bid Openings

Presented by: Becki Burke

The bids listed above were provided to the program staff for completion of the evaluation process.

Lead Program Bids presented by Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Martha Halko, that the following quote (CRC 2022-166) for 1375 Elwood Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$31,659.00 to be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Lead Program Bids presented by Stephanie McConoughey

It was moved by Rick Novickis, seconded by Judy Wirsching, that the following quote (CRC 2022-167) for 4726 Turney Rd., Garfield Hts., Ohio 44125 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$31,620.00 to be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rod Harris, that the following quote (CRC 2022-168) for 6202 Gilbert Ave., Parma, Ohio 44129 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$3,775.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Lead Program Bids presented by Stephanie McConoughey

It was moved by Rick Novickis, seconded by Judy Wirsching, that the following quote (CRC 2022-169) for 371 East 222<sup>nd</sup> St., Euclid, Ohio 44123 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$7,775.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Household Sewage Program Bids presented by Nate McConoughey

It was moved by Nate McConoughey, seconded by Rick Novickis, that the following quote (CRC 2022-170) for 8066 Skyline Dr., Broadview Hts, Ohio 44147 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Dynamerican in the amount of \$16,498.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Household Sewage Bids presented by Nate McConoughey

It was moved by Jana Rush, seconded by Martha Halko, that the following quote (CRC 2022-171) for 27912 Pergl Rd., Glenwillow, Ohio 44139 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to KMU Trucking in the amount of \$20,775.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Household Sewage Bids presented by Nate McConoughey

It was moved by Rick Novickis, seconded by Rod Harris, that the following quote (CRC 2022-172) for 19579 Drake Rd., Strongsville, Ohio 44149 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to Dynamerican in the amount of \$13,050.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis, that the addendum (CRC 2022-173) to the contract with KMU Trucking and excavating (CRC 2022-87) under the Water Pollution Control Loan Fund to increase the amount to be paid to KMU Trucking and Excavating from \$12,920.00 to \$23,475.00 to be approved.

Purpose: To complete work found during the sanitary sewer connection that was incorrect on the specifications.

Funding Source: 100% reimbursable through the Water Pollution Control Loan Fund grant.

Presented by: Nate McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis, that the contract with I Care About My Life & I Care About Your Life (CRC 2022-174) under the Ending the HIV Epidemic (EHE) Prevention grant from November 1, 2022 through July 31, 2023. Amount to be paid to I Care About My Life & I Care About Your Life is not to exceed \$22,000.00 to be approved.

Purpose: To provide youth HIV education and prevention

Funding Source: 100% reimbursement through the FY2022 EHE prevention grant.

Presented by: Gloria Agosto-Davis

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis, that the addendum to the contract with Heidi Harris, MSN, CNP (CRC 2022-175) (CRC 2022-17) under the Reproductive Health and Wellness (RHW) (CRC 2022-17) grant to increase the amount paid to Heidi Harris, MSN, CNP from \$19,800.00 to \$22,800.00 to be approved.

Purpose: To serve as PRN Nurse Practitioner for the CCBH Family Planning Clinic as needed.

Funding Source: 100% reimbursable through the FY2023 RHW grant.

Presented by: Erin Elszasz

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

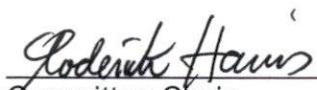
Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Martha Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:50 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

  
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Committee Chair

  
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Clerk













# CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

**Name:** Ellman Residence  
**Address:** 19579 Drake Rd.  
**City,State, Zip:** Strongsville, Ohio 44149  
**PPN#** 394-25-024  
**# of Bedrooms** 3

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	WPCLF Program Cost 100%	Owner Match 0%	Project Cost
KMU Trucking & Excavating LLC	\$13,745.00	\$13,745.00	\$0.00	\$13,745.00
Dynamerican	\$13,050.00	\$13,050.00	\$0.00	\$13,050.00
TK Plumbing & Sewer Repair LLC	\$13,500.00	\$13,500.00	\$0.00	\$13,500.00

**Bids Reviewed by:** N. McConoughey, J. Sobolewski  
**Selected Contractor Bid:** Dynamerican  
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