

CUYAHOGA COUNTY  
BOARD OF HEALTH  
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE*

*MINUTES – October 4, 2022*

Meeting called to order by Martha Halko, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 4, 2022.

Roll Call: The following members were present: Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – September 20, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

It was moved by Judy Wirsching, seconded by Wallace Chambers, that the consent agenda, including the minutes of the September 20, 2022 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

**CONTRACTS AND AWARDS:**

Tabled Items:

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Jana Rush, that the following quote (CRC 2022-138) for 14306 Shaw Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$16,980.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

Presented by: Becki Burke

It was moved by Wallace Chambers, seconded by Martha Halko, that the proposal (CRC 2022-139) with Van Auken Akins Architects, LLC (VAA) effective October 4, 2022. Amount to be paid to VAA is not to exceed \$24,900.00 to be approved.

Purpose: To provide professional architectural design and implementation services for the office space renovation to address agency needs.

Funding Source: 100% funded by CCBH General Revenue.

The Secretary called the roll:

Ayes: Martha Halko, Wallace Chambers, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

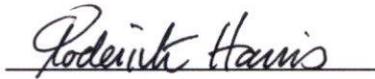
Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Jana Rush, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:38 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

  
Committee Chair

  
Clerk

